



**Regulated Qualifications
Internal Assessment Report 2016
Road Haulage**

The purpose of this report is to provide feedback to centres on verification in this subject.

RQF qualifications

General comments

Six centres were verified. The majority showed 'significant strengths'. All have a clear and accurate understanding of the requirements of the national standards. All centres are training companies of various sizes that deal with a variety of customers within the road transport industry. All centres have well thought-out assessment and verification systems.

Unit specifications, instruments of assessment and exemplification materials

The majority of assessors have very good understanding of all the units included in the qualification. There are established systems in place, which show complete and extensive records of internal verification and include feedback to the assessor. Not all centres' verification strategies were at the required standard and recommendations were made accordingly. Most centres have robust internal verification systems in place that are easy to follow for verification purposes. One centre uses the SOLAR e-assessment system for the unit, Employee Rights and Responsibilities within the Logistics Industry, and this is very successful.

Evidence requirements

Assessors and verifiers at the majority of centres have a clear interpretation of the standards they are assessing, although in some cases additional guidance was required. In all centres there are regular, minuted, standardisation meetings, the results of which are extensively distributed within the centres. With the exception of the centre using SOLAR e-assessment, centres use paper-based portfolios that are generally well-organised and complete, showing candidate progression throughout the award.

Administration of assessments

All centres have well organised administration of assessments using well-established administrative processes.

General feedback

In the main, there are sound processes in place for delivery of these qualifications. These processes ensure that candidates are well supported and feedback is comprehensive. There were some issues in relation to internal verification and this resulted in candidates not receiving the required level of feedback.

Areas of good practice

- ◆ The use of SOLAR has allowed a more efficient delivery programme.
- ◆ Initial training sessions develop a clear understanding of what is required in the delivery/assessment process.

Specific areas for improvement

Centres must ensure that internal verification is complete, efficient and meets SQA requirements. This particularly relates to sampling, regularity and sign-off. Verification should also give feedback to the assessor and candidate where appropriate.