

Scottish Group Award Specifications

SGA in:	Travel and Tourism		
Level:	Intermediate 2	SGA Code:	G5B2 11

Summary of requirements

SGA in Travel and Tourism at Intermediate 2

National Courses and Units required*

1 mandatory National Course (4 credits) at Intermediate 2:
Travel and Tourism

Details in specific section

plus

1 National Course (4 credits) at Intermediate 2 from:
Hospitality – Reception and Accommodation Operations
Selling Overseas Tourist Destinations
Geography
History
French
German
Italian
Russian
Spanish

Details in specific section

plus

8 credits at minimum of Intermediate 1

Details in specific section

Total 16 credits

Core skills required*

The above must include or cover:
1 core skill at Intermediate 2
4 core skills at Intermediate 1

Details in specific section

*See Important Note on page 4.

Rules for credit contribution

Important Note* Achievement above the minimum requirements

The specification shows the **minimum** requirements for this SGA. Where possible, centres may wish to encourage candidates to exceed this minimum. Candidates achieving above the minimum specification will have this achievement recorded on their Scottish Qualifications Certificate. For example the following can be achieved above the minimum requirement:

- Core Skills at levels above those specified
- more National Courses and Units at Intermediate 2 instead of the credits at Intermediate 1
- National Course grades, eg grade A or B instead of grade C
- more than the required two National Courses, in which case each additional course completed counts as four credits

Hierarchies

- courses and units can be substituted by those with the same title at a higher level, eg Economics (Int 1) can be substituted by Economics (Int 2) (See Section C)

Double counting

- courses and units with the same title at different levels cannot both contribute credits to the SGA, eg **either** Business Management (Int 2) **or** Business Management (H)
- courses at the same level in the same subject cannot both contribute credits to the SGA, eg **either** the National Course in French at Intermediate 2 **or** Standard Grade French at Credit Level. (See Section D)
- same course with different grades cannot both contribute credits to the SGA, eg **either** Travel and Tourism (Int 2) at grade A **or** Travel and Tourism (Int 2) at grade C

National Course awards at Grade D

National Course awards at Grade D can contribute to the SGA in the following ways:

- in place of the specified mandatory or optional Intermediate 2 Courses, a grade D at Higher (or above) in the Course of the same title can contribute 4 credits to the SGA
- in place of Intermediate 2 Travel and Tourism, a grade D in Higher Tourism can contribute 4 credits to the SGA
- in place of the specified optional Intermediate 1 Courses, a Grade D at Intermediate 2 (or above) in a Course of the same title can contribute 4 credits to the SGA.

Note - The former compensatory course awards (fallbacks) can also contribute to the SGA:

- in place of the specified mandatory or optional Intermediate 2 Courses, a compensatory award for a Course of the same title taken at Higher (ie awarded at Intermediate 2) can contribute 4 credits to the SGA
- in place of Intermediate 2 Travel and Tourism, a compensatory award for Higher Tourism can contribute 4 credits to the SGA
- in place of the specified optional Intermediate 1 Courses, a compensatory award for a Course of the same title taken at Intermediate 2 (ie awarded at Intermediate 1) can contribute 4 credits to the SGA.

Gaelic (Learners) and Gàidhlig

- Gaelic (Learners) and Gàidhlig courses cannot both contribute credits to the SGA
- Candidates can choose **either** the Gaelic (Learners) or Gàidhlig course, not both

Specific section

A

This section specifies: mandatory courses, mandatory units, mandatory combinations of courses and/or units, mandatory core skill requirements and optional courses and units.

*Mandatory unit of a course. †Optional unit of a course. All other units are free-standing National Units.
[]Bracketed numbers indicate the former coding for these unrevised National Units.

Course/unit no	Course/unit title	Credits
One mandatory National Course:		
C075 11	Travel and Tourism (Int 2)	4
plus one National course from:		
C052 11	Hospitality – Reception and Accommodation Operations (Int 2)	4
C03T 11	Selling Overseas Tourist Destinations (Int 2)	4
C208 11	Geography (Int 2)	4
C044 11	History (Int 2)	4
C059 11	French (Int 2)	4
C060 11	German (Int 2)	4
C061 11	Italian (Int 2)	4
C062 11	Russian (Int 2)	4
C063 11	Spanish (Int 2)	4

Total credits required: 8

plus any combination of courses, component units and free-standing units to gain eight credits
(at minimum Int 1) from the above courses (not already chosen) and/or from:

Administration and Finance

maximum of two credits from this option

Component units of Accounting and Finance course:

D003 10	*Analysis and Interpretation of Accounting Data (Int 1)	1
D001 10	*Recording of Financial Transactions (Int 1)	1

Component unit of Administration course:

D008 10	†Information Technology: Office Applications (Int 1)	1
---------	--	---

Business

maximum of four credits from this option

Course:

C010 10	Business Management Course (Int 1)	4
---------	------------------------------------	---

Component units of course:

D047 10	*Business Activities (Int 1)	1
D046 10	*Business in Society (Int 1)	1
D048 10	*Information in Business (Int 1)	1

Free-standing National Unit:

D0PX 11	Quality Practice in the Workplace: Introduction (Int 2) [2280014]	1
---------	---	---

Course/unit no	Course/unit title	Credits
Economics		
Course:		
C038 10	Economics (Int 1)	4
Component units of course:		
D204 10	*Macroeconomic Concepts (Int 1)	1
D202 10	*The Economics of the Market (Int 1)	1
D203 10	*The Individual and Employment (Int 1)	1
Environmental Studies		
Course:		
C055 10	Managing Environmental Resources (Int 1)	4
Component units of course:		
D309 10	*Environmental Issues (Int 1)	1
D310 10	*Ecosystems: (Int 1)	1
D311 10	*Land Use: (Int 1)	1
First Aid/ Accident and Emergency Procedures		
Component unit of Care course:		
D055 10	†Accident and Emergency Procedures (Int 1)	1
Free-standing National Unit:		
D11E 12	First Aid Measures (H) [7140226]	1
Modern Languages other than English/Gàidhlig		maximum of four credits from this option
Courses:		
C059 10	French (Int 1)	4
C084 10	Gaelic (Learners): Listening and Talking (Int 1) ¹	4
C085 10	Gaelic (Learners): Reading and Writing (Int 1) ¹	4
C060 10	German (Int 1)	4
C061 10	Italian (Int 1)	4
C062 10	Russian (Int 1)	4
C063 10	Spanish (Int 1)	4
Any component units of any modern languages course at Intermediate 1		
Any free-standing National Units in modern languages at Intermediate 1		
¹ See Rules for credit contribution		
Law and Consumer Studies		
Free-standing National Units:		
D0SG 11	Consumer Studies (Int 2) [5120057]	1
D0W9 12	Introduction to Consumer and Investor Protection (H) [6150016]	1
D32C 12	Introduction to the Law of Contract (H) [6150026]	1

Course/unit no	Course/unit title	Credits
Marketing		
Free-standing National Units:		
D0XP 11	Marketing: Basic Principles (Int 2) [6260006]	1
D0XT 11	Marketing Research Principles (Int 2) [6260036]	1
Recreation		
Free-standing National Unit:		
D0S8 11	Recreation in the Community (Int 2) [5110062]	1
Retail and Selling		
Free-standing National Units:		
D0SK 11	Basic Retail Skills (Int 2) [5120077]	1
D0SN 10	Introduction to Display (Int 1) [5120117]	1
Telephone Skills		
Free-standing National Unit:		
D0YD 11	Telephone Communication Skills (Int 2) [7110211]	0.5
Travel and Tourism		
Component units of Travel and Tourism course:		
D03P 10	*Holiday Planning 1 – Holiday Destinations and Sources of Information (Int 1)	0.5
D03R 10	*Holiday Planning 2 – Using Brochures to Plan Holidays (Int 1)	0.5
D03S 10	*Holiday Planning 3 – Making a Booking and Checking Necessities (Int 1)	0.5
D03T 10	*Holidays at Home (Int 1)	0.5
D03V 10	*Holidays Abroad (Int 1)	0.5
D03W 10	†Dealing with Holiday Problem Situations (Int 1)	0.5
D03X 10	†The Impact of Tourism and Tourists (Int 1)	0.5
Core Skills		
Free-standing National Units:		
D01B 11	Communication (Int 2)	1
D01C 10	Numeracy (Int 1)	1
D01D 10	Information Technology (Int 1)	1
D01E 10	Problem Solving (Int 1)	1
D01F 10	Working with Others (Int 1)	1

Course/unit no	Course/unit title	Credits
----------------	-------------------	---------

maximum of four credits allowed from one or more of the following four options

Computing Studies

Component units of Computing Studies course:

DF33 10	Computer Applications (Int 1)	1
DF37 10	Computers and the Internet (Int 1)	1

English/Gàidhlig

Course:

C115 11	English (Int 2)	4
---------	-----------------	---

Component units of course:

D8VH 11	English: Language Study (Int 2)	1
D8VJ 11	English: Literary Study (Int 2)	1
D8VK 11	English: Personal Study (written response)	1
D8VL 11	English: Personal Study (spoken response)	1

Course:

C041 11	Gàidhlig (Int 2) ¹	4
---------	-------------------------------	---

Component units of course:

D232 11	* Gàidhlig: Appreciative Language Skills (Int 2)	1
D231 11	* Gàidhlig: Expressive Language Skills (Int 2)	1
D230 11	* Gàidhlig: Interpretative Language Skills (Int 2)	1

¹See Rules for credit contribution

Personal and Social Education

Course:

C067 11	Personal and Social Education (Int 2)	4
---------	---------------------------------------	---

Component units of course:

D364 11	*Personal Awareness and Development (Int 2)	1
D365 11	*Social Awareness and Development (Int 2)	1
D366 11	*Vocational Awareness and Development (Int 2)	1

Local Investigations/Investigating Europe

Free-standing National Units:

D36J 10	Local Investigations (Int 1) or	1
D36K 10	Investigating Europe (Int 1)	1

Work Experience

Free-standing National Units:

D0SC 12	Travel and Tourism Work Experience (H) [5110506] or	2
D36H 11	Work Experience (Int 2)	1

Specific SVQs can contribute credits to this SGA. (See Section E)

Total credits required: 8

16 credits

**** Core skills requirement**

Communication at Intermediate 2
Numeracy at Intermediate 1
Information Technology at Intermediate 1
Problem Solving at Intermediate 1
Working with Others at Intermediate 1

** See Section B for core skills details.

Note: Candidates may substitute designated Standard Grades at the appropriate level for National Courses. (See Section D)

Rules for credit contribution

Important Note* Achievement above the minimum requirements

The specification shows the **minimum** requirements for this SGA. Where possible, centres may wish to encourage candidates to exceed this minimum. Candidates achieving above the minimum specification will have this achievement recorded on their Scottish Qualifications Certificate. For example the following can be achieved above the minimum requirement:

- Core Skills at levels above those specified
- more National Courses and Units at Intermediate 2 instead of the credits at Intermediate 1
- National Course grades, eg grade A or B instead of grade C
- more than the required two National Courses, in which case each additional course completed counts as four credits

Hierarchies

- courses and units can be substituted by those with the same title at a higher level, eg Economics (Int 1) can be substituted by Economics (Int 2) (See Section C)

Double counting

- courses and units with the same title at different levels cannot both contribute credits to the SGA, eg **either** Business Management (Int 2) **or** Business Management (H)
- courses at the same level in the same subject cannot both contribute credits to the SGA, eg **either** the National Course in French at Intermediate 2 **or** Standard Grade French at Credit Level. (See Section D)
- same course with different grades cannot both contribute credits to the SGA, eg **either** Travel and Tourism (Int 2) at grade A **or** Travel and Tourism (Int 2) at grade C

National Course awards at Grade D

National Course awards at Grade D can contribute to the SGA in the following ways:

- in place of the specified mandatory or optional Intermediate 2 Courses, a grade D at Higher (or above) in the Course of the same title can contribute 4 credits to the SGA
- in place of Intermediate 2 Travel and Tourism, a grade D in Higher Tourism can contribute 4 credits to the SGA
- in place of the specified optional Intermediate 1 Courses, a Grade D at Intermediate 2 (or above) in a Course of the same title can contribute 4 credits to the SGA.

Note - The former compensatory course awards (fallbacks) can also contribute to the SGA:

- in place of the specified mandatory or optional Intermediate 2 Courses, a compensatory award for a Course of the same title taken at Higher (ie awarded at Intermediate 2) can contribute 4 credits to the SGA
- in place of Intermediate 2 Travel and Tourism, a compensatory award for Higher Tourism can contribute 4 credits to the SGA
- in place of the specified optional Intermediate 1 Courses, a compensatory award for a Course of the same title taken at Intermediate 2 (ie awarded at Intermediate 1) can contribute 4 credits to the SGA.

Gaelic (Learners) and Gàidhlig

- Gaelic (Learners) and Gàidhlig courses cannot both contribute credits to the SGA
- Candidates can choose **either** the Gaelic (Learners) or Gàidhlig course, not both

Core skills

B

To achieve this SGA, all candidates **must achieve** the following core skills:

Core skill	Level
Communication	Intermediate 2
Numeracy	Intermediate 1
Information Technology	Intermediate 1
Problem Solving	Intermediate 1
Working with Others	Intermediate 1

One or more core skills units in this SGA may be automatically certificated through mandatory courses and units. Where this is the case, the corresponding core skill unit in this section cannot be counted towards the SGA.

Candidates can achieve core skills:

- through Standard Grades or other units which give automatic certification of core skills, eg a candidate who has completed Standard Grade English at Credit Level is given automatic certification of Communication at Intermediate 2. A candidate who has completed Standard Grade Mathematics at General Level is given automatic certification of Numeracy at Intermediate 1.
- by selecting from the group award units and courses which give automatic certification of core skills, eg the optional unit Work Experience (Int 2) gives automatic certification of Problem Solving and Working with Others at Intermediate 2.
- by doing dedicated core skills units – these units can contribute credits to the SGA and should be achieved through integration with appropriate subject specialist units. However, if the candidate wishes, the unit credits need not contribute to the SGA.

Candidates' current level of achievement in core skills is shown on the Scottish Qualifications Certificate in the form of a profile. This shows achievement against each of the core skills *components*. Where a core skill has more than one component, the candidate needs to achieve each component at the level specified for the SGA. For example, if an SGA requires Communication at Intermediate 2, a candidate whose profile shows Written Communication at Intermediate 1 and Oral Communication at Intermediate 2 would not meet the requirement and would have to improve in Written Communication.

Details of all courses which give automatic certification of core skills is published in the *Catalogue of Core Skills in National Qualifications* (SQA, 2001/2002).



The SQA numbering system for qualifications consists of a 4 + 2 reference code.

The qualifications in a hierarchical sequence have the same title and are available at more than one level. They are identified by their reference code having the same first four digits, eg D255 in the example below. The last two digits are unique to each level of qualification, eg 12 equates to Higher, 11 equates to Intermediate 2.

Units

The following is an example of a hierarchical sequence of units:

D255 10	Historical Study: Scottish and British (Int 1)
D255 11	Historical Study: Scottish and British (Int 2)
D255 12	Historical Study: Scottish and British (H)

Where units which are part of hierarchical sequences are specified, candidates who achieve a unit at a higher level than the one specified can use the upper level unit to count as credit towards the group award. For example Historical Study: Scottish and British (H) can be counted instead of Historical Study: Scottish and British (Int 2).

Candidates can only use one of these units to count as credit towards the group award.

In the case of unrevised National Certificate Modules, ie units which retain their original number, there are hierarchies where the title is the same and the number is different. In this specification, where these units appear at more than one level, the maximum number of credits which can be counted is stated in the specification. Details of these exceptions will be published in a separate document. The pattern for these hierarchies is the same as that previously established for GSVQs.

There are also some hierarchies where the titles and numbers of the units at different levels are different. In this specification, if there are two units at different levels with heavily overlapping content, only one of these units should be used to count as credit towards the group award. Details of these exceptions will be published in a separate document.

Courses

The following is an example of a hierarchical sequence of courses:

C208 10	Geography (Int 1)
C208 11	Geography (Int 2)
C208 12	Geography (H)
C208 13	Geography (AH)

In the SGA specification, where courses which belong to hierarchical sequences are specified, candidates who achieve a course at a higher level than the one specified can use the upper level course to count as credit towards the group award. For example, Geography (H) can be counted instead of Geography (Int 2).

Candidates can only use one of these courses to count as credit towards the group award - a maximum of 4 credits.

Standard Grades

D

Designated Standard Grades at the appropriate level can each contribute 4 credits to the SGA in place of corresponding National Courses.

The designated Standard Grades and their corresponding National Courses, either of which can contribute to this SGA, are as follows:

Standard Grade*

English at Credit Level
French at Credit Level
Gaelic (Learners) at Credit Level
Gàidhlig at Credit Level
Geography at Credit Level
German at Credit Level
History at Credit Level
Italian at Credit Level
Russian at Credit Level
Social and Vocational Skills at Credit Level
Spanish at Credit Level

Business Management at General Level
Economics at General Level
French at General Level
Gaelic (Learners) at General Level
German at General Level
Italian at General Level
Russian at General Level
Spanish at General Level

National Course

English (Int 2)
French (Int 2)
Gaelic (Learners) (Int 2)
Gàidhlig (Int 2)
Geography (Int 2)
German (Int 2)
History (Int 2)
Italian (Int 2)
Russian (Int 2)
Personal and Social Education (Int 2)
Spanish (Int 2)

Business Management (Int 1)
Economics (Int 1)
French (Int 1)
Gaelic (Learners) (Int 1)
German (Int 1)
Italian (Int 1)
Russian (Int 1)
Spanish (Int 1)

*If achieved prior to 1994 please contact SQA Helpdesk ☎ 0141 242 2214.

SVQs

E

Specific Scottish Vocational Qualifications (SVQs) at the appropriate level can each contribute up to eight credits to an SGA.

SVQs at Level 1 contribute credits at Intermediate 1.

SVQs at Level 2 contribute credits at Intermediate 2.

In this particular SGA the following SVQs each contribute a maximum of eight credits.

Code no	Specific SVQs	Level
007	Providing Goods and Services	
G5NH 22	Customer Service	2
G5VE 22	Customer Service	2
G3EM 22	Heritage Care and Visitor Services	2
G6PV 22	Tourist Information Services	2

Version 04 Revised (June 2004)
© Copyright SQA: 2004