

SVQ 3 Furniture Making Contemporary at SCQF Level 6
Core Skills Signposting

NOS Reference (Single element)	PROFM26	PROFM27	PROFM28	PROFM29	PROFM30	PROFM35	PROFM37	PROFM39	PROFM43	Units	PROFF6	PROGEN01	PROFFI357	
Communication SCQF Level 3											Communication			
Task 1: Read a simple document related to your work	X		X	X	X		X	X	X	SCQF3	Produce and respond to simple oral communication		X	X
Task 2: Produce a document or related documents that convey several pieces of information, opinions, or ideas								X		SCQF 4	Produce and respond to straightforward oral communication	X	X	X
Task 3: Take part in a simple discussion on a topic related to your work	X		X	X	X		X	X	X	SCQF5	Produce and respond to oral communication		X	X
Communication SCQF Level 4														
Task 1: Read, understand, and evaluate a straightforward document related to your work	X	X	X	X	X		X	X	X	SCQF3	Read, understand, and evaluate simple written communication		X	X
Task 2: Produce a document or related documents that convey several items of information, opinions, or ideas.		X						X		SCQF4	Read, understand and evaluate straightforward written communication		X	X
Task 3: Take part in either a straightforward discussion on a topic related to your work	X	X	X	X	X		X	X	X	SCQF5	Read, understand and evaluate written communication			X
Communication SCQF Level 5														
Task 1: Read, understand, and evaluate a document related to your work	X	X	X	X	X		X	X	X	SCQF3	Produce a simple written communication			X
Task 2: Produce a well-structured document or a collection of related documents that convey several items of information		X						X		SCQF4	Produce a straightforward but detailed written communication	X		X
Task 3: make a substantial contribution to a discussion on a topic related to your work	X	X	X	X	X		X	X	X	SCQF5	Produce well structured written communication			X
Communication SCQF Level 6														
Task 1: Read, understand, and evaluate a complex document related to your work		X							X		Numeracy			
Task 2: Produce a well-structured document or a collection of related documents that convey several items of complex information		X								SCQF3	Read and use simple graphical information in familiar everyday situations		X	
Task 3: make a substantial contribution to a discussion on a complex topic related to your work		X							X	SCQF4	Interpret and communicate straightforward graphical information in everyday situations		X	
Numeracy SCQF Level 3														
Task 1: Carry out a variety of simple number tasks related to your work that involve calculations requiring one or two steps		X	X	X	X		X	X	X	SCQF6	Apply a wide range of graphical skills to interpret and present complex information in everyday situations			X
Task 2: Read and use a simple scale on a graph or a familiar measuring instrument		X	X	X	X		X	X	X	SCQF3	Apply simple numerical skills in everyday situations		X	X
Task 3: Use graphical format to find out information		X	X	X	X		X	X	X	SCQF4	Apply a range of straightforward numerical skills in everyday situations		X	
Task 4: Use graphical format to communicate information		X								SCQF5	Apply a range of numerical skills in various everyday situations		X	X
Numeracy SCQF Level 4														
Task 1: Carry out a variety of straightforward number tasks related to your work that involve calculations requiring a minimum of two step		X	X	X	X		X	X	X		Problem Solving		X	X
Task 2: Read and use a straightforward scale either on an instrument such as a ruler or on a graph		X	X	X	X		X	X	X	SCQF3	Analyse a simple situation or issue		X	X
Task 3: Use graphical format to find out information		X	X	X	X		X	X	X	SCQF4	Analyse a straightforward situation or issue	X	X	
Task 4: Use graphical format to communicate information		X								SCQF5	Analyse a situation or issue			X

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Numeracy SCQF Level 5										SCQF6	Analyse a complex situation or issue		X	
Task 1: Apply a wide range of numerical skills to solve work-related problems.		X	X	X	X		X	X	X	SCQF3	Plan, organise and complete a simple task		X	X
Task 2: Use graphical format to find out information		X	X	X	X		X	X	X	SCQF4	Plan, organise and complete a straightforward task	X	X	X
Task 3: Use graphical format to communicate information		X								SCQF5	Plan, organise and complete a task		X	X
Numeracy SCQF Level 6										SCQF6	Plan, organise and complete a complex task			
Task 1: Apply a wide range of numerical and statistical skills to solve complex work-related problems									X	SCQF3	Review and evaluate a simple problem solving activity			
Task 2: Use graphical format to find out information									X	SCQF4	Review and evaluate a straightforward problem solving activity			
Task 3: Use graphical format to communicate information										SCQF5	Review and evaluate a problem solving activity			
ICT SCQF Level 3										SCQF6	Review and evaluate a complex problem solving activity			
Task 1: Carry out ICT activities related to your work that involve simple operations											Working with Others			
Task 2: Carry out simple ICT activities related to your work that involve using menu-based applications software.										SCQF3	In simple interactions, work with other co-operatively on an activity and/or activities			
Task 3: Use ICT to find information relevant to your work										SCQF4	In straightforward interactions, work with other co-operatively on an activity and/or activities	X		
Task 4: Keeping information safe										SCQF5	In interactions, work with other co-operatively on an activity and/or activities			
ICT SCQF Level 4										SCQF6	In complex interactions, work with other co-operatively on an activity and/or activities			
Task 1: Carry out ICT activities related to your work that involve straightforward operations.										SCQF3	Review own work with others in a co-operative activity and/or activities			
Task 2: Carry out a range of straightforward ICT activities related to your work that involve familiar application software										SCQF4	Review work with others in a co-operative activity and/or activities	X		
Task 3: Use ICT to find information relevant to your work.										SCQF5	Review work with others in a co-operative activity and/or activities			
Task 4: Demonstrate safe practice in using ICT to handle information										SCQF6	Review work with others in a co-operative activity and/or activities			
ICT SCQF Level 5											ICT			
Task 1: Carry out ICT activities related to your work.										SCQF3	Use ICT within simple tasks, to access information			
Task 2: Carry out a range of non-routine ICT activities related to your work that involve application software.										SCQF4	USE ICT effectively to access information within a range of straightforward tasks			
Task 3: Find information in different formats from a range of local or remote data sources										SCQF5	Use ICT independently, effectively and responsibly to access information within a range of tasks			
Task 4: Demonstrate safe practice in using ICT to handle information										SCQF6	Use ICT independently to carry out complex searches across a range of tasks			
ICT SCQF Level 6										SCQF3	Use ICT to perform simple processing tasks			
Task 1: resolve common hardware and software problems and present information in a suitable way that is helpful to others										SCQF4	Use ICT effectively to perform a range of straightforward processing tasks			
Task 2: Carry out a range of complex ICT activities related to your work that involve application software.										SCQF5	Use ICT independently, effectively and responsibly to carry out a range of processing tasks			

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Task 3: find information in different formats from a range of local or remote data sources										SCQF6	Use ICT independently to carry out a range of processing tasks			
Task 4: Demonstrate safe practice in using ICT to handle information.														
Problem Solving SCQF Level 3														
Task 1: Investigate reasons why a simple problem related to your work has arisen		X	X	X	X		X	X	X					
Task 2: Plan, organise, and carry out a simple activity to deal with the problem		X	X	X	X		X	X	X					
Task 3: Check how well your approach to the problem-solving activity worked in practice		X	X	X	X		X	X	X					
Problem Solving SCQF Level 4														
Task 1: Investigate reasons why a straightforward problem related to your work has arisen.		X	X	X	X		X	X	X					
Task 2: Plan, organise, and carry out a straightforward activity to deal with the problem		X	X	X	X		X	X	X					
Task 3: Check how well your approach to the problem-solving activity worked in practice		X	X	X	X		X	X	X					
Problem Solving SCQF Level 5														
Task 1: Investigate and analyse why a non-routine problem in your workplace has arisen.	X	X	X	X	X	X	X	X	X					
Task 2: Plan, organise, and carry out your suggested approach	X	X	X	X	X	X	X	X	X					
Task 3: Check how well your approach to the problem-solving activity worked in practice	X	X	X	X	X	X	X	X	X					
Problem Solving SCQF Level 6														
Task 1: Investigate and analyse a complex problem related to your work.									X					
Task 2: Plan, organise, and carry out your suggested approach									X					
Task 3: Check how well your approach to the problem-solving activity worked in practice									X					
Working with Others SCQF Level 3														
Task 1: Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X	X	X	X	X	X	X	X	X					X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities	X													X
Working with Others SCQF level 4														
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.	X													X
Task 2: Checking and evaluating. Check how well you contributed to the co-operative activity and/or activities	X													X
Working with Others SCQF level 5														
Task 1: Work co-operatively with others Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal. (non-routine)														
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.														
Working with Others SCQF level 6														
Task 1: Work co-operatively with others. Work co-operatively with at least one other person who may be a colleague, client or customer to achieve a common goal.														
Task 2: Checking and evaluating. Check how well you and others involved contributed to the co-operative activity and/or activities.														

* Imported into another SVQ qualification