Work Evidence Report — Wall and Floor Tiling

Name	**MA N0**
Employer	**Start Year**
Site Location	**Visit Date**
SQA N0.	**Review Year**

Work Evidence Report Completed in 3rd and 4th Years

		Yes	No
Confirm Work Activities and Resources for the work	Records for:		
	Tools, materials, components		
	Project activities		
	External Factors		
	Alterations		
	Inform management of changes		
Develop and Maintain Good working	Records of:		
	Information about work activities		
	Time Scales		
	Health & Safety Requirement		
	Method of Work		
	Co-ordination of work procedures		
	Notes on agreed activities		
Confirm the Occupational Method of work	Records of:		
	Risk Assessments		
	Programme of work		
	Methods to meet Health & Safety		
	Project criteria		

Additional Comments or Observation

Work Evidence Report

Conform to General work Place safety	**yes**	**no**
Hazards-reported/recorded		
PPE used to legislation		
Adherence to notice/sign		
Security of the workplace		
Lay sand and cement Screeds	**yes**	**no**
Using drawings & specifications		
Storage of tools and equipment		
Protection of the work/disposal of waste		
laying Sand and cement screeds, level and/or to falls to prepared backgrounds		
Prepare Backgrounds for Tiling	**yes**	**no**
Brick, Block, concrete and manufactured boards		
Application of rendering and/or Plaster and/or proprietary materials to make good surfaces(fixing of mesh and trims)		
Tile Wall and Floor Surfaces	**yes**	**no**
Laying Wall and Floor tiles to reveals, cills and soffits (door and/or windows)		
Floor channels and outlets		
Produce Tiled, Mosaic and Stone Surface Finishes	**yes**	**no**
Lay Wall and Floor Tiles, Mosaics and natural stone slabs to pattern, motifs arches curves circles, reveals cills and soffits(door and or window)		
Channels and outlets		
Staircase and landing		

Declaration of Review in 1st, 2nd, 3rd, 4th Year
(Please tick box)

The Declaration is required to be signed by Employer, Agency, Candidate

	Name	Signature	Date
Employer			
Agency			
Candidate			
EV			

A copy of this Report is to be sent to the candidates Assessment Centre, Managing Agency and Employer.