



Scottish Vocational Qualifications Internal Assessment Report 2016 Healthcare

The purpose of this report is to provide feedback to centres on verification in Scottish Vocational Qualifications in this subject.

SVQ awards

General comments

This report is based on feedback from 14 allocated visits undertaken by external verifiers for SVQ Healthcare Support (Clinical) at Levels 2 and 3. Fifteen centres offer this award, one of which was not running. One centre is offering a Customised Award in Palliative Care.

Verifiers noted an excellent level of support provided to candidates by their assessors and internal verifiers. There was clear evidence recorded of robust and standardised assessment and adherence to the assessment strategy.

Unit specifications, instruments of assessment and exemplification materials

All of the centres verified were producing a high standard of work. Assessors and verifiers demonstrated a good understanding of the requirements of the awards.

Comments from the reports included:

- ◆ *There was evidence of induction and initial meetings with candidates.*
- ◆ *Assessors were meeting candidate needs at every assessment planning meeting.*
- ◆ *College has a risk assessment form for the candidates' workplaces that can be reviewed on an on-going basis.*
- ◆ *All assessment methods used within the candidate portfolio meet SQA requirements and the guidance within the assessment strategy.*
- ◆ *Detailed assessment plans provide the candidate with targets to progress and achieve the award.*
- ◆ *Centre induction highlights malpractice and plagiarism supported by appropriate policies.*
- ◆ *Regular standardisation meetings are held and these also standardise actual candidate evidence.*
- ◆ *SQA disclaimer is included within candidate portfolios.*
- ◆ *Standardisation and quality meetings are held to review learning and evidence materials and resources.*

Evidence requirements

Verifiers reported that the evidence requirements for the award are being met by centres. Candidates' work sampled complied with the assessment strategy and VARC principles. Assessment and verification decisions were robust, standardised and appropriate in the work sampled.

Comments from the reports included:

- ◆ *All evidence sampled within candidate portfolios met the required standard and had been judged consistently by assessors.*
- ◆ *Clear processes are in place (eg one-to-one meetings and assessment planning) that focus on generating evidence in the workplace and should ensure that assessment is valid and fair.*
- ◆ *Evidence was available of induction and ongoing development needs being addressed in advance of the candidates undertaking the award.*
- ◆ *Assessment plans were detailed and contained the appropriate information for the candidate to progress with their SVQ.*
- ◆ *Internal verifier feedback was appropriate and clear.*

Administration of assessments

There was evidence within the reports that robust systems were in place to support the delivery of the awards.

Comments included:

- ◆ *Assessors and internal verifiers are registered nurses with current Nursing and Midwifery Council (NMC) registration, meeting the requirements of the assessment strategy.*
- ◆ *Centre also uses the SQA CPD toolkit to provide detailed reflection on CPD activities.*
- ◆ *Centre utilises a robust assessment and verification strategy which was clearly evidenced.*
- ◆ *College-generated internal verification report document is well used and gives very detailed feedback*
- ◆ *Detailed internal verification sampling plan and feedback sampled is appropriate.*
- ◆ *Feedback from external verifier visits was an agenda item and the minutes accurately reflected (previous) feedback to the centre.*
- ◆ *Minutes of standardisation meetings confirmed ongoing discussion on the delivery of the awards.*

General feedback

There were no major issues identified by external verifiers in the delivery of these awards, with evidence of a high standard of work being produced by candidates and good support being offered by both assessors and verifiers.

Comments included:

- ◆ *Candidates all said how well the award fits their job roles, and that they now reflect on their practice regularly.*

- ◆ *The candidate identified excellent support from the assessor whilst undertaking the award.*
- ◆ *Candidate also identified the relevance of the award to the clinical area they are working in.*
- ◆ *(Candidates) receive a high level of support through face-to-face visits and e-mails which are answered quickly and in detail.*

Areas of good practice

There was evidence within all external verification reports that candidates are offered very good support by their assessors, and that centres are working hard to maintain high standards of delivery.

Candidates clearly stated that their awards are appropriate to their job roles and are encouraging them to be more reflective practitioners.

Specific areas for improvement

No specific areas identified.