



**Higher National and Vocational Qualifications
Internal Assessment Report 2013
Highway Maintenance/
Road Building**

The purpose of this report is to provide feedback to centres on verification in Higher National and Scottish Vocational Qualifications in this subject.

SVQ awards

Group awards G88T 22 and G89C 22

General comments

External Verifiers' reports recorded that most centres have been delivering these awards for a number of years. In addition, staff have good industry knowledge and understand the national standards and the requirements of SQA in the delivery of SVQs.

All assessors and Internal Verifiers hold the relevant qualification, have good subject knowledge, and are experienced in the industry and in the delivery of these awards. They also fully understand the requirements of the awards and the national standards.

Unit specifications, instruments of assessment and exemplification materials

Assessors and Internal Verifiers at all centres have good knowledge of the requirements of the Unit specifications and the instruments of the assessment. Assessments are portfolio-based and the assessors gather the evidence required for the various Units to meet the Unit specifications.

Centres are looking at the new TAPs materials to see if they can help in the assessment process. Use of the TAPs could standardise the evidence provided in centres.

Evidence Requirements

In the external verification reports, it was clear that the assessors and Internal Verifiers have a sound knowledge of the Evidence Requirements for the Units in the awards that they deliver. Internal verification evidence confirmed that the Unit requirements and award standards were being met. This applies to all centres.

Administration of assessments

Centres all have a good induction process for candidates undertaking these awards — from registration right through to certification.

Good feedback is given to candidates while undertaking assessments. Sometimes, feedback is also given to assessors during internal verification while candidates are being assessed.

All centre staff have been carrying out appropriate CPD to ensure that the requirements of the assessment strategy are met.

General feedback

Good support was given to candidates and constructive feedback was given to all candidates when any Units that they were undertaking were completed.

Candidates who were interviewed were very happy with the introduction and support given during the awards. They felt that the feedback given at the end of each section helped keep them motivated for further assessments.

Areas of good practice

- ◆ Well prepared and presented portfolios.

- ◆ Staff CPD activities demonstrated that they are keeping up to date with the industry changes and meet the requirements of SQA.

Specific areas for improvement

No areas require improvement but centres are encouraged to use the TAPS material developed by SQA.