**Workshop 1: External Verification of HNs and SVQs Qualifications**

It is important that we centrally agree responses to the most common scenarios we as External Verifiers come across when carrying out visiting verification.

To this end, please discuss the attached draft guidance, developed as a result of the feedback received from the workshop we held at the SEV meeting held in April earlier this year.

We would like you to comment on the clarity of wording/phrasing. This guidance will eventually sit on the Quality Assurance Appointee Website.

**Time: 45 1 Hour**

**Feedback will be gathered by an allocated group facilitator.**