



# SQA Assessment Arrangements Guide for parents

## SQA is responsible for:

- quality assuring the process of requesting assessment arrangements in schools and colleges
- approving assessment arrangements in internal and external assessments for candidates
- ensuring that the assessment arrangements requested provide candidates with an equal opportunity to demonstrate their skills and abilities
- ensuring that the assessment arrangements requested do not compromise the integrity of the qualification
- providing guidance and advice to schools and colleges, candidates and parents on assessment arrangements

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You can also find out more about assessment arrangements at:  
**[www.sqa.org.uk/assessmentarrangements](http://www.sqa.org.uk/assessmentarrangements)**  
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By 'parent' we mean anyone who has parental responsibility for a child/young person.

Do you know that if your child is disabled and/or needs additional support, SQA can allow an assessment arrangement to be made for them in their exams and assessments?

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## We offer all sorts of arrangements.



### **My foster son has a visual impairment.**

We can print either a braille question paper or enlarge the font size of the question paper.



### **My grand-daughter has trouble concentrating on the question paper.**

A prompter can be used to help your grand-daughter concentrate on the question paper.



### **Our daughter is deaf and uses sign language.**

The exam can be signed to your daughter and she can sign her answers.



### **My brother has obsessive compulsive disorder (OCD) and needs lots of time to complete his exams as he keeps checking his answers.**

Your brother can be given extra time in his exams.

These are just a few examples; your child's school or college will have more information about the arrangement which will be best for your child.

You may wish to discuss your child's need for support with the school or college. It is the responsibility of the school or college to make the request for an assessment arrangement.

They will also be able to advise you whether your child can have a particular assessment arrangement. They will have identified your child's needs and will, in most cases, be providing support for them during their studies, not just for their exams and assessments.

The school/college might also ask your child (and in some cases yourself) to sign an agreement for a particular request.

Parents have told us that it isn't always easy to understand SQA's responsibilities and the school/college's role. We hope the lists below are helpful.

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## Schools/colleges are responsible for:

- ensuring that your child is doing the right assessments at the right level so that they are potentially able to attain the national standards
- identifying, as early as possible, any difficulty your child is likely to have with the assessments in the subject concerned
- working out how your child's assessment needs can be met without compromising the competence standards. This might be quite straightforward or it might involve discussion with SQA
- ensuring that any arrangement requested relate, as far as possible, to your child's usual way of working
- ensuring that your child has experience of, and practice in, the use of the assessment arrangement
- requesting the assessment arrangement from SQA