Scottish Studies Award: Approval and Entries

Guidance for Centres

This edition: September 2019 (version 1.2)

1 Approval to deliver the Scottish Studies Award

Schools and colleges are required to submit a *Qualification Approval Application* form only if you wish to deliver the *Scottish Studies Award* at SCQF levels 4, 5 and/or 6 (the Award is auto approved at SCQF levels 2 and 3).

The type of information we need you to provide will depend on which Units you choose to offer as part of the Award. This is because almost all of the Units are already 'auto approved'.

A list of all auto approved Units is included in *Appendix 1*. A list of Units which are not auto approved is included in *Appendix 2*. When applying for approval please follow method **A** or **B** below, as relevant to your centre.

Method A — If ALL Units you are using are on the auto approved list (see Appendix 1)

If you are delivering the *Scottish Studies Award* with Units that are all '**auto approved'** please complete:

− **SECTIONS 1–6 ONLY** of the *Qualification Approval Application* form
and
− tell us on the form which Units you will be offering in your first year

OR

Method B — If at least one Unit you are using is NOT on the auto approved list (see Appendix 2)

If you are delivering the *Scottish Studies Award* and using any Units that are **NOT 'auto approved'** please complete:

− **ALL SECTIONS** of the Qualification Approval Application form
− **and**
− please indicate in Section 6 of the form all the Units you will be offering in your first year and indicate which Units are not auto approved. You will only need to provide information in **sections 7–12** for the Unit/s that is/are not auto approved.
and
− Supporting Document: *Staff Qualifications and Experience* form — one of these forms needs to be completed for each member of staff who will be delivering or assessing and internally verifying the Units which are **not** auto approved. There must be at least one assessor and one Internal Verifier for the Units.

Your SQA Co-ordinator will be able to provide you with the relevant forms and assistance. Alternatively, you can contact your SQA Business Development Manager.

2   Entering candidates for the Award

Once you have gained approval for the Award you can begin delivering to candidates. You should enter your candidates for the Units that are contributing to their *Scottish Studies Award*, and then for the full Award itself, in one of the following ways:

Method 1

Use this method if the optional Units that are contributing to the *Scottish Studies Award*, **are also** contributing to other National Qualifications (eg *National Courses*, including *Skills for Work Courses*, other *Awards* or *National Progression Awards*):

1. Enter candidates for the optional Units you are using to contribute to the Award along with their entries for the other National Qualifications to which these Units are contributing. For example, if you are delivering the National 4 *English: Analysis and Evaluation in a Scottish Context* Unit and want this to contribute to both the *Scottish Studies Award* and the National 4 *English Course*, you should enter the candidates for the Unit along with their entry for the National 4 *English Course*.
2. Enter candidates for the mandatory *Scottish Studies: Scotland in Focus* Unit as a freestanding Unit.
3. Once you know at which level candidates are likely to achieve the Award, enter them for the *Scottish Studies Award* at that level *.

Method 2

Use this method if the optional Units that are contributing to the *Scottish Studies* Award are **not** contributing to any other National Qualification:

1. Enter candidates for the optional Units as freestanding Units.
2. Enter candidates for the mandatory *Scottish Studies: Scotland in Focus* Unit as a freestanding Unit.
3. Once you know at which level candidates are likely to achieve the Award, enter them for the *Scottish Studies Award* at that level *.

* The **overall level achieved** will be the same as the lowest level the candidate has achieved for any of the contributing Units. For example, if a candidate has achieved two optional Units and the mandatory Unit at SCQF level 5 but the third optional Unit at SCQF level 4, they will have achieved their *Scottish Studies Award* at SCQF level 4.

3 Verification of the Scotland in Focus Unit — H3YP

The *Scotland in Focus* Unit is internally assessed and subject to external verification by SQA through visiting verification which normally takes place in April/May each year. Verification can take place on complete and incomplete evidence. You will be notified by SQA if your centre has been selected for verification in a particular year.

Appendix 1: Auto Approved Units in the Scottish Studies Award

All of the Units listed below are auto approved for schools and colleges. If you are only using any of these Units to contribute to the *Scottish Studies Award* you should follow **Method A** in the guidance when applying for approval. If you are using Units which are not on this list you should follow **Method B**.

All SCQF level 2 and 3 Units are auto approved.

	SCQF level 4 Unit	SCQF level 5 Unit	SCQF level 6 Unit
Mandatory Unit	Scottish Studies: Scotland in Focus (H3YP 44)	Scottish Studies: Scotland in Focus (H3YP 45)	Scottish Studies: Scotland in Focus (H3YP 46)
Group 1: Language and Literature			
English	English: Analysis and Evaluation with a Scottish Context (H6MF74)	English: Analysis and Evaluation with a Scottish Context (J216 75)	English: Analysis and Evaluation with a Scottish Context (J217 76)
	English: Creation and Production with a Scottish Context (H6NS74)	English: Creation and Production with a Scottish Context (J242 75)	English: Creation and Production with a Scottish Context (J243 76)
Gàidhlig	Gàidhlig: Deanamh agus Cruthachadh (H27D 74)	Gàidhlig: Deanamh agus Cruthachadh (J2E9 75)	Gàidhlig: Deanamh agus Cruthachadh (J2EA 76)
	Gàidhlig: Mion-sgrudafh agus Luachadh (H27E 74)	Gàidhlig: Mion-sgrudafh agus Luachadh (J2EB 75)	Gàidhlig: Mion-sgrudafh agus Luachadh (J2EC 76)
Gaelic (Learners)	Gaelic (Learners): Using Language (H278 74)	Gaelic (Learners): Using Language (J2E8 75)	Gaelic (Learners): Using Language (J2E6 76)
	Gaelic (Learners): Understanding Language (H277 74)	Gaelic (Learners): Understanding Language (J2E3 75)	Gaelic (Learners): Understanding Language (J2E4 76)
	Gaelic (Learners) for Work Purposes (F3CD 10)	Gaelic (Learners) for Work Purposes (F3CD 11)	Gaelic (Learners) for Work Purposes (F3CD 12)
	Gaelic (Learners) for Life (H193 44)		
	Gaelic (Learners): Listening (FG5E 10)	Gaelic (Learners): Listening (FG5E 11)	
	Gaelic (Learners): Speaking (FG5D 10)	Gaelic (Learners): Speaking (FG5D 11)	
	Gaelic (Learners): Writing (FG5G 10)	Gaelic (Learners): Writing (FG5G 11)	
	Gaelic (Learners): Reading (FG5F 10)	Gaelic (Learners): Reading (FG5F 11)	

Scots Language	Scots Language: History and Development (H790 44)	Scots Language: History and Development (H790 45)	Scots Language: History and Development (H790 46)
	Scots Language: Understanding and Communicating (H791 44)	Scots Language: Understanding and Communicating (H791 45)	Scots Language: Understanding and Communicating (H791 46)
Group 2: Society and Environment			
Applied Science			Land Use in Scotland (D316 12)
Environmental Science	Environmental Science: Earth's Resources with a Scottish Context (H6N7 74)	Environmental Science: Earth's Resources with a Scottish Context (J21G 75)	Environmental Science: Earth's Resources with a Scottish Context (J21H 76)
	Environmental Science: Sustainability with a Scottish Context (H6N8 74)	Environmental Science: Sustainability with a Scottish Context (J21J 75)	Environmental Science: Sustainability with a Scottish Context (J21K 76)
Geography	Geography: Physical Environments with a Scottish Context (H6N9 74)	Geography: Physical Environments with a Scottish Context (J21R 75)	Geography: Physical Environments with a Scottish Context (J21T 76)
Geology	Geology, People and Environment (D245 10)		
	Geology and Scenery (D244 10)		
		Minerals and Rocks (D8XK 11)	Minerals and Rocks (D8XK 12)
Health and Food Technology	Health and Food Technology: Contemporary Food Issues with a Scottish Context (H6NA 74)	Health and Food Technology: Contemporary Food Issues with a Scottish Context (J21W 75)	Health and Food Technology: Contemporary Food Issues with a Scottish Context (J221 76)
History	Historical Study: Scottish (H205 74)	Historical Study: Scottish (J1YD 75)	Historical Study: Scottish (J225 76)
Modern Studies	Modern Studies: Social Issues in the United Kingdom with a Scottish Context (H6NB 74)	Modern Studies: Social Issues in the United Kingdom with a Scottish Context (J224 75)	Modern Studies: Social Issues in the United Kingdom with a Scottish Context (J227 76)
	Modern Studies: Democracy in Scotland and the United Kingdom (H23C 74)	Modern Studies: Democracy in Scotland and the United Kingdom (J2A3 75)	Modern Studies: Democracy in Scotland and the United Kingdom (J2A4 76)

People and Society	People and Society: Investigating Skills with a Scottish Context (H6NC 74)		
	People and Society: Comparing and Contrasting with a Scottish Context (H6ND 74)		
	People and Society: Making Decisions with a Scottish Context (H6NE 74)		
Religion, Beliefs and Values	Investigating Religion and Belief with a Scottish Context (H6R2 44)	Investigating Religion and Belief with a Scottish Context (H6R2 45)	Investigating Religion and Belief with a Scottish Context (H6R2 46)
Group 3: Arts and Culture			
Media	Media: Analysing Media Content with a Scottish Context (H6NJ 74)	Media: Analysing Media Content with a Scottish Context (J22B 75)	Media: Analysing Media Content with a Scottish Context (J22E 76)
	Media: Creating Media Content with a Scottish Context (H6NK 74)	Media: Creating Media Content with a Scottish Context (J22H 75)	Media: Creating Media Content with a Scottish Context (J22L 76)
Art and Design	Art and Design: Expressive Activity with a Scottish Context (H6NL 74)	Art and Design: Expressive Activity with a Scottish Context (J234 75)	Art and Design: Expressive Activity with a Scottish Context (J237L 76)
	Art and Design: Design Activity with a Scottish Context (H6NM 74)	Art and Design: Design Activity with a Scottish Context (J23A 75)	Art and Design: Design Activity with a Scottish Context (J23T 76)
Dance	Dance: Scottish (H2W3 10)		
		Dance: Alternative (Scotland) (H6N5 75)	
		Dance: Technical Skills with a Scottish Context (J218 75)	Dance: Technical Skills with a Scottish Context (J219 76)
	Dance: Scottish Step (HJ2W 44)	Dance: Scottish Step (HJ2W 45)	
Drama	Drama Skills with a Scottish Context (H6NN 74)	Drama Skills with a Scottish Context (J23V 75)	Drama Skills with a Scottish Context (J23W 76)
	Drama: Production Skills with a Scottish Context (H9P8 74)	Drama: Production Skills with a Scottish Context (J2CH 75)	Drama: Production Skills with a Scottish Context (J2CJ 75)
		Community Drama with a Scottish Context (H6MT 75)	
			Contemporary Scottish Theatre (D198 12)

Music	Music: Performing Skills with a Scottish Context (H6NP 74)	Music: Performing Skills with a Scottish Context (J23X 75)	Music: Performing Skills with a Scottish Context (J23Y 76)
	Music: Composing Skills with a Scottish Context (H6NR 74)	Music: Composing Skills with a Scottish Context (J240 75)	Music: Composing Skills with a Scottish Context (J241 76)
	Understanding Music with a Scottish Context (H9P7 74)	Understanding Music with a Scottish Context (J2CE 75)	Understanding Music with a Scottish Context (J2CF 75)
		Contemporary Gaelic Music and Song (FN42 11)	
Group 4: Business, Industry and Employment			
Business/ Business Management	Business in Action with a Scottish Context (H6N6 74)	Understanding Business with a Scottish Context (J21E 75)	Understanding Business with a Scottish Context (J21F 76)
Care	Care: Values and Principles (H21C 74)		
	Working in Early Education and Childcare (DM84 10)	Working in Early Education and Childcare (DM84 11)	
Creative Industries		Creative Industries: An Introduction — Scotland (H6MV 75)	
	Creative Industries: Basics - Scotland (H6MJ 74)		
Digital Media	Creative Digital Media: An Introduction to the Industry — Scotland (H6ML 74)		
Economics		Market Operations and the Scottish Economy (F391 11)	
		UK Economic Activity (J293 75)	UK Economic Activity (J294 76)
Engineering Science	Engineering Contexts and Challenges with a Scottish Context (H6NT 74)	Engineering Contexts and Challenges with a Scottish Context (J244 75)	Engineering Contexts and Challenges with a Scottish Context (J245 76)
Clothing and Textiles		Harris Tweed: an Introduction to the Industry (F8XX 11)	
		Harris Tweed: an Introduction to Markets and Promotional Methods (F8XY 11)	

Appendix 2: Units contained in the Scottish Studies Awards that are NOT Auto Approved

Topic area	SCQF level 4 Unit	SCQF level 5 Unit	SCQF level 6 Unit
Group 2 Society and Environment			
Applied Science			The Ecology of Scotland (D897 12)
ESOL	ESOL: Living in Scotland (H1XH 10)	ESOL: Living in Scotland (H1XH 11)	
Language and Culture		Contemporary Gaelic Language and Culture: An Introduction (FN44 11)	
Land and Environment		Rural Business Investigation with a Scottish Context (H6MR 75)	
		Geodiversity and Landscape in Scotland: An Introduction (FV36 11)	
		Practical Conservation: Habitat Management in Scotland (FV5H 11)	
		Biodiversity in Scotland (FV49 11)	
		Rural Land Use (FV40 11)	
History			History of the Celts in Scotland (H299 12)
Law			Scots Law: An Introduction (FN4Y 12)
			Consumer Protection Legislation in Scotland: an Introduction (FN50 12)
			Scottish Legal Framework (D32B 12)
Rural Skills	Rural Environment: An Introduction — Scotland (H6MG 74)		
	Rural Species Identification and Habitats — Scotland (H6MH 74)		
Sociology		Sociology: Social Issues - with a Scottish Context (J21A 75)	Sociology: Social Issues - with a Scottish Context (J21B 76)
Philosophy		Philosophy: Knowledge and Doubt with a Scottish Context (J21C 75)	Philosophy: Knowledge and Doubt with a Scottish Context (J21D 76)

Group 3 Arts and Culture			
Music	Scottish Bagpipe Theory: Bagpipes (F7P2 10)	Scottish Bagpipe Theory: Bagpipes (F7P4) 11)	Scottish Bagpipe Theory: Bagpipes (F7P6 12)
Group 4 Business, Industry and Employment			
Care	Working in Early Learning and Childcare (H1XV 74)	Working in Early Learning and Childcare (HX1V 75)	
		Social Services in Scotland: An Introduction (F3G2 11)	
	Care: Values and Principles (H21C 74)	Care: Values and Principles (J22Y 75)	Care: Values and Principles (J230 76)
Financial Services		Financial Services Introduction — Scotland (H6MW 75)	
Health Sector	Health Sector: An Introduction — Scotland (H6N0 74)	Health sector — Working in the Health sector — Scotland (H6N4 75)	
Hospitality	Hospitality: Working in the Hospitality Industry - Scotland (H6MP 74)		
Laboratory Science		Laboratory Science: Careers Using Laboratory Science — Scotland (HT8X 75)	
Travel and Tourism	Travel and Tourism: Scotland (H2Y4 74)	Travel and Tourism: Scotland (H2Y4 75)	
		British Isles Tourist Destinations with a Scottish Context (H6MY 75)	
Uniformed and Emergency Services	Uniformed and Emergency Services: An Introduction — Scotland (H6SE 74)		

Administrative information

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History of changes

Unit details	Version	Description of change	Authorised by	Date
	1.1	Changes made to reflect the move from central to visiting verification	Qualifications Manager	May 2016
	1.2	Changes made to reflect recoding of National 5 and Higher units.	Qualifications Manager	Sept 2019