

13 December 2010

To: SQA Co-ordinators  
Secondary Schools and FE Colleges

Action by Recipient
Response required
✓ Note and pass on
None - update/information only

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Dear Colleague

Please pass this letter to the member of staff responsible for English in your school or college.

◆ **Internal and External Assessment Reports**

The 2010 Internal Assessment Report for English at all levels has now been uploaded onto the website, as have the External Assessment Reports. These should be useful in preparing candidates for presentation in 2011.

◆ **Folio of Writing - Intermediate 1, 2 and Higher**

Exemplification of the standards applied to folio writing were presented at various locations around the country in October and November this year. The materials and commentaries presented, as well as some extras, have been uploaded to the secure website and can be found below each level's NAB assessments.

I hope the update letter of 26 October helped with the complexities of presentation in 2010-11. You should note that all candidates at Intermediate and Higher in 2011 and afterwards will require to submit a folio of writing. It is not optional.

◆ **Marker Recruitment**

If anyone wishes to apply for marking this year, there are some opportunities at most levels and applications can be made on line at the Appointee Opportunities page of the website.

◆ **Communication and Literature Units**

The Units Communication (NC) and Literature 1, both SCQF level 6, have been revised and re-coded. The new codes are:

Communication (NC) FA1W 12

Literature 1 FA58 12

The revised Unit specifications can now be downloaded from SQA's website using the NQ Unit search facility. A link to the Units can also be found on the English homepage. The older version of the Units, EEST 12 and X9X8 12, will lapse in July 2012.

Yours faithfully



Alan Wilson  
Qualifications Manager  
National Qualifications