Evidence required for external verification of units (including added value units) during visiting verification

External verification requirements

The purpose of external verification is to approve a centre's assessment approach and assessment judgements, and to support them to meet SQA requirements. This is the quality assurance process that SQA uses in order to make sure that national standards are being applied consistently by all centres offering internally-assessed SQA qualifications.

To allow visiting verifiers to make an informed decision, sufficient evidence to demonstrate a centre's assessment approach and assessment judgements must be provided.

Note: if a unit is not completed at the time of external verification, centres may present whatever assessed candidates' evidence is available, providing that it is sufficient to meet the requirements. Centres should provide information for the visiting verifier during the visit planning process on whether evidence will be complete or interim. Guidance on interim evidence is available on the quality assurance area of SQA's website (see *Guide to Interim Evidence*).

This document describes the evidence required for external verification of units (including added value units) during a verification visit. If your centre is selected for visiting verification, you must prepare the following evidence for verification:

1. Evidence of the centre's internal quality assurance processes

There is guidance on internal verification on the quality assurance area of SQA's website (see *Internal Verification Toolkit)*.

For each candidate in the sample:
Centres should select candidates for their sample according to guidance in SQA's *Generating the Evidence Sample* document.

2. Candidate information, along with details of relevant units, outcomes, and assessment standards

The **Verification Sample Form** should be completed with details for each candidate in the sample (including their Scottish Candidate Number).

The centre's Candidate Assessment Record (or equivalent) for each candidate should provide details of the unit(s), outcome(s) and assessment standard(s) against which the candidate's evidence has been judged.

If a candidate's evidence has been judged against the outcomes and assessment standards of more than one unit (for example, using a combined approach to unit assessment), details of all units, outcomes, and assessment standards against which

the evidence has been judged should be provided on the centre's Candidate Assessment Record or equivalent.

3. The assessment or other stimulus that generated the judged candidate evidence

The assessment may have been taken or adapted from unit assessment support packs or may have been centre-devised.

For most units, assessors may use their professional judgement, subject knowledge and experience, and understanding of their candidates to determine the most appropriate way to generate evidence and the conditions and contexts in which to do so.

Centres have the option of developing their own National 4 added value unit assessments for use with candidates. Please note that this is not a requirement and centres can continue to use SQA-produced added value unit assessments — most of which offer a degree of flexibility and choice which is clearly described within the SQA-produced added value unit assessments.

In a portfolio approach to assessment, candidates' evidence for assessment may have occurred naturally — produced during learning and teaching activities rather than being generated in response to a specific assessment task. In the case of such naturally-occurring evidence, any direction or instructions used in this context should be submitted or described in sufficient detail to allow the visiting verifier to assess the validity of the centre's assessment judgements of that evidence.

If centres choose to devise their own assessments or **significantly** change SQA's assessments, it is advisable to have these prior verified by SQA. Prior verification requests can be submitted for any unit, including National 4 added value units. Further guidance on prior verification is available on the [quality assurance area of SQA's website](#).

4. The candidate's evidence with the assessment judgement(s)

The assessment judgement(s)

External verification can only take place if clear assessment judgements made by centres accompany the candidate's evidence. This allows the visiting verifier to reach an informed decision on whether the centre is making reliable assessment judgements in line with national standards.

The assessment judgement(s) must have been made against the relevant unit, outcomes, and assessment standards, in accordance with the unit specification and taking account of additional guidance on judging evidence provided in *Understanding Next Steps documents.*

In accordance with SQA advice, the centre may have provided assessment arrangements for some candidates. If so, sufficient details of that assessment arrangement must be provided at the time of the verification visit. This will allow the visiting verifier to make an informed decision in relation to a centre's assessment judgements of those candidates' evidence.

Each candidate's evidence, whether complete or interim, must be accompanied by assessment judgements made at the time of assessment, and show clearly the basis on which those assessment judgements were made. This can often most easily be shown by brief annotations on the candidate's evidence to indicate where specific assessment standards have been met. Alternatively, Candidate Assessment Records, or equivalent, can be used and should include brief assessor comments where necessary (eg for oral evidence or evidence that cannot easily be annotated) to show the basis on which an assessment judgement has been made.

E-assessments delivered through SOLAR have already been pre-verified along with any automatic marking used. The only post-delivery verification that may be required is of any human-marked **or project-based** questions delivered through SOLAR. If a candidate's evidence has been generated using SOLAR, then centres need only provide the candidate's SOLAR results, recorded on the candidate's assessment record or equivalent. Centres are not required to send in any evidence generated from SOLAR because SQA can access this candidate evidence remotely.

The judged candidate evidence

It is the centre's responsibility to ensure that a candidate's evidence is the candidate's own work.

Candidates' evidence for assessment must be of a type that allows a valid assessment judgement to be made. For example, assessment of a candidate's practical skills must be made solely on the evidence of those skills being demonstrated (see www.sqa.org.uk/files_ccc/25GuideToAssessment.pdf).

Formats for presentation of the judged candidate evidence

Information on formats for presenting assessed candidate evidence for verification visits is shown on the following pages. This information is provided in a single table for each subject, arranged alphabetically. **Each piece of assessed candidate evidence provided must be clearly attributable to one of the candidates in the sample.**

While SQA has anticipated that certain units will require visiting verification, if a centre finds that portable evidence has been generated for such a unit, and it is able to be submitted to SQA for a verification event, the centre should contact the verification team for advice. For further information, please see *Delivering National Qualifications: Guide for SQA Coordinators 2018/19* (www.connect.sqa.org.uk/) or contact the NQ Verification Team (e-mail: nqverification@sqa.org.uk; tel: 0345 213 6766).

Checklist

Evidence for verification checklist			✓
For the centre	1	Evidence of the centre's internal verification processes and their application.	
For each candidate in the sample	2	Details entered on Verification Sample Form and on the centre's Candidate Assessment Record or equivalent.	
	3	The assessment or other stimulus that generated the judged candidate evidence.	
	4	The candidate's evidence with the assessment judgement(s).	

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Art and Design** units:

♦   N3, N4, and AH Art and Design: Expressive Activity
♦   N3, N4, and AH Art and Design: Design Activity
♦   N4 Art and Design: Practical Activity (AVU)
♦   SCQF Levels 5 and 6 Art and Design: Expressive Activity
♦   SCQF Levels 5 and Art and Design: Design Activity

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Evidence of discrete stage of production**	**Artwork**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	
The artwork itself, with assessor commentary provided on the Candidate Assessment Record or equivalent.*					✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Biology** unit:

♦ AH Investigative Biology

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	Electronic product that is not printable, eg e-portfolios or web pages hosted on the centre's intranet	Oral presentation or other oral response, including response to oral questions or prompts	Ephemeral evidence of skills demonstrated during practical work including adherence to health and safety guidelines	Evidence of discrete stage of experiment
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*					✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Chemistry** units:

♦ SCQF Level 6 Researching Chemistry
♦ AH Researching Chemistry

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg e-portfolios or web pages hosted on the centre's intranet**	**Oral presentation or other oral response, including response to oral questions or prompts**	**Ephemeral evidence of skills demonstrated during practical work including adherence to health and safety guidelines**	**Evidence of discrete stage of experiment**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*					✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Design and Manufacture** units:

♦ N4 Design and Manufacture: Materials and Manufacturing
♦ SCQF Levels 5 and 6 Design and Manufacture: Materials and Manufacturing

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	Electronic product that is not printable, eg digital media, audio-visual	Oral presentation or other oral response, *including response to oral questions or prompts*	Ephemeral evidence of skills demonstrated during production	Evidence of discrete stage of production	Product
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).*						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Drama** unit:

♦　　N4 Drama: Performance (AVU)

Each item of candidate evidence must be attributable to a single candidate.	**Examples of types of candidate evidence that might be used for assessment of this added value unit**. Evidence must be of a type that allows a valid assessment judgement to be made.					
One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Text, graphical or pictorial candidate response, including printable electronic**	**Electronic product that is not printable, eg digital media**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during preparation for performance, including adherence to health and safety guidelines**	**Non-portable evidence such as costumes and props**	**Performance**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio-visual recording for acting role (and may be used for other roles), in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓		✓
Detailed assessor observation notes for all production roles (when audio-visual recording is not provided) and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓		✓
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓		
Candidate-generated non-portable evidence, such as costumes and props, with assessor commentary provided on the Candidate Assessment Record or equivalent.*					✓	
Centres also have the option to have their assessment judgements verified during the presentation of a live performance. This should be discussed and agreed with the visiting verifier in advance of the visit.						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Hospitality: Practical Cookery** unit:

♦ N4 Producing a Meal (AVU)

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for assessment of this added value unit. Evidence must be of a type that allows a valid assessment judgement to be made.					
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during production**	**Evidence of discrete stage of production**	**Product**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓			

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓			
Ephemeral evidence demonstrated to the visiting verifier during the visit.				✓		
Evidence of discrete stages of production demonstrated to the visiting verifier during the visit.					✓	
The completed dishes.						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Fashion and Textile Technology** units:

♦ N3, N4 Fashion and Textile Technology: Textile Technologies
♦ N3, N4 Fashion and Textile Technology: Fashion and Textile Choices
♦ N3, N4 Fashion and Textile Technology: Fashion/Textile Item Development
♦ N4 Making a Fashion/Textile Item (AVU)
♦ SCQF Levels 5 and 6 Fashion and Textile Technology: Textile Technologies
♦ SCQF Levels 5 and 6 Fashion and Textile Technology: Fashion and Textile Choices
♦ SCQF Levels 5 and 6 Fashion and Textile Technology: Fashion/Textile Item Development

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during production**	**Evidence of discrete stage of production**	**Product**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

commentary provided on the Candidate Assessment Record or equivalent.*						
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself, with assessor commentary provided on the Candidate Assessment Record or equivalent.*						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Photography** units:

♦ SCQF Level 6 Photography: Image Making
♦ SCQF Level 6 Photography: Contextual Imagery

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Evidence of discrete stage of production**	**Photography**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			✓
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor			✓	✓	

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

commentary provided on the Candidate Assessment Record or equivalent.*					
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Physical Education** units:

♦ N3, N4 and AH Physical Education: Performance Skills
♦ N4 Physical Education: Performance (AVU)
♦ SCQF Levels 5 and 6 Physical Education: Performance Skills

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. ***All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.***	**Examples of types of candidate evidence that might be used for unit assessment.** **Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during preparation**	**Performance**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio-visual recording, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	
Candidate performance *(a sample of live performances will be judged by assessor and visiting verifier during the visit, but these will not be live assessments)*					✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Physics** units:

- SCQF Level 6 Researching Physics
- AH Investigating Physics

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.				
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg e-portfolios or web pages hosted on the centre's intranet**	**Oral presentation or other oral response, including response to oral questions or prompts**	**Ephemeral evidence of skills demonstrated during practical work including adherence to health and safety guidelines**	**Evidence of discrete stage of experiment**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓				
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓			

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*					✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Practical Craft Skills** units:

♦ N3 Working with Tools
♦ N3 Working with Materials
♦ N3 Making an Item

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during production**	**Evidence of discrete stage of production**	**Product**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).*						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Practical Electronics** units**:**

- N4 Practical Electronics: Circuit Design
- N4 Practical Electronics: Circuit Simulation
- N4 Practical Electronics: Circuit Construction
- N4 Developing an Electronic Solution (AVU)
- SCQF Level 5 Practical Electronics: Circuit Design
- SCQF Level 5 Practical Electronics: Circuit Simulation
- SCQF Level 5 Practical Electronics: Circuit Construction

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during production**	**Evidence of discrete stage of production**	**Product**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).*						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Practical Metalworking** units:

♦ N4 Practical Metalworking: Bench Skills
♦ N4 Practical Metalworking: Machine Processes
♦ N4 Practical Metalworking: Fabrication and Thermal Joining
♦ N4 Making a Finished Product from Metal (AVU)
♦ SCQF Level 5 Practical Metalworking: Bench Skills
♦ SCQF Level 5 Practical Metalworking: Machine Processes
♦ SCQF Level 5 Practical Metalworking: Fabrication and Thermal Joining

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	**Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made.** Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	**Electronic product that is not printable, eg digital media, audio-visual**	**Oral presentation or other oral response, *including response to oral questions or prompts***	**Ephemeral evidence of skills demonstrated during production**	**Evidence of discrete stage of production**	**Product**
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).*						✓

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

For the following **Practical Woodworking** units:

♦ N4 Practical Woodworking: Flat-frame Construction
♦ N4 Practical Woodworking: Carcase Construction
♦ N4 Practical Woodworking: Machining and Finishing
♦ N4 Making a Finished Product from Wood (AVU)
♦ SCQF Level 5 Practical Woodworking: Flat-frame Construction
♦ SCQF Level 5 Practical Woodworking: Carcase Construction
♦ SCQF Level 5 Practical Woodworking: Machining and Finishing

Each item of candidate evidence must be attributable to a single candidate. One or more formats may be used to present any candidate evidence. *All assessors' notes and commentary should show clearly the basis on which they made each assessment judgement.*	Examples of types of candidate evidence that might be used for unit assessment. Evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.					
	Text, graphical or pictorial candidate response, including printable electronic	Electronic product that is not printable, eg digital media, audio-visual	Oral presentation or other oral response, *including response to oral questions or prompts*	Ephemeral evidence of skills demonstrated during production	Evidence of discrete stage of production	Product
Hard or soft copy candidate evidence, with assessment judgement(s) indicated on the evidence itself, or with the evidence clearly referenced against an assessment judgement or judgements provided on the Candidate Assessment Record or equivalent.*	✓					
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*		✓				

Formats for presenting types of candidate evidence (with assessment judgements) to SQA for verification visits

Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.*			✓	✓	✓	
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.*			✓	✓	✓	
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.*				✓	✓	
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).*						✓