

Unit PPL2FBS11 (HL1X 04) Clean and Close a Specialist Coffee Station

I confirm that the evidence detailed in this unit is my own work.

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| **Candidate’s name** |  | **Candidate’s signature** |  | **Date** |
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I confirm that the candidate has achieved all the requirements of this unit.

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| **Assessor’s name** |  | **Assessor’s signature** |  | **Date** |
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| **Countersigning — Assessor’s name****(if applicable)** |  | **Countersigning — Assessor’s signature****(if applicable)** |  | **Date** |
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I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

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| **Internal verifier’s name** |  | **Internal verifier’s signature** |  | **Date** |
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| **Countersigning — Internal verifier’s name****(if applicable)** |  | **Countersigning — Internal verifier’s signature****(if applicable)** |  | **Date** |
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| **External Verifier’s initials and date (if sampled)** |  |

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| **Unit overview** |
| This unit is about how you clean specialist equipment and close down the station after service. |

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| **Sufficiency of evidence** |
| There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment. |

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| **Performance criteria** |
| **What you must do:** |
| There must be evidence forall Performance Criteria (PC). The assessor **must** assess PCs 1–6 and 8 by directly observing the candidate’s work. PC 7 may be assessed by alternative methods if observation is not possible. |
| **Clean and close down specialist coffee station after service**1 Prioritise work and carry it out in an efficient manner.2 Clean all specialist equipment is according to the manufacturer's and your workplace requirements.3 Ensure that all service items are cleaned and stored correctly ready for the next service.4 Check that specialist equipment is turned off and unplugged where necessary.5 Dispose of coffee grounds and used tea products according to your workplace standard.6 Check and record that food storage equipment meets your workplace and legal requirements and that food is stored correctly.7 Report any problems with equipment to the appropriate person.8 Complete work and documentation in line with legal requirements, workplace procedures and current legislation relating to hygienic and safe working practices when closing down the station after service. |

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| **Scope/Range** |
| **What you must cover:** |
| **All** scope/range must be covered. There must be performance evidence, gathered through direct observation by the assessor of the candidate’s work for: |
| **three** from:a espresso machineb grinderc knock boxd tampe refrigerated units | **three** from:f coffee beansg ground coffee sachets (decaf)h tea bagsi loose teaj hot chocolate powder or syrupk fresh fruit items | **three** from:l crockerym cutleryn glasswareo napkinsp disposable cups and lidsq stencils | **three** from:r milks sugart dusting powderu marshmallowsv creamw syrups |
| Evidence for the remaining points under ‘what you must cover’ may be assessed through questioning or witness testimony. |

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| **Evidence reference** | **Evidence description** | **Date** | **Performance criteria** |
| **What you must do** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
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| **Evidence reference** | **Evidence description** | **Date** | **Scope/Range** |
| **What you must cover** |
| **a** | **b** | **c** | **d** | **e** | **f** | **g** | **h** | **i** | **j** | **k** | **l** | **m** | **n** | **o** | **p** | **q** | **r** | **s** | **t** | **u** | **v** | **w** |
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| **Knowledge and understanding** | **Evidence reference****and date** |
| **What you must know and understand** |
| For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning). |
| **Clean and close down specialist coffee station after service** |
| 1 | Safe and hygienic working practices when closing station after service. |  |
| 2 | Why all service items and equipment should be cleaned and stored correctly following use. |  |
| 3 | The importance of following manufacturers' and workplace procedures for turning off, unplugging and cleaning equipment following use. |  |
| 4 | The safe storage procedures for all food stock items. |  |
| 5 | The correct disposal method for coffee grounds and tea products. |  |
| 6 | Why and to whom any problems should be reported. |  |
| 7 | The types of unexpected situations that may occur when closing the specialist coffee station after service and how to deal with these. |  |

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# Supplementary evidence

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| **Evidence** | **Date** |
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| **Assessor feedback on completion of the unit** |
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