

Unit PPL2FBS11 (HL1X 04) Clean and Close a Specialist Coffee Station

I confirm that the evidence detailed in this unit is my own work.

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| **Candidate’s name** |  | **Candidate’s signature** |  | **Date** |
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I confirm that the candidate has achieved all the requirements of this unit.

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| **Assessor’s name** |  | **Assessor’s signature** |  | **Date** |
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| **Countersigning — Assessor’s name**  **(if applicable)** |  | **Countersigning — Assessor’s signature**  **(if applicable)** |  | **Date** |
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I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

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| **Internal verifier’s name** |  | **Internal verifier’s signature** |  | **Date** |
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| **Countersigning — Internal verifier’s name**  **(if applicable)** |  | **Countersigning — Internal verifier’s signature**  **(if applicable)** |  | **Date** |
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| **External Verifier’s initials and date (if sampled)** |  |

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| **Unit overview** |
| This unit is about how you clean specialist equipment and close down the station after service. |

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| **Sufficiency of evidence** |
| There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment. |

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| **Performance criteria** |
| **What you must do:** |
| There must be evidence forall Performance Criteria (PC). The assessor **must** assess PCs 1–6 and 8 by directly observing the candidate’s work. PC 7 may be assessed by alternative methods if observation is not possible. |
| **Clean and close down specialist coffee station after service**  1 Prioritise work and carry it out in an efficient manner.  2 Clean all specialist equipment is according to the manufacturer's and your workplace requirements.  3 Ensure that all service items are cleaned and stored correctly ready for the next service.  4 Check that specialist equipment is turned off and unplugged where necessary.  5 Dispose of coffee grounds and used tea products according to your workplace standard.  6 Check and record that food storage equipment meets your workplace and legal requirements and that food is stored correctly.  7 Report any problems with equipment to the appropriate person.  8 Complete work and documentation in line with legal requirements, workplace procedures and current legislation relating to hygienic and safe working practices when closing down the station after service. |

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| **Scope/Range** | | | |
| **What you must cover:** | | | |
| **All** scope/range must be covered. There must be performance evidence, gathered through direct observation by the assessor of the candidate’s work for: | | | |
| **three** from:  a espresso machine  b grinder  c knock box  d tamp  e refrigerated units | **three** from:  f coffee beans  g ground coffee sachets (decaf)  h tea bags  i loose tea  j hot chocolate powder or syrup  k fresh fruit items | **three** from:  l crockery  m cutlery  n glassware  o napkins  p disposable cups and lids  q stencils | **three** from:  r milk  s sugar  t dusting powder  u marshmallows  v cream  w syrups |
| Evidence for the remaining points under ‘what you must cover’ may be assessed through questioning or witness testimony. | | | |

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| **Evidence reference** | **Evidence description** | **Date** | **Performance criteria** | | | | | | | |
| **What you must do** | | | | | | | |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
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| **Evidence reference** | **Evidence description** | **Date** | **Scope/Range** | | | | | | | | | | | | | | | | | | | | | | |
| **What you must cover** | | | | | | | | | | | | | | | | | | | | | | |
| **a** | **b** | **c** | **d** | **e** | **f** | **g** | **h** | **i** | **j** | **k** | **l** | **m** | **n** | **o** | **p** | **q** | **r** | **s** | **t** | **u** | **v** | **w** |
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| **Knowledge and understanding** | | **Evidence reference**  **and date** |
| **What you must know and understand** | |
| For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning). | |
| **Clean and close down specialist coffee station after service** | | |
| 1 | Safe and hygienic working practices when closing station after service. |  |
| 2 | Why all service items and equipment should be cleaned and stored correctly following use. |  |
| 3 | The importance of following manufacturers' and workplace procedures for turning off, unplugging and cleaning equipment following use. |  |
| 4 | The safe storage procedures for all food stock items. |  |
| 5 | The correct disposal method for coffee grounds and tea products. |  |
| 6 | Why and to whom any problems should be reported. |  |
| 7 | The types of unexpected situations that may occur when closing the specialist coffee station after service and how to deal with these. |  |

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# Supplementary evidence

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| **Evidence** | | **Date** |
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| **Assessor feedback on completion of the unit** |
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