



Annual Update for Higher National Qualifications 2011/2012

This is a report collating information on development work relating to Higher National Units, Certificates and Diplomas, and Professional Development Awards (PDAs). The report is aimed at SQA Co-ordinators and practitioners in Scotland's colleges to assist with planning for the academic session by providing:

- information about the currency of Units and Group Awards
- correct codes for Units and Group Awards
- early notification to staff delivering Units which are entering their lapsing period
- information to help raise staff awareness of new Units and Group Awards in their specialist areas.

Information in this report is also contained in the [Catalogue of Higher National Qualifications](#). The Catalogue will be updated regularly throughout the year and will contain the most up-to-date information about available HN provision. Further information about new and revised HN Units, Group Awards and PDAs can be found on the HN section of SQA's website. The [HN Search](#) allows you to search for HN Units, Group Awards and PDAs by keyword, title or code.

The [HN Notification of changes to Units Specifications and Frameworks](#) will also be updated regularly. It shows:

- a summary of changes to Units that warrant a new version number
- where a finish date has been removed or extended
- framework changes.

- Section 1** New – a list of new revised Higher National Units available for implementation from 01/08/2011.
- Section 2** New – a list of new Higher National Group Awards and Professional Development Awards available for implementation from 01/08/2011.
- Section 3** Lapsing - information about Higher National Units which have been entered into their lapsing period on 31/07/2011. Lapsing Units are given a two year completion period to allow candidates already entered for a lapsing Unit to finish. No new centres will be approved to offer the Unit.
- Section 4** Lapsing – information about Higher National Group Awards and Professional Development Awards which have been entered into their lapsing period on 31/07/2011. Lapsing Higher National Group Awards and Professional Development Awards are given a completion period of 2 to 4 years, depending on the level of Award, to allow candidates already entered to finish. No new centres will be approved to offer the lapsing Group Award / Professional Development Award.

Section 1: New Higher National Units for implementation from 01/08/2011

Unit title	4 code	2 code
Administrative Procedures	FG62	33
Advanced Radio Presentation	FT67	35
Advertising and Public Relations: Graded Unit 1	FN3H	34
Advertising and Public Relations: Graded Unit 2	FN3G	35
Advertising: Media Sales	FK8H	34
Art and Design Context	FD63	35
Auditing	FN11	35
British Sign Language: Complex	FT5N	35
Building Services Engineering Science	FT95	34
Care and Administrative Practice: Graded Unit 1	FN3D	34
Care and Administrative Practice: Graded Unit 2	FN6C	35
Care Planning in Practice	FN62	35
Care of the Acutely Ill Adult	FN66	35
Clinical Decision Making	FN5Y	35
Commercial Conveyancing	FN5P	35
Commercial Leasing	FN5R	35
Community Learning and Development: Adult Learning	FM9F	34
Community Learning and Development: Capacity Building	FM9D	34
Community Learning and Development: Promoting Health in the Community	FM9E	34
Community Learning and Development: Working with Young People	FM9A	34
Computer Arts and Design: Technologies	FD64	35
Computer Arts and Design: Theory and Practice	FD65	35
Contemporary Art Practice: Ceramics Development	FD67	35
Contemporary Art Practice: Conceptual Development	FA6F	35
Contemporary Art Practice: Digital Media Production	FD68	35
Contemporary Art Practice: Graded Unit 1	FA6G	34
Contemporary Art Practice: Graded Unit 2	FA6H	35
Contemporary Health and Social Care Perspectives	FN60	35
Creative Arts Project: Development	FF31	34
Creative Arts Project: Production	FF30	34
Creative Industries: Content Generation	FT6A	35
Creative Industries: Enterprise Activity	FF44	35
Creative Industries: Radio: Graded Unit 2	FF45	35
Cultural Studies: An Introduction	FN1E	34
Dental Impressions for Working or Study Models (Dentate)	FN3P	35
Dental Nursing: Graded Unit 2	FN3N	35
Dental Nursing: Preparing a Practice for Inspection	FN3V	35
Dental Nursing: Supporting Oral Health Improvement	FN3R	35
Dental Radiography for the Assistant Practitioner: Dental Panoramic Tomography (DPT) and Dental Occlusal Radiography	FN6G	35
Digital Imaging	FD69	34
Digital Marketing Communications: An Introduction	FK93	34
Direct Marketing	FK8J	35
Disease Processes and Pain Management	FN67	35
Employment Relationship and the Employment Contract	FT2C	35
Employment Tribunal Procedure and Practice	FT5T	35
Energy: Nuclear Power and the Environment	FJ3D	35
Essential Academic Skills	FN6A	35
Essential Skills for Care Practice	FN27	34
Essential Skills for Paralegals	FT5R	35
Evidence Based Practice and Research	FN69	35
GP Medical Administration	FG63	34
Health Promotion in a Changing Society	FN28	34

Hospital Patient Administration	FG65	34
IT in Business: Desktop Publishing	FG67	34
IT in Business: Word Processing, Spreadsheets and Databases: An Introduction	FG69	33
Independent Learning and Research	FN5W	35
Interactive Media: Graded Unit 2	FP25	35
Internetworking Technology	FR25	35
Law and Practice Relating to Adults with Incapacity	FT6H	35
Leadership and Decision Making	FN5T	35
Learning and Professional Development	FN64	35
Learning through Practice	FN29	34
Legal Protection of NHSS Patient Data	FG6A	35
Linguistics of British Sign Language	FT5P	35
Live Music Industry: An Introduction	FN19	34
Managing Marketing Resources	FK8K	35
Managing Quality in Dental Practice	FN3W	35
Marine Engineering: Auxiliary Systems	FT29	34
Marketing Communications: Using Digital Media	FK92	35
Marketing Research Applications	FK8L	35
Marketing Research Theory	FK8M	34
Marketing: Graded Unit 1	FN3F	34
Marketing: Graded Unit 2	FN3E	35
Medical Terminology for Administration Staff	FG61	34
Mixed Media Development	FD6A	35
Music Industry Digital Communication	FN1A	35
Music Scheduling	FT6C	35
Music Industry: Financial Management	FV6M	34
Music: Arranging for Tuned and Non-Tuned Percussive Instruments	FN1F	34
Networking Technology	FR24	35
Oral Health Care: Dental Nursing: Graded Unit 1	FN3M	34
Palliative and End of Life Care	FN63	35
Pharmacology for Care	FN5X	35
Physiology for Care Professionals	FN2A	34
Podcasting	FT64	35
Policy and Practice in Public Health	FN5V	35
Principles of Professional Practice	FN2C	34
Producing Artwork for Environments	FD66	35
Promoting Nutrition and Hydration	FN65	35
Property Law	FN5N	34
Public Health: An international Perspective	FN68	35
Public Relations: Principles and Practice	FK8N	34
Public Relations: Strategic Analysis, Planning and Application	FM10	35
Radio Feature Production	FT69	35
Radio Magazine Production	FT62	35
Radio Station Management	FT5Y	35
Radio: Advanced Editing	FT5X	35
Radio: Advanced Technical Operations: Outside Broadcast	FT63	35
Radio: Advanced Technical Operations: Studio	FT5W	35
Radio: Branding and Imaging	FT65	35
Radio: Law: Ethics and Compliance	FT60	35
Radio: News Programme Production	FT5V	35
Radio: Producing Online Content	FT68	35
Radio: Sales and Marketing	FT66	34
Radiography: Antero-Posterior Chest X-Rays using Static General X-Ray Equipment	FN6F	35
Radiography: Dual Energy X-Ray Absorptiometry (DEXA)	FN6H	35
Radiography: Magnetic Resonance Imaging (MRI) Non- Contrast Scans of Internal Auditory Meati (IAMs), Lumbar Spines and Knees for Assistant Practitioners	FN6E	35

Radiography: Orbito-Meatal (OM) of the Orbit and Lateral Skull Radiography using Static Equipment in the Non-Acute Setting	FN6K	35
Radiography: Routine Non-Contrast Enhanced Computerised Tomography Head Scan	FN6J	35
Routing Technology	FR22	35
Running a Record Company	FN1D	35
Safe Working Practice for Care	FN2D	34
Sales Planning	FK8G	35
Sales Promotion	FM0Y	35
Sculpture: An Introduction	FD62	34
Self Describing Data (XML)	FM97	35
Sociology for Care: An Introduction	FN2E	34
Spectroscopic and Analytical Techniques: Theory and Practice	FV6W	35
Supporting the Dental Team in the Workplace	FN3T	35
Switching Technology	FR23	35
Therapeutic Relationships: Understanding Behaviour	FN26	34
Tutoring Adult Literacy	FV0C	35
Unfair Dismissal	FT2A	35
Visual Communication: Graded Unit 1	FA6E	34
Vocal Ensemble Singing: An Introduction	FN18	34

Section 2: New Higher National Group Awards and Professional Development Awards for implementation from 01/08/2011

Award title	Type	4 code	2 code
Advertising and Public Relations	HNC	GC84	15
Advertising and Public Relations	HND	GC85	16
Building Services Engineering	HNC	GD2H	15
Care and Administrative Practice	HNC	GC9A	15
Commercial Conveyancing and Leasing	PDA	GD21	48
Creative Industries: Radio	HND	GD1W	16
Dental Nursing	HND	GC7T	16
Employment Law	PDA	GD22	48
Gaelic Media	PDA	GC8X	48
Leading Change	PDA	GC6G	49
Managing Self and the Work of Others	PDA	GC6H	47
Marketing	HNC	GC81	15
Marketing	HND	GC83	16
Oral Health Care: Dental Nursing	HNC	GC7R	15
Planning and Implementing Change	PDA	GC6F	49
Radiographic Imaging	PDA	GC8W	48
Social Sciences	HNC	GC3J	15
Social Sciences	HND	GC3K	16
Strategic Leadership	PDA	GC8V	51

Section 3: Higher National Units entered into their lapsing period on 31/07/2011

Unit title	4 code	2 code
Administrative Procedures	DE25	33
Art and Design Context	DV5R	35
Building Services Engineering Science	DP11	34
Communication Industries and the Economy	D7MG	35
Communication with Media: Graded Unit 2	DH8M	35
Communication: Selecting and Presenting Complex Information	D5CM	04
Community Learning & Development: Adult Learning	DK14	35
Community Learning & Development: Capacity Building	DK15	35
Community Learning & Development: Promoting Health in the Community	DK1F	35
Community Learning & Development: Working with Young People	DK1H	35
Computer Arts and Design: Technologies	DW9M	35
Computer Arts and Design: Theory and Practice	DW9N	35
Contemporary Art Practice: Ceramics Development	F1R8	35
Contemporary Art Practice: Conceptual Development	F1CE	35
Contemporary Art Practice: Digital Media Production	F1D1	35
Contemporary Art Practice: Graded Unit 1	F1VF	34
Contemporary Art Practice: Graded Unit 2	F1VG	35
Digital Imaging	DV60	34
Employment and Health and Safety Legislation for the Land Based Industries	F0VP	34
Golf Course Management: Design and Construction of Golf Course Features	F0VV	34
Golf Course Management: Golf Course Budgets	F0VR	34
Golf Course Management: Golf Course Irrigation Systems	F0W0	34
Golf Course Management: Integrated Management of the Golf Course Environment	F0W3	35
Golf Course Management: Integrated Pest Management for Sportsturf	F0W6	34
Golf Course Management: Managing International Turf Grasses	F0W4	35
Golf Course Management: Managing Structures and Non-Turf Areas on a Golf Course	F0W5	34
Golf Course Management: Managing Turf Areas on the Golf Course	F0VX	34
Golf Course Management: Selection and Management of Machinery	F0W7	34
Golf Course Management: Sportsturf Drainage Systems	F0WA	34
GP Medical Administration	DJ4H	34
History and Development of Golf	F0W2	34
Hospital Patient Administration	DL51	34
Information and Communication Technology for Music Industry Promotion	DR0W	35
Interactive Media: Graded Unit 2	F6V6	35
Introduction to Marketing in Sport	D51F	34
IT in Business – Desktop Publishing	DE26	34
IT in Business – Word Processing, Spreadsheets and Databases: An Introduction	DE24	33
Legal Protection of NHSS Patient Data	DM6A	35
Managing Financial Resources	D3AK	04
Medical Terminology for Administration Staff	DM6C	34
Mixed Media Development	F1CG	35
Producing Artwork for Environments	F1CR	35
Property Law	F1A5	34
Publishing 1: Introduction to the Publishing and Retailing of Books	D7M5	34
Publishing 2: Publishing Project	D7XV	35
Record Company Organisation and Structure	DJ33	34
Running a Record Company	F3SK	35
Sculpture: An Introduction	DW9W	34
Self Describing Data (XML)	F6C1	35

Software Development: Relational Database Systems	DH3D	35
Soil Science for Turf Managers 1	F0W8	34
Soil Science for Turf Managers 2	F0W9	35
Turf Grass Ecology: An Introduction	F0VY	34
Visual Communication: Graded Unit 1	DW9X	34
Workplace Experience	A6T1	34

Section 4: Higher National Group Awards and Professional Development Awards entered into their lapsing period on 31/07/2011

Award title	Type	4 code	2 code
Building Services Engineering	HNC	G7WE	15
Gaelic Media	PDA	G859	16
Leading Change	PDA	G9N1	50
Management of Continuous Batch Washers	PDA	G96R	47
Managing Self and the Work of Others	PDA	G9N5	48
Office Management and Information Technology	PDA	G8L7	48
Planning and Implementing Change	PDA	G9MF	50
Safe System for Unblocking Continuous Batch Washers	PDA	G96T	46
Social Sciences	HNC	G86F	15
Social Sciences	HND	G87J	16