



**Higher National and Vocational Qualifications
Internal Assessment Report 2015
Roof Slating and Tiling**

The purpose of this report is to provide feedback to centres on verification in Higher National and Scottish Vocational Qualifications in this subject.

Higher National Units

General comments

External verification reporting for session 2014–15 reaffirmed that centre staff continue to have a comprehensive and accurate understanding of the Roof Slating and Tiling National Occupational Standards which underpin the Higher National Units being delivered in the Advanced Craft Roof Slating and Tiling qualification.

This was evident from the assessment evidence that was evaluated during external verification activity. Candidates met all Unit requirements and successfully attained all HN Roof Slating and Tiling Units that constitute the Roof Slating and Tiling Advanced Craft qualification at all centres.

Unit specifications, instruments of assessment and exemplification materials

Assessors at all centres sampled had an in-depth knowledge of each Unit specification and its SQA-devised Training and Assessment Programme (TAP) which supports the assessment process.

Assessment evidence sampled included candidate TAP assessment records and practical workshop evidence, which confirmed that assessors had a clear focus on the demands of each Unit.

Evidence Requirements

Evidence requirements for all Units sampled were being met consistently by staff at all centres. Effective internal quality assurance processes supported staff in maintaining a focus on evidence requirements through course review practices and clearly defined assessment procedures.

Effective internal verification activity continued to ensure that all evidence requirements were being met consistently.

Candidate evidence sampled confirmed that evidence requirements are a clear focus for centres delivering the HN Advanced Craft Roof Slating and Tiling qualification. Good practice in relation to challenging training using 'eyebrow dormers' to stretch candidates was reported at one centre.

Administration of assessments

Centres continue to administer assessments in a supportive and systematic manner. Centre quality assurance review processes, maintain a focus on the candidate assessment environments and feedback. These processes continue to be supported by effective internal verification activity.

However, it was recommended that staff at one centre should address the lengthy time lapse between the completion of assessments and feedback being given to candidates by the assessor.

General feedback

Candidates at centres sampled commented positively on the pace of assessments they received and on the overall quality of their learning experience.

Areas of good practice

- ◆ The introduction of eyebrow dormers into the training programme at one centre has proved beneficial for candidates, as this has challenged them to undertake intricate practical tasks. The successful completion of this task to a high standard by candidates was reported by the External Verifier

Specific areas for improvement

- ◆ Addressing the lengthy time lapse between the completion of assessments and feedback being given to candidates by the assessor

SVQ awards

General comments

External verification reports confirmed that all centres visited have a clear and accurate understanding of the National Occupational Standards requirements within the SVQ in Roof Slating and Tiling. SQA Unit requirements and the demands of the associated Training and Assessment Programme (TAP) which supports the delivery of this SVQ were also clearly understood by staff.

Centre staff had a clear understanding of how the information obtained from Candidate Records of Evidence from the Workplace (CREWs) and evidence from Phase Tests supported the ongoing development of practical skills and generic behavioural competences assessed throughout this qualification.

Unit specifications, instruments of assessment and exemplification materials

Staff at almost all centres sampled have a thorough knowledge of Unit specifications and the requirements of TAP assessments which support the delivery of the SVQ in Roof Slating and Tiling. The requirements of industry-devised Units H109 12 Construction Craft Competence Assessment and H10A 12 Construction Crafts Employability Skills are being delivered effectively by staff at all centres sampled.

At all centres sampled, supportive internal verification activity ensured that all evidence requirements were being met consistently and effectively by assessors.

However, staff at one centred were delivering the qualification using an outdated qualification framework.

Evidence Requirements

All centres visited had a detailed understanding of the evidence requirements of the SVQ Roof Slating and Tiling Units and their supporting TAPs. This included evidence confirming that Unit H10A12 Construction Craft Competence Assessment was being delivered effectively with candidates focusing on industry required standards to underpin progression.

Similarly, there was ample evidence from the workplace available at all centres to support the industry requirement for Unit H10912 Construction Craft Competence Assessment.

Administration of assessments

External verification reports confirmed that assessments are being administered effectively and professionally at almost all centres. Assessment record keeping and retention of evidence was systematic at all centres, with all assessment records and evidence being readily available for quality assurance by the External Verifier.

However, recommendations in relation to the delay in providing feedback to candidates after the completion of assessments were reported at two centres.

Staff at two centres were delivering the qualification using an outdated qualification framework.

Incorrect matching of candidate photographic evidence to the appropriate Unit was reported by an External Verifier at one centre.

General feedback

Candidate feedback to External Verifiers was very positive, with candidates appreciating the developmental feedback received from assessors after assessments.

Internal verifier feedback to assessors continues to be supportive and developmental at all centres.

Areas of good practice

- ◆ The wide variety of roof rigs available to support candidate training was highlighted at one centre
- ◆ The partnership arrangements between Roof Slating and Tiling staff and trade organisations that had been developed to support delivery were reported at one centre
- ◆ The well designed and newly developed electronic internal verification system which drives the internal verification process was reported at one centre
- ◆ One external verification report highlighted the overall high quality of the learner experience being received by candidates
- ◆ The delivery of drawing and numeracy by specialist staff which contextualised the delivery for candidates was reported at one centre
- ◆ One external verification report highlighted the fact that the college principal had taken time to visit the External Verifier during the visit to check on the centre's compliance with criterion 4.6

Specific areas for improvement

- ◆ Ensuring that centres are using the most recent qualification framework
- ◆ Addressing the time lapse between completion of assessments and feedback from the assessor to candidates at some centres
- ◆ Matching photographic evidence to the appropriate Unit within candidates' portfolios