

# **Information for Candidates**

## **The Carriage of Dangerous Goods and Transportable Pressure Equipment Regulations (As Amended)**

### **Introduction**

The Regulations cover the training of drivers of vehicles carrying dangerous goods in tanks or tank containers and in packages. In order to be legally qualified to drive a vehicle carrying dangerous goods, a driver must be in possession of an ADR Driver training certificate issued under appropriate UK regulations.

An ADR driver training certificate is valid for five years from the date of issue. This may be extended during the final twelve months of validity for a further period of five years, from the date of expiry, by the holder undertaking and passing the appropriate refresher training and examinations.

The regulations (as amended) require drivers engaged in the carriage of dangerous goods to be given adequate instruction and training. This is to enable them to understand the nature of the dangers to which particular dangerous goods being carried may give rise, the action to be taken in an emergency concerning them and their duties under the Health & Safety at Work etc Act 1974.

SQA is the appointed Agent of the Department for Transport. It is responsible for matters relating to approved centres, examinations, the issue of results and arrangements for the issue of ADR driver training certificates to successful candidates.

### **Training Courses**

To qualify for an ADR driver training certificate, drivers must undertake a course of training at a centre approved by the Department for Transport and pass the examinations relevant to the class(es) of dangerous goods to be carried. A centre should be approached in order to find out the cost of training and the availability of courses.

Candidates undertaking a course of training should either receive a copy of the course programme or it should be displayed in the classroom.

There are four routes to an ADR driver training certificate. The minimum number of components required in order to qualify for a Vocational Training Certificate are as follows:

## **Route 1**

Core Operational duties  
plus  
Main classes 1  
plus  
Main classes 2

## **Route 2**

Core  
plus  
Tanks  
And/or  
Packages  
plus  
At least one 'class specific'

## **Route 3**

Suitable for those attending a course leading to all of Classes 2 to 6, 8 and 9.

Core  
plus  
Tanks  
and/or  
Packages  
plus  
Classes Common Characteristics  
plus  
Classes Group A (Classes 2, 3, 6, and 8)  
and/or  
Classes Group B (Classes 4, 5, and 9)

## **Route 4**

Suitable for those requiring only Class 1 and/or Class 7.

Core  
plus  
Class 1  
and/or  
Class 7

Those drivers who complete certification via Route 4 and who subsequently require further classes, must also take and gain an examination pass in the Packages examination paper in order to update their certificate.

It is only possible to renew the classes listed on the ADR Driver Training Certificate. Additional classes can only be added by undertaking an Initial Training Course.

If a driver undertakes refresher training for components which were not listed on the original ADR Driver Training Certificate, these additional components will be marked as failed. Any new ADR Driver Training Certificate will not include these components.

## **Classes of Dangerous Goods**

There are nine UN Classes of Dangerous Goods as follows:

- Class 1 Explosives
- Class 2 Gases
- Class 3 Flammable Liquids
- Class 4 Flammable Solids
- Class 5 Oxidising Substances & Organic Peroxides
- Class 6 Toxic and Infectious Substances
- Class 7 Radioactives
- Class 8 Corrosive Substances
- Class 9 Miscellaneous Substances

## **Examinations**

Examinations are offered on a dual delivery system which allows the driver to be examined by a paper based or computer based system.

Paper based examinations are to be completed using black ink on a multiple-choice Candidate Examination Response Sheet. Drivers should enter their full name and driver number and the course and paper number in the spaces provided. The invigilator should explain how to do this at the start of the examination. Candidates should ensure that they are aware of which paper they are taking, details of which will be found on the front of the examination paper. After completing the examination each Candidate Examination Response Sheet used should be signed and dated.

Computer based examinations are to be completed via the on-line database. The invigilator will provide candidates with username, password and authentication codes prior to the start of the exam. Candidates should ensure that they are aware of which module they are sitting before commencing the exam.

Drivers must also complete a cover sheet containing their Driver Number, Name, Address, Nationality, Sex, and Date of Birth. **The address given must be the same as the address on the driver's current driving licence.** If these addresses do not match, an ADR driver training certificate will not be issued.

The examination papers are as follows:

- 001 – General Core Requirements
- 002 – Tanker Specialism
- 003 – Packages Core Requirement
- 004 – Class 1 Explosives
- 005 – Class 2 Gases
- 006 – Class 3 Flammable Liquids
- 007 – Class 4 Flammable Solids
- 008 – Class 5 Oxidising Substances and Organic Peroxides
- 009 – Class 6 Toxic and Infectious Substances
- 010 – Class 7 Radioactives
- 011 – Class 8 Corrosive Substances
- 012 – Class 9 Miscellaneous Substances
- 013 – Classes Common Characteristics
- 014 – Classes Group A (Classes 2, 3, 6 and 8)
- 015 – Classes Group B (Classes 4, 5 and 9)
- 016 – Core Operational Duties
- 017 – Basic Course General Classes 1
- 018 – Basic Course General Classes 2

There are three exam paper series A, B or C, the paper being sat should be notified on the Examination Response Sheet.

## **Examination Results**

All candidates will receive from notification of their results through the approved training provider. SQA do not issue any separate certification for this scheme.

## **Examination Queries**

All correspondence with respect to examination entries and results should be directed to the training provider in the first instance, who will undertake queries on behalf of the candidate. The candidate should not contact SQA or any other authority.

## **Issue of ADR Driver Training Certificate**

Successful candidates holding either a GB or Northern Ireland driving licence will receive an ADR driver training certificate. This is sent directly from the DVLA to GB licence holders or from the DVA for Northern Ireland licence holders. The ADR driver training certificate will be sent to the address held on their database as appropriate. This is the address on the driver's current driving licence. It is not possible for an ADR driver training certificate to be sent to any other address.

Each ADR driver training certificate contains an Issue Number which indicates how many certificates a driver has been issued in the past. Only the latest certificate is valid and any previously issued ones should be destroyed. If a candidate has a problem with their certificate, they should seek the assistance of the ADR Team at SQA in the first instance.

Successful candidates who hold non-UK licences will receive an ADR driver training certificate. This will be sent directly from DVLA to the address notified to SQA as checked by the Training Provider. The ADR driver training certificate will be valid for 5 years in line with those issued to GB and Northern Ireland licence holders.

## **Adding Classes to an ADR driver training certificate.**

It is possible to extend an ADR driver training certificate to include other classes. Drivers wishing to add these classes must undertake the relevant training course and successfully complete the appropriate examinations. A new ADR driver training certificate will then be issued with the same date of expiry as the original one. The additions will only be valid until this date, and can be refreshed along with the rest of the ADR driver training certificate.

## **Replacement of an ADR driver training certificate**

Damaged or stolen ADR driver training certificate may be replaced. GB or Non-UK driving licence holders should contact SQA (details given below) requesting an application form for a replacement certificate. A fee is payable by debit card, credit card, cheque or postal order for the replacement. Northern Ireland licence holders should apply directly to the DVA.

## **Change of Name or Address on a ADR driver training certificate**

In order to change the name or address on an ADR driver training certificate, the driving licence must be sent to DVLA (if a GB licence holder) or the DVA (if a Northern Ireland licence holder) as instructed on the reverse of the driving licence. **Do not send the ADR driver training certificate itself, a new one will be issued shortly after you receive your driving licence.** A new driving licence and ADR driver training certificate will be issued by the DVLA or DVA as appropriate. Please note that it is an offence under the Road Traffic Act 1988 Section 99 (4 and 5) not to surrender a licence to notify a change of address.

## **Renewal of ADR Driver Training Certificates**

In order to renew an ADR driver training certificate, it will be necessary to undertake a refresher training course at an approved centre within the last year of the certificate validity, and to pass the examinations. A renewal certificate will only apply to the classes on the existing VTC. New classes and/or containment can only be added by undertaking initial training courses. Candidates are recommended to make arrangements to renew certificates well before the expiry date. Failure in a examination would extend the time period required to renew a ADR driver training certificate.

## **Contacts**

### **Department for Transport (DfT) and Health and Safety Executive Northern Ireland (HSENI)**

The DfT should only be contacted for information relating to the application of the Regulations concerning dangerous goods. The Dangerous Goods Division can be contacted on 020 7944 2755 or at [dangerousgoods@dft.gsi.gov.uk](mailto:dangerousgoods@dft.gsi.gov.uk) for the above information.

The contact in HSENI is the Transport and Public Utilities Group, telephone 0289 024 3249.

### **DVLA**

The DVLA is responsible for the despatch of ADR Driver Training Certificates successful candidates holding GB and non-UK driving licences:

DVLA  
Swansea  
SA6 7JL

Driver enquiries: 08702 400 009  
Vehicle enquiries: 08702 400 010

### **DVA**

The DVA is responsible for the despatch of an ADR Driver Training Certificates to successful candidates holding Northern Ireland driving licences:

DVA  
Driver Licensing Division  
County Hall  
Castlerock Road  
Coleraine  
BT51 3TB

Tel: 0287 034 1386 or 0287 032 5766

### **SQA**

For further information about where you can gain these qualifications, or details of how to replace a lost or damaged ADR Driver Training Certificate, please contact:

ADR Team  
Specialist Awards and Services  
Optima Building  
58 Robertson Street  
Glasgow  
G2 8DQ

Tel: 0845 279 1000  
Fax: 0845 213 5000  
Email : [adr@sqa.org.uk](mailto:adr@sqa.org.uk)