



Instructions for the submission of Advanced Higher English coursework (portfolio–writing and project–dissertation)

These instructions are valid from session 2023–24

The Advanced Higher English portfolio–writing has been permanently reduced to one piece from any genre. The 30% weighting is retained by doubling the mark for one piece. The advice on the length of the piece of writing remains the same, with no specified word count, but it should be appropriate to purpose and genre (poetry may be significantly shorter).

There are no changes to the project–dissertation. The dissertation will continue to be marked out of 30. The word count also remains the same and the dissertation must be between 2,500 and 3,500 words.

All conditions of assessment for both the Advanced Higher English portfolio and dissertation – as outlined in the course specification – remain unchanged.

Instructions for teachers, lecturers and candidates

Advanced Higher English coursework is electronically marked. Electronic marking requires each candidate's portfolio and dissertation to be electronically scanned. To ensure complete accuracy in the scanning process, candidates must use the SQA approved template to produce a physical copy of their portfolio and dissertation for submission. The coursework template is available in both Microsoft Word and Google Docs format and can be downloaded from the [Advanced Higher English webpage](#).

A physical copy of the candidate's portfolio and dissertation should be submitted to SQA for marking. The candidate's portfolio and dissertation must be accompanied by the external assessment flyleaf which will be distributed to centres in advance of the coursework uplift date. Teachers and lecturers must ensure that **all** sections of the flyleaf (including the candidate welfare and declaration sections) have been completed before submitting to SQA for marking. Candidates must submit their portfolio to the chief invigilator on the day of the Advanced Higher English exam. Dissertations will be uplifted from centres in the normal manner.

Teachers, lecturers and candidates can download and/or print copies of the template as required. We recommend that candidates type directly onto the template whilst drafting their portfolio and dissertation. However, they can also copy and paste their writing from another file. The template has a straightforward format and is set-up with a common font and font size – these may be altered if required. Candidates may also print the template and handwrite their work directly onto it using blue or black ink. A separate template must be used for both the portfolio and dissertation.

The candidate's Scottish candidate number (SCN) and a page number must be included within the foot of every page, using the boxes provided. These are for the purposes of identification. No other personal information about the candidate for example, their name or the name of their centre should be included within the body of either their portfolio or dissertation. This information must only be captured within the flyleaf.

It is strongly recommended that portfolios and dissertations are printed double-sided, wherever possible. Please use staples on the top left-hand corner, to collate pages. Please also ensure that the candidate's work is printed clearly (for example, no print leakage or bleeding) so that it is legible on-screen.

If you have any questions, please email customer@sqa.org.uk .