

## NQ Modern Studies Advanced Higher Course material checklist

### The Essentials

What do I need?	Why?	Where can I find it?	When is it published?
<b>Arrangements Document</b>	Provides essential information on all aspects of Course content and assessment.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies> <a href="#">Arrangements Documents</a>	The Arrangements documents are updated as and when necessary. From 2008/09 session onwards, new Arrangements have been introduced. These are marked as 'First edition, published May 2007 - valid from August 2008'
<b>Approved List of Dissertations</b>	Provides an approved list of dissertation titles.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies> <a href="#">AH Modern Studies- Dissertation List</a>	The list is updated as further research and issues come to light. The revised document was published in August 2008.
<b>Dissertation Approval Form</b>	Provides opportunity to centres to verify titles not on the Approved List.	On SQA secure website. Please contact your SQA Co-ordinator for access to materials	The dissertation approval form is replaced on an annual basis.
<b>Dissertation External Assessment Flyleaf</b>	To be downloaded and completed by candidates for submission to SQA.	On SQA secure website. Please contact your SQA Co-ordinator for access to materials	The external assessment flyleaf is replaced on an annual basis.
<b>Dissertation Submission Notes</b>	Provides guidance relating the submission of candidates dissertations.	On SQA secure website. Please contact your SQA Co-ordinator for access to materials	The dissertation submission notes are replaced on an annual basis.

<b>National Assessment Bank Materials</b>	Essential instruments of assessment containing marking guidelines and other useful information relating to internal assessment.	On SQA secure website. Please contact your SQA Co-ordinator for access to materials	These documents are updated as and when necessary. A list of what NABs are available can be found on the Modern Studies section of SQA's main website-  <b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > NQ> Subjects> Modern Studies> <u>National Assessment Bank Materials</u>
<b>Subject Update Letters</b>	Detail developments in Modern Studies Courses.	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > NQ> Subjects> Modern Studies> <u>Update Letters</u>	Usually twice a year, in autumn/winter and spring/summer.
<b>Operational Help Centre (formerly Operational Guide)</b>	Provides information relevant to the certification of National Qualifications. Also outlines submission dates and instructions.	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > SQA> News> <u>Operational Help Centre</u>	Published in August to centres and uploaded on to SQA's website in October
<b>Conditions and Arrangements</b>	Provides a summary of the Course requirements.	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > NQ> <u>Conditions &amp; Arrangements 2008/09</u>	Annually in time for the start of the new session in August.

### Understanding Standards

What do I need?	Why?	Where can I find it?	When is it published?
<b>Specimen Question Papers</b>	Demonstrate format of question paper and style of question	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > NQ> Subjects> Modern Studies> <u>Specimen Question Paper</u>	Specimen question papers will only be updated following a change to the format of the question paper. An SQP for the new 2008/9 Arrangements has been published.
<b>Course Assessment Specification</b>	Outlines the structure and mark allocation of the Course Assessment.	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > NQ> Subjects> Modern Studies> <u>Specimen Question Paper (pp2-6)</u>	Course Assessment Specification will only be updated following a change to the format of the question paper.

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<b>Past Papers</b>	Provides past External Course Assessment papers, from 2007 onwards, to download.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies> <a href="#">Past Papers</a>	Annually following the completion of the examination diet.
<b>Marking Instructions</b>	Provide comprehensive answers to the External Course Assessments, from 2003 onwards. Useful when creating prelims.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies> <a href="#">Marking Instructions</a>	Annually following the completion of the examination diet.
<b>Advice to Centres on Improving Performance</b>	Provides guidance on improving performance at Advanced Higher.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies> <a href="#">Improving Performance in Advanced Higher</a>	This was published in August 2008 and is revised and updated as and when necessary.

### Feedback on the Diet

<b>What do I need?</b>	<b>Why?</b>	<b>Where can I find it?</b>	<b>When is it published?</b>
<b>External Assessment Reports</b> (formerly Principal Assessor Reports)	Provides details of entry numbers, distribution of awards, grade boundaries and passmarks, and general comments on candidate performance.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies > <a href="#">External Assessment Reports</a>	Annually following the completion of the examination diet.
<b>Internal Assessment Reports</b> (formerly Senior Moderator/ Verifier Reports)	Covers general and specific issues arising from central and visiting moderation, such as centre and candidate performance.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> Subjects> Modern Studies > <a href="#">Internal Assessment Reports</a>	Annually following the completion of the examination diet.
<b>Statistics</b>	Provides details of pre-Appeal results for all NQ Courses for all candidates.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > A-Z Index> <a href="#">Statistics</a>	Annually following the completion of the examination diet.
<b>The Scottish Standard</b>	Explains how National Course passmark meetings contribute to setting and maintaining standards over time.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > <a href="#">The Scottish Standard</a>	This material is revised and updated as and when necessary.

**Other useful documents**

What do I need?	Why?	Where can I find it?	When is it published?
<b>Estimates, Absentees and External Assessment Appeals</b>	Gives generic and subject-specific guidance on evidence requirements, absentee consideration and external assessment appeals.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> <a href="#">Estimates, Absentees and Assessment Appeals 2009</a>	This document is updated as and when necessary. The most up-to-date version available was published in June 2008.
<b>National Qualifications: How Awards are Made</b>	Describes the quality assurance procedures carried out each year to ensure awards made to NQ candidates are fair and that standards are rigorously maintained from year to year.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > NQ> <a href="#">How Awards are Made</a>	These documents are updated as and when necessary.
<b>Approvals</b>	Details the steps taken in the Approval process.  Schools and colleges are automatically approved for this Course.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > A-Z Index> <a href="#">Approval</a>	There is no document to download here. Information provided can be printed off directly from relevant section.
<b>Assessment arrangements for candidates with disabilities</b>	Guides for centres and candidates on who can benefit from additional support and assessment arrangements, what kinds of arrangements are available, and how to request them.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > A-Z Index> <a href="#">Assessment Arrangements</a>	These documents are updated as and when necessary.
<b>Verification (formerly Moderation)</b>	Outlines the Verification process and details why it takes place.	<a href="http://www.sqa.org.uk">www.sqa.org.uk</a> > A-Z Index> <a href="#">Verification</a>	There is no document for schools to download here. Information provided can be printed off directly from the page. A guide for colleges can be downloaded (Verification Visits - a Guide for Colleges and ETPs).

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<b>Quality Assurance and Assessment</b>	Provides an overview of assessment/quality assurance processes, the validation of SQA's qualifications and Approvals.	<b><a href="http://www.sqa.org.uk">www.sqa.org.uk</a></b> > A-Z Index> Publications, Sales and Downloads> Information for Centres > Assessment and Quality Assurance > <u><a href="#">Guide to Assessment and Quality Assurance for Secondary Schools</a></u>	This document is updated as and when necessary. The most up-to-date version available was published in August 2003 (Third Version).
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### **Learning and Teaching Materials**

Teaching materials for NQ Courses are developed and published by LTScotland. There are some available for this Course. They can be accessed via the LTS website ( <http://www.ltscotland.org.uk/nq/subjects/modernstudies.asp> ).