



Publications Despatch Register – February 2011

This register lists all publications issued by SQA in the period 1February – 28 February 2011

Most publications can be downloaded free of charge from our website at www.sqa.org.uk. If you require a publication to be sent to you then please contact our Customer Contact Centre on 0845 279 1000. Please quote the product code and where a charge is applicable have a purchase order number or credit card details available.

Copies of circular letters can be obtained direct from the name listed on the register, or you can contact our Customer Contact Centre who will e-mail you the circular. Most circulars can also be downloaded from our website.

1 Promotional Materials and Newsletters

Date of Issue	Product Code	Title of publication	Issued to	Additional copies available from	Tel. No.	Available on SQA website
24 February 2011		Achievement Counts 2011	Heads of centre: secondary schools Copied to: Youth Scotland, Skills Development Scotland	Scottish Credit and Qualifications Framework www.scqf.org.uk/Resources	0141 225 2927	NO

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2 Assessment Materials

New National Assessment Bank Materials and Higher National Assessment Exemplars are covered in separate e-mail alerts to nominated recipients.

Date of Issue	Product Code	Title and level	Issued to	Additional copies available from	Tel. No.	Available on SQA website

3 Procedural Guides & Catalogues

Date of Issue	Product Code	Title of Guide	Issued to	Additional copies available from	Tel. No.	Available on SQA website
15 February 2011	BA1747	Handbook for Invigilators 2011	SQA Co-ordinators: presenting centres	Appointee Management	0131 271 6780	NO
16 February 2011	BA1747	Handbook for Invigilators 2011	Chief Invigilators	Appointee Management	0131 271 6780	NO

4 Reports and Feedback Material

Date of Issue	Title of Report	Issued to	Contact Officer/Business Team	Tel. No.	Available on SQA website

5 Circular letters

Date of Issue	Title	Issued to	Contact Officer/Business Team	Tel. No.	Available on SQA website

2 February 2011	Invitation to Events to Trial Draft CPD Materials on Assessment	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE, HM Prisons, voluntary sector Copied to: Directors of Education/SCIS	Corporate Events Team	0845 213 5580	NO
7 February 2011	Revised Advanced Higher Biology Development Seminars	SQA Co-ordinators: secondary schools, adult education centres, colleges of FE, Higher Education Institutions	Corporate Events Team	0845 213 5580	NO
8 February 2011	Curriculum for Excellence (CfE) Implementation Strategy Events	SQA Co-ordinators: secondary schools, colleges of FE Copied to: Directors of Education/SCIS	Corporate Events Team	0845 213 5580	NO
8 February 2011	Hospitality Skills Training Days	SQA Co-ordinators: secondary schools, special schools	Corporate Events Team	0845 213 5580	NO
8 February 2011	Hospitality Skills for Work Networking Event	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE	Corporate Events Team	0845 213 5580	NO
8 February 2011	Skills for Work Health Sector Intermediate 1 & 2 Support Network	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE	Corporate Events Team	0845 213 5580	NO
9 February 2011	Modern Languages for Work Purposes Support Event	SQA Co-ordinators: secondary schools, adult education centres, colleges of FE	Corporate Events Team	0845 213 5580	NO
15 February 2011	Mathematics Quality Network Event 19 March	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE, HM Prisons	Corporate Events Team	0845 213 5580	NO
15 February 2011	Creative Industries Launch Event 25 March	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE	Corporate Events Team	0845 213 5580	NO
15 February	Personal Development Support	SQA Co-ordinators: secondary schools,	Corporate Events	0845 213 5580	NO

2011	Event 11 March	adult education centres, special schools, colleges of FE, public sector training providers, public sector employers, private sector training providers, private sector employers, voluntary sector	Team		
15 February 2011	Re-accreditation of SVQs in Business and Administration	SQA Co-ordinators: colleges of FE, public sector training providers, public sector employers, private sector training providers, private sector employers	Tony Hamilton	0845 213 5467	YES
15 February 2011	National Qualifications Update - Mathematics	SQA Co-ordinators: secondary schools, adult education centres, special schools, colleges of FE, Higher Education Institutions, HM Prisons Copied to: Directors of Education/SCIS, Education Department/HMIE	Elaine Riley	0845 213 5508	YES
18 February 2011	Subject Update – Higher Administration	SQA Co-ordinators: secondary schools, adult education centres, colleges of FE	Alistair Wylie	0845 213 5488	NO
18 February 2011	Higher & Advanced Higher Technological Studies: Understanding Standards Event 23 March	SQA Co-ordinators: secondary schools, colleges of FE	Corporate Events Team	0845 213 5580	NO
18 February 2011	Steps to Work Launch 21 March	SQA Co-ordinators: secondary schools, adult education centres, colleges of FE, public sector training providers, public sector employers, private sector training providers, private sector employers, HM Prisons, voluntary sector	Corporate Events Team	0845 213 5580	NO
24 February 2011	National Qualifications Update – Classical Languages (Latin and Classical Greek)	SQA Co-ordinators: secondary schools, colleges of FE, Higher Education Institutions	Margaret Allan	0845 213 5927	YES

		Copied to: Directors of Education/SCIS, Education Department/HMIe			
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