

## 3780/403

---

NATIONAL  
QUALIFICATIONS  
2009

FRIDAY, 15 MAY  
1.00 PM – 2.30 PM

SOCIAL AND  
VOCATIONAL SKILLS  
STANDARD GRADE  
Credit Level  
(Communicative Abilities)

Read each question carefully.

Attempt **all** questions.

Write your answers in the answer book provided.

**Each answer should be started on a fresh page. Marks may be lost if this instruction is not followed.**

Marks will be awarded for **accuracy** and **presentation** in all questions.

Write as neatly as possible.

Answer in sentences wherever possible.

You may use a calculator.



**[BLANK PAGE]**

1. The S4 Social and Vocational Skills (S&VS) group at Inverfauld School, School Lane, Inverfauld, IN4 5RT is due to begin work experience. As part of this process employers will be asked to complete a work experience placement report form for all pupils at the end of the block and return this to school. The report will be used as evidence for each pupil's S&VS practical abilities folio and will also help to evaluate individual performance.

All employers are asked to share the report with pupils at the end of the placement, providing both parties with the opportunity to discuss the contents of the report.

Your task is to design the work experience report form which could be sent to each employer for completion before it is returned to school at the end of the work experience placement.

The form should

- be on one page
- be quick and easy for the employer to use
- have four headings based on the world of work plus one heading for attendance
- provide an opportunity to give a clear indication of the level of pupil performance
- be suitable for use by all employers.

18

**Total marks for Question 1 (18)**

**[Turn over**

2. The S3 S&VS group at Inverfauld School has decided to make and sell Christmas cards at the school's Christmas Fayre, in order to raise money for a local children's charity.

They have decided to make three different types of card:

- Santa, on a silver background, on a red card
- a snowman, on a gold background, on a red card
- a robin, on a silver background, on a green card.

Each card will be decorated with snowflake stickers (5 per card) and will have **Happy Christmas** stamped inside in gold ink.

There are scissors and glue in the S&VS room.

The group has decided to make 20 packets of each type of card, with 10 cards in each packet and 20 Big Value packets with 5 of each type of card in each.

The group has £150.00 in S&VS funds to pay for equipment and materials. Using the information on the page opposite:

- choose and list the equipment and materials the group will need;
- calculate the cost of each item;
- and the total cost. **13**

Set out this information clearly and on a single page. **4**

**Total marks for Question 2 (17)**

2. (continued)

## Card Craft Catalogue

### **CARD**

Various colours 500 sheets

£5.99 per pack

Red

Green

Purple

### **GLITTER PAPER**

Gold or Silver

Packet of 100 sheets

£3.99 each

### **CHRISTMAS PICTURES**

for Card Making

Santa pkt 100                      £4.00

Snowman pkt 150                      £4.00

Rudolph pkt 150                      £4.00

Star pkt 300                              £7.50

Robin pkt 300                            £7.50

Angel pkt 300                            £7.50

### **CHRISTMAS STICKERS**

Pkt 5000    £2.99

Pkt 2500    £1.99

Pkt 1000    £1.50

5 Great Designs!

Snowflake

Icicle

Santa

Star

Holly

### **Stamps**

Happy Christmas                      £5.99

Merry Christmas                        £6.99

Season's Greetings                      £5.99

**Ink pads** available in Gold, Silver,  
Red and Green (each pad has enough  
ink for 1000 stampings)                      £3.99

### **ENVELOPES**

Mixed colours  
pkt 500    £3.99

[Turn over

3. The S3 S&VS group in Inverfauld School is planning three theatre trips as part of its Leisure experience to Blanefield Arts Centre.

There are 12 pupils and 2 staff going to each Saturday matinee performance. All seats are in the Balcony area.

There is the opportunity to have a guided backstage tour prior to each performance for interested school groups.

Using the information below and opposite, prepare a detailed information sheet for parents on a single page. This should include cost, dates, times and any other additional relevant information relating to the theatre trips. Staff should be included in the costing of the trip.

**Additional Information**

Blanefield is 25 miles from Inverfauld; allow 1 hour travel each way. The group will leave from the school and travel in the school minibus. The cost of this will be covered by school funds.

All performances begin at 2.30 pm and last approximately  $2\frac{1}{2}$  hours. This will include a 20 minute interval when refreshments are sold. The audience is expected to be seated 10 minutes before the performance is due to begin.

The group will participate in the guided tour prior to the “Street Dance” performance.

Inverfauld Council has agreed to fund 50% of the total cost as part of the Arts Festival centenary year.

**Total marks for Question 3 (20)**

3. (continued)

<b>Ticket prices</b>	<b>Mon-Wed (evenings)</b>	<b>Thurs (Sat matinee)</b>	<b>Fri/Sat (evening)</b>
<b>Price band</b>			
stalls	£16.50	£20.50	£21.50
circle	£15.50	£19.50	£20.50
upper circle	£15.00	£16.00	£18.00
balcony	£13.50	£15.00	£17.00
upper balcony	£12.00	£12.50	£14.50

### **Special offers**

Groups of 10 or more: £5 off seats in stalls

Groups of 20 or more: £6.50 off seats in stalls

School and Youth groups tickets: £9.50 each and one adult free with every 10 tickets purchased for performances Mon-Wed

### **Backstage tours**

Led by experienced guides this hour long tour takes you behind the scenes of Blenheim Theatre.

Tours take place every Wed/Sat at 11.30 am. Tickets £5. This tour is free for groups of 20 or more. Pre booking is required.

### **Theatre diary at a glance**

#### **September**

Tues 1st-Sat 5th

Creation

Sun 6th

Susie B presents

Tues 8th-Fri 18th

School's Out

Tues 22nd

An evening with Andy Walker

Thurs 24th-Sat 26th

Street Dance

[Turn over for Question 4 on *Page eight*

4. Every year, the S4 S&VS group at Inverfauld School organises a coffee morning to raise funds for Macmillan Nurses and then sends a cheque for the profits to them. Your task is to prepare an advice sheet giving this year's class instructions on:

(a) five essential pieces of information which must be included in all posters and flyers about the coffee morning; 5

(b) how to complete the cheque. 5

Your information sheet should be clearly and logically set out with a suitable heading and sub headings. 5

**Total marks for Question 4 (15)**

[END OF QUESTION PAPER]