

Scottish Vocational Qualification

SVQ 3 Community Justice: Working with Offending Behaviour at SCQF level 7*

Awarded by **The Scottish Qualifications Authority**

Accredited from 1 October 2011 to 31 July 2019

Group award number: GD65 23

Standards

This SVQ is based on standards developed collaboratively by Skills for Justice and the Scottish Social Services Council (SSSC) for staff working in Community Justice, Probation, Social Work and non-profit agencies working with offenders in the community to prevent re-offending.

The award is also designed for those staff in job roles regulated by the SSSC. In Scotland, the SSSC represents a wide variety of stakeholders working in a broad range of occupations and job roles within the health and social care sectors.

The first code (6 digits) indicates the SQA Unit code. The code in brackets indicates the National Occupational Standards Unit code.

*SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.

Structure of the SVQ

The way the SVQ is made up is shown below. The Unit title appears in bold and the elements that make up each Unit are listed under the Unit title.

To achieve the SVQ level 3, candidates are required to complete **EIGHT** Units, **five** Mandatory Units, and **three** Optional Units.

Mandatory Units

Candidates must complete **FIVE** Mandatory Units.

Candidates must complete all **Three** of the following Units:

DK4R 04 (HSC31) SCQF level 7 - SCQF credit 8

Promote effective communication with, for and about individuals

1. Identify ways to communicate effectively
2. Communicate effectively on difficult, complex and sensitive issues
3. Support individuals to communicate
4. Update and maintain records and reports

DK4K 04 (HSC32) SCQF level 7 - SCQF credit 8**Promote, monitor and maintain health, safety and security in the working environment**

1. Monitor and maintain the safety and security of the working environment
2. Promote health and safety in the working environment
3. Minimise risks arising from emergencies

DK57 04 (HSC33) SCQF level 7 - SCQF credit 8**Reflect on and develop your practice**

1. Reflect on your practice
2. Take action to enhance your practice

Mandatory Units

One Unit should be chosen from the units listed below, individuals need to choose against their job role. To achieve any of the HSC units they must also demonstrate they have applied the principles of care outlined in these units.

DK4H 04 (HSC34) SCQF level 7 - SCQF credit 8**Promote the well-being and protection of children and young people**

1. Work with children and young people in ways that promote their rights and responsibilities
2. Support children and young people to express their views and preferences about their health and well-being
3. Contribute to the protection of children and young people

DK41 04 (HSC35) SCQF level 7 - SCQF credit 8**Promote choice, well-being and the protection of all individuals**

1. Develop supportive relationships that promote choice and independence
2. Respect the diversity and difference of individuals and key people
3. Contribute to the protection of all individuals

Mandatory Units

A minimum of One and a maximum of Two units should be chosen from the units listed below,

FX0N 04 (EC1)**Support and encourage individuals in addressing their offending behaviour**

1. Help individuals to explore those aspects contributing to their offending behaviour
2. Help individuals to address the offending aspects of their behaviour

FX0P 04 (EB5) SCQF level 6 – SCQF credit 11**Supervise and enforce interventions in the community**

1. Assist in supervising individuals' participation in interventions within the community
2. Monitor compliance and address issues of non-compliance with interventions

FX0R 04 (BB2) SCQF level 7 – SCQF credit 8**Model pro-social behaviour when working with individuals**

1. Model pro-social behaviour in establishing working relationships
2. Maintain effective relationships which reinforce pro-social behaviour

Optional Units – Candidates must complete a minimum of TWO and a maximum of THREE Optional Units.

DK7L 04 (HSC371/AB2) SCQF level 7 - SCQF credit 8

Support individuals to communicate using interpreting and translation services

1. Arrange interpreting and translation services for individuals
2. Communicate with others through interpreters
3. Support those involved to evaluate the quality of the outcomes and the effectiveness of the service

F799 04 (AC1) SCQF level 6 - SCQF credit 8

Contribute to the quality of team working

1. Contribute to effective team working
2. Contribute to the development of team working.

F29C 04 (AD1) SCQF level 5 - SCQF credit 6

Develop and sustain effective working with staff from other agencies

1. Develop effective working with staff in other agencies
2. Sustain effective working with staff in other agencies

F299 04 (AF1) SCQF level 4 – SCQF credit 8

Ensure your own actions reduce risks to health and safety

1. Identify the hazards and evaluate the risks in the workplace
2. Reduce the risks to health and safety in the workplace

DK3Y 04 (HSC3117/AF4) SCQF level 7 - SCQF credit 8

Conduct an assessment of risks in the workplace

1. Identify hazards in the workplace
2. Assess the level of risk and recommend action
3. Review your workplace assessment of risks

F29F 04 (DA1) SCQF level 6 - SCQF credit 11

Provide and obtain information at courts and formal hearings

1. Provide and obtain written information at courts and formal hearings
2. Make oral contributions to courts and formal hearings

FX0T 04 (HSC447/DA2) SCQF level 9 - SCQF credit 9

Exchange information and present at courts and formal hearings

1. Obtain and analyse information for use at courts and formal hearings
2. Present reports at courts and formal hearings

FX0V 04 (EA1) SCQF level 7 - SCQF credit 13

Obtain information from offenders regarding their behaviour

1. Prepare for a discussion with the individual
2. Obtain and verify information about the individual's offending behaviour
3. Obtain information from individuals about their offending behaviour
4. Close discussions and record information regarding individuals

FX0W 04 (EA2) SCQF level 7 - SCQF credit 12

Assess offenders for risk factors and levels of risk associated with their behaviour

1. Gather information regarding the individual and their circumstances
2. Assess the information, identifying risk and protective factors
3. Identify the individual's need for appropriate interventions

FX0X 04 (EA3) SCQF level 8 - SCQF credit 12

Develop proposals and prepare reports to inform sentencing

1. Develop proposals for sentences
2. Prepare reports to inform sentencing

FX0Y 04 (EB1) SCQF level 7 - SCQF credit 10

Contribute to the supervision and enforcement of low to medium risk offenders serving sentences in the community

1. Contribute to the supervision and review of low to medium risk offenders serving sentences in the community
2. Monitor compliance and address issues of non-compliance with court orders and statutory licences

F29J 04 (EC4) SCQF level 6 - SCQF credit 13

Prepare, implement and evaluate group activities

1. Plan and prepare agreed group activities
2. Prepare and support individuals through group activities
3. Evaluate agreed group activities with other members of the team

FX12 04 (EC5)

Contribute to the implementation of group work programmes

1. Contribute to planning group work programmes
2. Contribute to running group work programmes
3. Contribute to reviewing group work programmes

F9VA 04 (EC6) SCQF level 7 - SCQF credit 8

Assess individuals needs and plan agreed activities

1. Contribute to the assessment of individuals' abilities and needs
2. Plan agreed development activities for individuals

D8ND 04 (HSC397/EC7) SCQF level 7 - SCQF credit 8

Reinforce positive behavioural goals during relationships with individuals

1. Establish working relationships with individuals which reinforce positive behavioural goals
2. Develop and sustain working relationships with individuals which reinforce positive behavioural goals

FX13 04 (EC9) SCQF level 7 – SCQF credit 8

Address the challenging behaviour of individuals

1. Negotiate goals for acceptable behaviour
2. Manage challenging behaviour
3. Contribute to maintaining a supportive environment

F9E0 04 (ED1) SCQF level 7 - SCQF credit 10

Plan, monitor and review integrated packages of interventions and support to address individuals offending behaviour

1. Communicate with individuals about the range of interventions and support which they need
2. Plan integrated packages of interventions and support to meet individuals' needs
3. Monitor and review the effectiveness of integrated packages of interventions and support and management of risk of harm

F9E1 04 (ED4) SCQF level 7 - SCQF credit 12

Deliver accredited programmes

1. Prepare for the delivery of programmes designed to reduce the risk of re-offending
2. Implement the delivery of programmes designed to reduce the risk of re-offending
3. Contribute to the monitoring and evaluation of programmes designed to reduce the risk of re-offending

F2AW 04 (GB2) SCQF level 7 - SCQF credit 6

Support individuals experiencing difficulties

1. Identify factors contributing to individuals' difficulties
2. Assist individuals experiencing difficulties

F9E2 04 GB3) SCQF level 7 - SCQF credit 10

Enable individuals to understand and address their difficulties

1. Enable individuals to understand their difficulties and identify options for change
2. Enable individuals to take positive action to address their difficulties

F9E3 04 (GC4) SCQF level 7 - SCQF credit 13

Assess risk of harm and the need for intervention

1. Identify the risk of harm indicators
2. Identify, monitor and review the need for intervention

B7Y5 04 (HSC336/GC7) SCQF level 7 - SCQF credit 8

Contribute to the prevention and management of abusive and aggressive behaviour

1. Contribute to preventing abusive and aggressive behaviour
2. Deal with incidents of abusive and aggressive behaviour
3. Contribute to reviewing incidents of abusive and aggressive behaviour

FX16 04 (GC8)

Minimise and deal with disruptive and obstructive behaviour

1. Help to prevent disruptive and obstructive behaviour
2. Deal with disruptive and obstructive behaviour

FX17 04 (GC10)

Manage conflict

1. Apply conflict management skills and techniques
2. Use personal safety skills and equipment

DK54 04 (HSC362/GE1) SCQF level 7 - SCQF credit 8

Recognise indications of substance misuse and refer individuals to specialists

1. Recognise indications of substance misuse
2. Refer individuals with indications of substance misuse to specialists

DK31 04 (HSC342/GE2) SCQF level 7 - SCQF credit 8

Assess and act upon immediate risk of danger to substance users

1. Assess the immediate risk of danger to the individual
2. Act upon the immediate risk of danger to the individual
3. Support the individual after the immediate risk of danger has passed

DK4Y 04 (HSC365/GE3) SCQF level 7 - SCQF credit 8

Raise awareness about substances, their use and effects

1. Identify individuals' knowledge and values about substances, their use and effects
2. Increase individuals' knowledge and understanding of substances, their use and effects

DK93 04 (HSC363/GE4) SCQF level 6 - SCQF credit 8

Test for substance use

1. Prepare to test for substance use
2. Take samples for testing
3. Communicate and record the results of testing

DK3K 04 (HSC340/GE6) SCQF level 7 - SCQF credit 8

Carry out comprehensive substance misuse assessment

1. Prepare for a comprehensive substance misuse assessment
2. Assess possible risks and the individual's understanding of services available
3. Assess the individual's substance misuse and related problems

F9E4 04 (GE7) SCQF level 7 - SCQF credit 10

Carry out brief interventions with alcohol users

1. Identify alcohol users who may benefit from brief interventions

2. Provide brief interventions to alcohol users

DK4X 04 (HSC391/GE8) SCQF level 7 - SCQF credit 8

Provide services to those affected by someone else's substance use

1. Enable those affected by someone else's substance use to explore and select options
2. Support those affected by someone else's substance use to put selected options into practice
3. Empower those affected by someone else's substance use to review the effectiveness of selected options

DK44 04 (HSC328/GE9) SCQF level 7 - SCQF credit 8

Contribute to care planning and review

1. Contribute to assessing the needs and preferences of individuals
2. Support the development and implementation of care plans
3. Contribute to reviewing care plans

DK6E 04 (HSC416/GE10) SCQF level 9 - SCQF credit 9

Develop, implement and review care or support plans with individuals

1. Develop care plans to meet individual needs and preferences
2. Implement care plans
3. Review and revise care plans to meet changing needs, preferences and circumstances

DK8M 04 (HSC379/GE11) SCQF level 7 - SCQF credit 8

Support individuals who are substance users

1. Enable individuals to adopt safe practices associated with substance use
2. Support individuals when they have used substances
3. Support individuals in reducing substance use

FX18 04 (GG2)

Enable individuals who have offended or who are likely to offend to maximise their employment opportunities

1. Assist individuals to identify potentially suitable employment
2. Assist individuals to plan action to maximise their employment opportunities

FX19 04 (GJ1)

Prepare and provide development activities for offenders

1. Agree and prepare development activities for individuals
2. Support individuals in individualised development activities
3. Evaluate development activities with other members of the team

FX1D 04 (HD5) SCQF level 5 – SCQF credit 12

Allocate and check work in your team

1. Allocate and check work in your team

FX1A 04 (HD14)

Lead the work of teams and individuals to achieve their objectives

1. Plan the work of teams and individuals
2. Assess the work of teams and individuals
3. Provide feedback to teams and individuals on their work

FX1C 04 (ZE7)

Facilitate learning through demonstration and instruction

1. Demonstrate skills and methods to learners
2. Instruct learners

For further information on this qualification, please contact: Care Scotland 0845 213 5471