



**National Qualifications 2011
Internal Assessment Report
Safe Road User Award**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) awards

Titles/levels of NQ awards verified

Award title: G9AX 44 Safe Road User Award

F6V1 10 Developing Positive Road User Attitude (SCQF level 4)

F6V2 10 Understanding How to Use the Roads (SCQF level 4)

General comments

This is the first NQ internal assessment report for this award. There were five External Verifier (EV) reports available for scrutiny — three development reports and two external verification reports.

Information contained within the EV reports suggests that a few centres approved to offer this award have grasped the requirements of the national standards for both Units. The centrally verified report indicates that there is a lack of consistency in what is required to achieve the award.

The reports also indicate that, when a centre comes forward for approval, the provision of a support visit would assist with the initial delivery and assessment of the award.

Unit specifications, instruments of assessment and exemplification materials

One EV report shows that the centre has demonstrated an acceptable level of understanding of the award's Unit specifications, instruments of assessments and SQA assessment exemplars.

Other EV reports suggest that centres are not familiar with the resources available from SQA. In one centre the staff designated to deliver, assess and internally verify the Safe Road User Units were not aware of the assessment exemplars and tutor resource packs which can be obtained from SQA. The absence of this information at the application stage initiated an EV support visit to ensure the centre was in a position to move towards improving their understanding and ultimately their familiarity with the Unit requirements.

Evidence Requirements

The EV reports indicate that, because Safe Road User is a relatively new award, centres are going through a developmental phase in terms of generating Evidence Requirements. Two centres, one verified on-site and the other centrally verified, demonstrated different levels of understanding with regard to Evidence Requirements. The visiting verification report indicates that they have a clear understanding of Evidence Requirements, whereas the EV report submitted to SQA points towards the need to make greater use of the SQA assessment exemplars to ensure all aspects of the Unit assessment requirements have been identified and that evidence is generated to satisfy the Evidence Requirements.

Administration of assessments

One particular instance was identified within the visit report where assessments were demonstrated to be at the appropriate level for the award. It was noted that the EV was provided with portfolios which contained the assessment requirements for both Units. It was

also noted that the centre utilised the SQA assessment exemplars consistently throughout the duration of the assessment process.

This centre was noted for their assessment judgements and the evidence submitted, which satisfied the minimum response requirements. To ensure equality, scribes were used when required.

This centre has extremely effective internal verification procedures. There is evidence that coursework and assessments were cross-checked by the Internal Verifier. All documentation was carefully documented and available for external verification.

Areas of good practice/areas for improvement

Due to the fact that there are only two external verification reports available to identify good practice, it will be necessary to focus the following comments on the centre visited.

This centre demonstrated a pro-active approach to developing their systems to ensure that the delivery of the award was to the standards required and the Unit assessments fully articulated with SQA assessment exemplars. It was clear that the centre has a firm understanding of the requirements of the award, which was reflected within the documentation made available to the External Verifier.

Specific areas for improvement

To ensure all centres, both current and prospective, are assessing coursework consistently and to the standard required, it would be worthwhile ensuring that when a centre comes forward for approval that they are provided with copies of the SQA assessment exemplars and tutor resource packs.

Careful consideration should be given to when Task 3 (Theory test) is to be taken. Candidates should have ample time in case they have to re-sit the test before they leave college.