

# Senior Examiner

## Selection Criteria

### Essential characteristics

Successful candidates must:

- ◆ Be able to demonstrate a consistently high standard of marking for a minimum of three years
- ◆ Currently be delivering the course (or a closely-related course) in an SQA-approved centre or in an Institution of Further/Higher Education
- ◆ Be able to engage positively with all members of their Examining teams, providing leadership and support as required
- ◆ Be able to provide accurate feedback on performance to examining team members in a supportive and professional manner
- ◆ Be able to communicate confidently, effectively and professionally with examining teams, stakeholders and SQA staff both orally and in writing
- ◆ Be able to work co-operatively and professionally with other appointees eg markers, external verifiers and SQA staff
- ◆ Have a home PC or laptop with internet connection with at least Windows 2000 and a private e-mail address

### Desirable characteristics

Successful candidates should:

- ◆ Have an in-depth understanding of all documentation, duties, tasks and procedures associated with the external assessment of the subject and level(s)