



**National Qualifications 2011
Internal Assessment Report
Skills for Work: Maritime Skills**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) awards

Titles/levels of NQ awards verified

C269 11 Skills for Work: Maritime Skills

General comments

The centres had a clear and accurate understanding of the requirements. This provision is relatively new and centres were very keen to see the NAB material to confirm that they were meeting the requirements.

Unit specifications, instruments of assessment and exemplification materials

Assessors were generally familiar with the Course Arrangements and Unit specifications. The late delivery of the material from the National Assessment Bank was a cause of concern for centres, but assessors resolved this.

All the instruments of assessment verified were appropriate and of a satisfactory standard.

Evidence Requirements

The Evidence Requirements were understood, as evidenced by the material provided. Candidates' portfolios and written responses to assessments were available as were checklists showing achievement in practical work. The rope products of their practical ropework assessments were also available.

Administration of assessments

Centres had generally used assessments from the national bank. Where there had been a delay in the publication of these, centres had devised their own assessments. Where NABs were available they had been used, some had been adapted to reflect the resources available.

The internal verification procedures in evidence were effective; however, it was found that some centres did not have fully documented procedures for the Course.

Areas of good practice/areas for improvement

Candidates had been encouraged to be pro-active in contacting prospective employers themselves and gaining relevant work experience in order to complete their portfolio for Employability Skills and Careers in the Maritime Sector.

Candidates are offered the opportunity of gaining additional certification from other awarding bodies. This is to enhance their opportunities for gaining employment.

National Qualifications (NQ) Units

Titles/levels of NQ Units verified

F8KP 11 Employability Skills and Careers in the Maritime Sector

F8KV 11 Maritime Environment: An Introduction

F8LO 11 Seamanship: An Introduction

General comments

The centres appear to have a clear and accurate understanding of the national standards.

Unit specifications, instruments of assessment and exemplification materials

Assessors are familiar with the Unit specifications. The late delivery of the material from the National Assessment Bank was a cause of concern for centres, but assessors resolved this.

All the instruments of assessment verified were appropriate and of a satisfactory standard.

Evidence Requirements

The Evidence Requirements were understood, as evidenced by the material provided. Candidates' portfolios and written responses to assessments were available as were checklists showing achievement in practical work. The rope products of their practical ropework assessments were also available.

Administration of assessments

The assessments were at an appropriate level. The NAB material had been adapted to suit the resources available to assessors.

Assessors would have preferred to use a method other than a portfolio for Employability Skills and Careers in the Maritime Sector, but they were fully aware that this would not have matched the Unit specification.

Internal verification procedures could have been better documented.

Areas of good practice/areas for improvement

Candidates had been encouraged to be pro-active in contacting prospective employers themselves and gaining relevant work experience in order to complete their portfolio for Employability Skills and Careers in the Maritime Sector.

Candidates are offered the opportunity of gaining additional certification from other awarding bodies such as the Royal Yachting Association. This is to enhance their opportunities for gaining employment.