





Approval Application Supporting Document: Partnership Agreement Template

What this form is for

This form is used as a supporting document by a centre applying for approval to offer SQA qualifications. Here we ask you to provide details about your partnerships with another centre.

How to use this form

- This form is to be completed electronically. Please make sure that you are using Adobe Reader 9 or later. This can be downloaded free of charge from the [Adobe website](#). 
- Certain supporting documents must be submitted with this form. These will be indicated by the symbol:- 

When you have finished

Once this form is complete, please email it, with your main application, to; approval.applications@sqa.org.uk

Once we have received the completed form and main application we will let you know via email. If we find that we need more information, we will ask the person named as your SQA Coordinator to provide it.

All the details you complete in this form, as well as any supporting documents you send, will be treated as **private and confidential** by SQA

This is a Partnership Agreement

between

(name of centre)

and

(name of partner)

for the provision of the following qualification

Qualification Title

Product code

Please describe your Centre's responsibilities

Please describe your Partner's responsibilities

All partners have copies of and agree to implement:

- Key dates for Management of Information
- Management of External Quality Assurance by SQA

Centre confirmation

Name

Designation

Centre name

Partner confirmation

Name

Designation

Partner Centre name