**Attendance Register Supplement (Additional Candidates)**

This form is to be completed and used when submitting scripts/coursework for those candidates whose names are not included on the appropriate pre-printed Attendance Register. An Attendance Register Supplement is to be completed for each course/level, up to a maximum of ten candidates per form.

Centre making submission:

Centre No Centre Name Presenting Centre if different from above:

Centre No Centre Name

Course Name

*eg English Higher*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course Code (*eg C824*) | **National Course Level** | **National 5** | **Higher** | **Advanced Higher** |
| *Circle as appropriate* | 75 | 76 | 77 |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Candidate Name** | **Date of Birth** | **Scottish Candidate Number** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |

1 Enter the Centre No and the Course Name in the appropriate box on the Script Return Envelope.

1. Please ensure that this form is enclosed, with the candidates’ scripts/coursework for the paper concerned, **in a separate Script Return Envelope** from candidates already on the Attendance Register Form Ex6.
2. Ensure the SQA Co-Ordinator has submitted the new entry or change of level to the SQA.

Signature Designation Date

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **For SQA use only** | | | | | |
| *Entry checked* |  | *Processed* |  | *Verified* |  |
| *Date* |  | *Date* |  | *Date* |  |

\*ARS01\*