



**National Qualifications 2022**  
**Qualification Verification Summary Report**  
**Skills for Work: Uniformed and**  
**Emergency Services**

**Verification group number: 422**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

# Skills for Work Courses

## Uniformed and Emergency Services (National 4)

J12K 74 UES An Introduction

J12L 74 UES Health Safety Fitness and Wellbeing

J12M 74 UES Engaging with the Community

J12N 74 UES Working in Teams

### General comments

All centres verified in 2021–22 have shown a clear understanding of the requirements of the national awards and have provided this under very difficult circumstances due to the pandemic.

Areas where centres were required to provide opportunities for the candidates to produce evidence were still done to the correct standards. Visits from external organisations were still provided to support the candidates. All centres provided everything required to allow the candidates to complete the award under extremely difficult circumstances.

### Course arrangements, unit specifications, instruments of assessment and exemplification materials

All centres verified show that the assessors are familiar with the requirements of the award.

The use of SQA assessment materials and assessment methods were appropriate in all instances. Unit assessment support packs were in place for all units. A wide range of appropriate methods of assessment were used, including: assessor observation; written and verbal questions; interviews; team activities; group work.

All areas of candidate work were of a high standard with good use of individual workbooks, photos and videos of team tasks. Assessors recorded all work on appropriate forms. These in turn have been reviewed and signed off correctly by internal verifiers.

### Evidence requirements

The assessors have a clear knowledge of the evidence requirements within each unit of the award. There was no evidence of candidates carrying out excess work to complete the award and likewise no units are accepted with less than the requirements of that particular award.

### Administration of assessments

All centres are working at the appropriate level for this award. All the correct procedures are used. All candidates are aware of what they need to do

individually or in teams. This is backed up with feedback and support at all times to the candidates.

All centres have shown excellent evidence of the assessors and verifiers working together to support and help all candidates. Excellent tracking and recording documents are in place for all areas of assessment and verification.

## **Areas of good practice**

All centres provided many examples of good practice.

- ◆ The adherence to the units set out by SQA in all work put forward for external verification.
- ◆ The use of unit assessment support packs at all times provided a solid structure for the candidates and the assessors throughout.
- ◆ Excellent internal standardisation and internal verification at all centres using structured tracking documents and interaction with all assessors and verifiers.
- ◆ Some evidence of external standardisation with other centres providing the award.
- ◆ Interaction with the Skills for Work programmes.
- ◆ Use of My World of Work software. This was very helpful in one particular centre.
- ◆ Some new activities including Tyre Stack and Police Patrol exercises.
- ◆ Good practice shown in all of the work submitted by the centres.

## **Specific areas for improvement**

- ◆ A very small improvement was necessary at one centre: more written feedback to be given to the candidates. Good verbal feedback had been provided, which was very helpful.
- ◆ A requirement to provide more signatures on documents by assessors and internal verifiers was identified.