



Skills For Work

Qualification Verification Summary Report 2022–23

Uniformed and Emergency Services

Verification group number: 422

Skills for Work Courses

J12K 74 An Introduction

J12L 74 Health Safety Fitness and Well Being

J12M 74 Engaging With the Community

J12N 74 Working in Teams

General comments

All centres have demonstrated commitment to the award by providing a range of facilities for the candidates, assessors and verifiers. This includes classrooms, gymnasiums and computer access for candidates.

Centres have built links with external agencies and individuals to enhance delivery of the award. Overall, the award is being delivered effectively, providing a meaningful experience for candidates in all centres.

Course arrangements, unit specifications, instruments of assessment and exemplification materials

The resources are in place to enable candidates to make progress through the award and complete the assessment tasks. Assessors and internal verifiers are clearly identified and have demonstrated a sound understanding of the required standards.

Centres are using SQA NABs and ASPs effectively, enabling candidates to generate the assessment evidence required.

Centres are making good use of the diversity and confrontation scenarios provided for the award by SQA.

Evidence requirements

Centres verified in 2023 gathered good quality evidence from candidates. All centres have built on the NABs and ASPs by providing workbooks for candidates.

The involvement of outside agencies continues to be used to great advantage to the candidates, especially visits to the Fire Service and other agencies.

Performance in the 'Engaging with the Community' unit is improving every year. Performance in the 'Working in Teams' unit continues to be very strong with a range of team activities taking place in all centres.

Administration of assessments

The award is being administered as required in all centres verified in 2023. The paperwork was correct in all instances. Workbooks are being used to good effect.

The assessors are delivering the award to a high standard in all instances with a tremendous amount of innovation in place to keep the candidates interested and productive in the gathering of evidence. The assessment and verification of the award is being carried out correctly at all centres.

Learning and teaching

In all centres, candidates have access to the facilities and resources required to enable them to generate the assessment evidence for the award. In addition, candidates receive tremendous support from assessors and verifiers as well as from outside agencies who visit the centres and provide access to their own service or facility.

Overall assessment

In all centres, assessors demonstrated very good understanding of the standard required. There were examples of interaction with outside agencies and of innovative thinking and application.

Verification

External verifiers have reported evidence of effective standardisation between assessors and internal verifiers in all centres. This includes accurate record-keeping of candidate work and progress.

Areas of good practice reported in 2022–23

- All centres provided workbooks that help candidates make progress through the award.
- There was high commitment by staff at all centres with innovative ideas and good practice. This includes meaningful interaction with outside agencies, both uniformed and non-uniformed.
- Centres have arranged visits to and from other places of work which have been particularly beneficial to candidates. In one centre, a visit and talk with a local author was very effective in giving candidates an insight into different aspects of life and work.

Specific areas for improvement reported in 2022–23

In some instances, more feedback would be beneficial for candidates in relation to their work and progress.