

SFJ FB1 – SQA Unit Code F29N 04

Maintain restrictions on individuals' liberty whilst promoting and protecting their rights



Overview

This unit is about making sure that people's rights are protected whilst maintaining restrictions on their liberty. It also covers promoting equal opportunities and diversity in individual and social characteristics as well as values and beliefs.

There are three elements

- 1 Maintain restrictions on individuals' liberty in the custodial environment
- 2 Promote and protect the rights and responsibilities of individuals in the custodial environment
- 3 Promote and protect the equality and diversity of individuals in the custodial environment

Target Group

This unit applies to all operational staff in the custodial care sector.

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Performance criteria

Maintain restrictions on individuals' liberty in the custodial environment

You must be able to:

- P1 organise and carry out your own duties in a way that follows legal requirements and the policies and procedures of your organisation
- P2 provide relevant people with the information they need to maintain restrictions on liberty
- P3 remain constantly alert to the possibility of breaches in restrictions on individuals' liberty
- P4 assess the likely risks of potential breaches
- P5 take action that is appropriate to these risks, and follows legal requirements and the policies and procedures of your organisation

Promote and protect the rights and responsibilities of individuals in the custodial environment

You must be able to:

- P6 promote and protect the rights of all individuals in your care
- P7 confirm that individuals clearly understand their rights and responsibilities in the custodial environment
- P8 give individuals up-to-date information that is appropriate to the decisions they may need to make
- P9 give individuals the help they need when they are unable personally to exercise their rights or carry out their responsibilities
- P10 record information in ways that
 - P10.1 are consistent with the promotion of rights
 - P10.2 are in accordance with your organisation's policy and procedures
 - P10.3 take account of the requirements for confidentiality

Promote and protect the equality and diversity of individuals in the custodial environment

You must be able to:

- P11 act in ways that
 - P11.1 are consistent with individuals' expressed beliefs and views
 - P11.2 acknowledge the benefits of diversity
- P12 promote anti-discriminatory practice in ways that comply with legislative requirements and your organisation's policy
- P13 gather evidence and advise appropriate colleagues when discrimination and oppression of individuals is suspected
- P14 act to deal with discriminatory and oppressive practices within the limits of your authority
- P15 seek appropriate support when you are having difficulty fostering equality and diversity
- P16 record information in ways that

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P16.1 respect equality and diversity

P16.2 comply with your organisation's policy and procedures

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Knowledge and understanding

You need to know and understand:

- K1 the principles and standards of security awareness appropriate to your role and how to apply them
- K2 the types of information that will help other people to maintain restrictions on individuals' liberty
- K3 the importance of security awareness and how it is relevant to your job
- K4 the types of potential breaches to restrictions on individuals' liberty and how to respond to these correctly
- K5 how to assess the risks associated with possible breaches to the restrictions on individuals' liberty
- K6 individuals' rights conferred by law and by the organisation
- K7 individuals' responsibilities in society and in the custodial environment
- K8 appropriate behaviour that recognises individuals' rights, responsibilities and diversity
- K9 the principles and processes of effective communication, and how to apply them
- K10 how to obtain information and validate whether it is accurate, current and sufficient for the decisions which need to be taken
- K11 the types of help individuals may require to exercise their rights, and how to provide this help
- K12 the tensions which may arise between rights and responsibilities, and how to resolve these tensions
- K13 relevant legal requirements
- K14 relevant organisational policies and procedures
- K15 the information individuals may need to make complaints about infringements of their rights
- K16 good anti-discriminatory practice and how to promote it
- K17 The range of values and beliefs which individuals may hold, and how to recognise these and act accordingly
- K18 the importance of taking action to minimise the impact of discrimination and oppression, and how to do so appropriately
- K19 organisation systems and requirements for handling, recording and communicating information
- K20 how to resist and report pressure and/or inducements to reduce restrictions on individuals' liberty
- K21 how to identify when individuals' rights are being infringed and comply with your organisation's procedures for reporting infringements

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