

# SFLDGV8 SQA Unit Code (FA1F 04)

## SfL8 Ensure the vehicle is unloaded correctly



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### Overview

#### **What this standard is about**

This standard is about unloading all or part of a load as part of driving duties. It covers the responsibility a driver has to ensure a goods vehicle remains safe and legal during and after unloading. It includes the need for appropriate communication with others involved in unloading and proof of delivery procedures.

#### **Who this standard is for**

This standard is relevant to drivers of goods vehicles and those who are responsible for goods vehicles within logistics organisations

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#### Performance criteria

- You must be able to:*
- P1 identify the person responsible for receiving the **load**
  - P2 follow instructions to unload the **vehicle**
  - P3 **manoeuvre** the **vehicle** into a suitable and safe position for **unloading**
  - P4 ensure the **vehicle** is prepared correctly for **unloading**
  - P5 ensure that the part of the **load** to be unloaded is identified
  - P6 monitor the **unloading** of the **vehicle** where applicable
  - P7 ensure the **unloading** is properly planned
  - P8 ensure that the correct equipment is selected to move the **load**
  - P9 ensure that the correct **personal protective equipment (PPE)** is used
  - P10 take appropriate action when there are problems with the **unloading**
  - P11 complete proof-of-delivery procedures
  - P12 communicate effectively with others
  - P13 ensure that the organisation's procedures and all **legal, safety and operating requirements** relating to **unloading** the **vehicle**, are complied with

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### Knowledge and understanding

*You need to know and understand:*

- K1 how to ensure the instructions are followed to unload the **vehicle**
- K2 what the potential requirements are for **unloading**
- K3 how the **vehicle** should be prepared to deliver typical **loads**
- K4 where **vehicle** should be positioned
- K5 the appropriate **personal protective equipment (PPE)**
- K6 how to monitor the **unloading** of typical **loads**
- K7 what type of problems could occur with the **unloading** and how to deal with them
- K8 how to identify the appropriate equipment for moving the **load**
- K9 different proof-of-delivery procedures or systems
- K10 the importance of communicating effectively with others
- K11 what the organisation's procedures and all relevant **legal, safety and operating requirements** are, relating to **unloading** the **vehicle**

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## Additional Information

### Glossary

- **Instructions:** written, verbal
- **Legal, safety and operating requirements** relating to unloading the vehicle: Highway Code, transport regulations, codes of practice, load restrictions, drivers' hours
- **Load:** containers, liquids, goods, materials, livestock, the load you typically carry, ADR
- **Personal Protective Equipment (PPE):** high visibility vests, hard hats, protective clothing, eye protection, gloves
- **Manoeuvre:** forward movements, reverse movements, turns
- **Proof-of-delivery procedures:** using paper documentation, electronic (e.g. hand-held terminals)
- **Unloading:** complete, partial, sequential
- **Vehicle:** the vehicle you normally drive, includes trailer when connected and ancillary equipment

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**Validity** Current

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**Originating organisation** Skills for Logistics

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**Original URN** NSfL8

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**Relevant occupations** Transportation operations and maintenance; Warehouse and distribution; Managers in Distribution, Storage and Retail; General; Vehicle Trades; Transport Drivers and Operatives; Mobile Machine Drivers and Operatives; Transport Associate Professionals

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**Suite** Driving Goods Vehicles

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**Key words** goods vehicle unloaded