
Overview

What this standard is about

This standard is about the importance of keeping equipment in a good, clean working order. This does not mean undertaking maintenance, which is usually the responsibility of maintenance engineers or contracted out. It covers the use of the appropriate tools and materials to clean equipment and then returning equipment to use in a safe and clean condition.

Who this standard is for

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport, or freight forwarding

SFLWS16 - H2CJ 04

SfL16 Maintain the cleanliness of equipment

Performance criteria

- You must be able to:*
- P1 ensure the **equipment** is made safe before routine inspection or cleaning
 - P2 use suitable **protective clothing** and equipment to clean or maintain the **equipment**
 - P3 carry out the correct cleaning routines according to organisational procedures
 - P4 use approved cleaning methods and materials as specified in the manufacturer's instructions
 - P5 dispose of any waste in accordance with operational procedures
 - P6 return unused cleaning materials and **equipment** to the correct storage area, and follow replenishment procedures
 - P7 check that the **equipment** can be safely returned to a serviceable condition after cleaning
 - P8 identify any problems with the **equipment**, and take the appropriate action to deal with them
 - P9 record work according to organisational procedures
 - P10 comply with the organisation's procedures and all relevant **legal, safety and operating requirements** relating to cleaning **equipment**

Knowledge and understanding

You need to know and understand:

- K1 how to make safe the **equipment** being inspected and cleaned
- K2 the clothing and protection that should be used when cleaning **equipment**
- K3 cleaning routines, methods, and materials for specific items of **equipment**
- K4 replenishment procedures
- K5 safety regulations that apply to the cleaning materials and methods use
- K6 how to locate and use cleaning materials, waste disposal **equipment**, clothing and protection
- K7 methods of waste disposal
- K8 types of problem arising from cleaning **equipment**
- K9 roles and responsibilities of different **colleagues**
- K10 the relevant **legal, safety and operating** requirements relating to cleaning **equipment**

Additional Information

Glossary

1. **Equipment:** tools, implements, machinery, lifts, conveyors, cranes, mechanical/manual, PPE
2. **Protective clothing:** personal protection, commodity protection
3. **Colleagues:** permanent, temporary, agency staff
4. **legal, safety and operating requirements** safety regulations, codes of practice, load restrictions, working time directive, transport regulations

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Relevant occupations Transportation operations and maintenance; Retailing and wholesaling; Warehouse and distribution; Service enterprises; Managers in Distribution, Storage and Retail; General; Skilled Trades Occupations; Vehicle Trades; Plant and Machine Operatives; Transport Drivers and Operatives; Elementary Goods Storage Occupations; Elementary Cleaning Occupations; Transport Associate Professionals

Suite Warehousing and Storage

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