

## EUSWM02 - SQA Unit Code H2LF 04

### Manage the movement, sorting and storage of waste



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#### Overview

This national occupational standard defines the competences required in managing the procedures for the movement, sorting and storage of waste on a site. It requires the implementation and management of procedures for dealing with wastes that requires specific handling and it involves ensuring work activities are performed safely and securely. It requires that all vehicles, plant and crews on-site comply with relevant legislation and organisational procedures that must be implemented in compliance with the legislative requirements for the site operations

### Performance criteria

*You must be able to:*

#### **Manage the movement sorting and storage of waste**

- P1 implement systems and procedures for the movement, sorting and storage of waste in accordance with legislative and organisational
- P2 implement and manage systems and procedures that fully comply with legislative requirements to deal with wastes that require specific handling
- P3 establish systems to control the movement of vehicles and plant on site to comply with health & safety and organisational requirements
- P4 identify hazards and minimise risks to health, safety, and the environment arising from the movement, sorting and storage of wastes and comply with legal and organisational requirements for recording and reporting risks to safety, health or the environment
- P5 implement recording and information systems specifically relating to the sorting and storage of waste in accordance with legislative requirements and organisational procedures
- P6 ensure that staff understand the procedures relating to the movement, sorting and storage of wastes and implement them in full compliance with the legislative and organisational requirements
- P7 ensure that staff have received recognised training before any machinery, plant or equipment is used

*You must be able to:*

#### **Manage vehicles, plant and crews on sites which handle waste**

- P8 implement procedures to generate site rules for vehicles, plant and crews on the site that comply with legislative & organisational
- P9 ensure that crews and passengers of vehicles comply with site rules
- P10 identify hazards and minimise risks to health, safety and the environment that arise from the use of vehicles and plant on the site

*You must be able to:*

#### **Use, record and communicate data and information**

- P11 give clear instructions for moving, sorting and storage of waste in accordance with organisational procedures
- P12 maintain accurate records and provide information for the moving, sorting and storage of waste
- P13 inform site staff of all procedures for onsite activities to enhance or maintain the quality of the organisation's work
- P14 advise senior managers about accidents, incidents, interruptions to work, near hits or any situations that require their attention
- P15 maintain a record of training for all staff employed on the site

*You must be able to:*

#### **Resolve problems which arise from managing the movement, sorting and storage of waste**

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- P16 seek expert advice to resolve situations which are outside the responsibility of the job role
- P17 take steps to rectify any staff shortages, equipment deficiencies or external causes that prevent the movement sorting or storage of wastes
- P18 formulate procedures for dealing with spillages on site and ensure that staff understand and follow the prescribed procedures Behaviour which underpins effective performance

### Knowledge and understanding

*You need to know and understand:*

#### **General**

- K1 the relevant legislation, regulations and codes of practice applicable to safety, health and the environment
- K2 legislation and guidance that is applicable to waste management sites
- K3 the types of personal protective equipment (PPE) required for different types of waste and the procedures for care, maintenance and use of this equipment
- K4 the regulatory requirements and organisational procedures for dealing with unauthorised wastes
- K5 the organisational environmental policy and procedures applicable to the site
- K6 the requirements for risk assessment to minimise hazards to personnel and the environment for the workplace
- K7 the procedures for the management control of work activities on the site

*You need to know and understand:*

#### **Movement, storing and sorting of waste**

- K8 the specific legislative requirements and guidance applicable to the movement, sorting and storage of waste on the site
- K9 the onsite procedures for the management of the movement, sorting and storage of waste as detailed below
- K10 the organisation's working plan for the site
- K11 collection schemes for pre-segregated wastes
- K12 the waste inspection and identification procedures and the handling requirements for the types of waste received on the site
- K13 the operating procedures for all machinery, plant and equipment used for moving segregating and storing wastes on the site
- K14 the storage and handling implications for the waste types handled on the site
- K15 the types, functions and limitations of waste handling equipment available for use on the site
- K16 the lifting and handling techniques suitable for moving sorting and storing wastes on the site
- K17 how to apply internal traffic management procedures
- K18 how to use risk assessment and the identification of potential work-related hazards and difficulties
- K19 the potential hazards to safety, health and the environment arising from the movement, sorting and storage of waste
- K20 the records required by legislation and by company procedures in relation to the sorting and storage of waste
- K21 the procedures for dealing with spillages

### Additional Information

#### Behaviours

You work in a manner which:

1. is assertive in making decisions
2. pursues accountability of staff for delegated responsibilities
3. reflects critically on your own achievements to inform future actions

#### Glossary

##### **Waste**

Wastes that are specified in the regulations for the site

##### **Legislative requirements**

Regulation that covers Environmental Permits, Waste Management Licences, Integrated Pollution Prevention and Control (IPPC) permits or Pollution Prevention and Control (PPC) permits, health and safety and road transport regulations where applicable to the operations of the site and subsequent amendments

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**Suite** Waste Management

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