



## Unit and Assessment Specification

<b>Unit title</b>	Manage the Reception of Hazardous Waste
<b>SQA code</b>	H2LR 04
<b>SCQF level</b>	7
<b>SCQF credit points</b>	15
<b>SSC ref</b>	WM1a

## History of changes

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## H2LR 04 (WM1a)

Title		Manage the Reception of Hazardous Waste			
Learning Outcomes	Assessment Criteria	Observation	Question and Answer	Simulation/ Realistic working environment	
The learner will:	The learner can:				
1 Manage the reception of hazardous waste.	1.1 Implement systems and procedures for the reception and validation of hazardous wastes in accordance with legislative and organisational requirements.	x	x		
	1.2 Implement and manage systems and procedures that comply with legislative requirements to deal with hazardous wastes that require specific handling and for the rejection of unauthorised hazardous wastes.	x	x		
	1.3 Establish systems to control the movement of vehicles entering, moving around and leaving the site.	x	x		
	1.4 Identify hazards and minimise risks to health, safety, and the environment arising from the reception, inspection and validation of hazardous wastes.	x	x		
	1.5 Ensure that staff implement procedures and comply with the legislative requirements.	x	x		
	1.6 Ensure all procedures for the reception of hazardous wastes enhance or maintain the quality of the organisation's work.	x	x		

<b>Learning Outcomes</b> <b>The learner will:</b>	<b>Assessment Criteria</b> <b>The learner can:</b>	<b>Observation</b>	<b>Question and Answer</b>	<b>Simulation/ Realistic working environment</b>
	1.7 Implement security arrangements to prevent the unauthorised delivery and removal of hazardous wastes on the site.	x	x	
2 Use and communicate data and information.	2.1 Give clear instructions to customers and site staff about the procedures for receiving and validating hazardous waste.	x	x	
	2.2 Maintain records and information systems relating to the reception, inspection and validation of hazardous wastes that are complete, accurate, up-to-date and meet legislative requirements.	x	x	
3 Resolve problems which arise from managing the reception of hazardous waste.	3.1 Seek expert advice to resolve situations which are outside the responsibility of the job role.	x	x	
	3.2 Take steps to rectify any staff shortages, equipment deficiencies or external causes that prevent the reception of hazardous wastes.	x	x	
	3.3 Notify customers and regulatory authorities of any breaches of the legislative requirements caused by the reception of unacceptable hazardous waste.	x	x	
<b>Learning Outcomes</b> <b>The learner will:</b>	<b>Assessment Criteria</b> <b>The learner can:</b>	<b>Observation</b>	<b>Question and Answer</b>	<b>Simulation/ Realistic working environment</b>

	3.4	Advise senior managers of any breaches of security or other situations which require their attention.	x	x		
4	Understand the underpinning regulations, procedures and requirements for managing waste operations.	4.1	Describe appropriately the relevant legislation, regulations and codes of practice applicable to safety, health and the environment.		x	
		4.2	Describe appropriately waste management legislation and guidance that is applicable to waste management sites.		x	
		4.3	Describe appropriately the types of personal protective equipment (PPE) required for different types of waste and the procedures for care, maintenance and use of this equipment.	x	x	
		4.4	Describe appropriately the regulatory requirements and company procedures for dealing with unauthorised wastes.	x	x	
		4.5	Describe appropriately the organisational environmental policy and procedures applicable to the site.	x	x	
		4.6	Describe appropriately risk analysis to minimise hazards to personnel and the environment for the whole workplace.	x	x	

<b>Learning Outcomes</b> <b>The learner will:</b>	<b>Assessment Criteria</b> <b>The learner can:</b>	<b>Observation</b>	<b>Question and Answer</b>	<b>Simulation/ Realistic working environment</b>
	4.7 Describe appropriately the procedures for the proper management control of work activities on the site.	x	x	
5 Understand the specific regulations, procedures and requirements for the reception of hazardous waste.	5.1 Describe appropriately the specific legislative requirements and guidance applicable to the reception of hazardous waste onto the site.	x	x	
	5.2 Describe appropriately the planning permission permit and the organisation's working plan for the site.	x	x	
	5.3 Describe appropriately the waste inspection, and identification procedures and the handling requirements for the types of hazardous waste received on the site.	x	x	
	5.4 Describe appropriately the uses, purposes and processing requirements for documents relating to the reception and validation of hazardous waste on the site.	x	x	
	5.5 Describe appropriately the records required by legislation and by company procedures relating to the reception, inspection and validation of hazardous wastes.	x	x	

<b>Learning Outcomes</b> <b>The learner will:</b>	<b>Assessment Criteria</b> <b>The learner can:</b>	<b>Observation</b>	<b>Question and Answer</b>	<b>Simulation/ Realistic working environment</b>
	5.6 Describe appropriately the procedures relating to hazardous waste delivered to, and removed from the site.  5.7 Determine the potential hazards to health, safety, and the environment arising from the reception of hazardous waste.  5.8 Determine the organisational environmental policy and the risks to the environment and human health resulting from, the reception, inspection and validation of hazardous wastes.	x	x	
	5.7 Determine the potential hazards to health, safety, and the environment arising from the reception of hazardous waste.	x	x	
	5.8 Determine the organisational environmental policy and the risks to the environment and human health resulting from, the reception, inspection and validation of hazardous wastes.	x	x	
6 Work in a manner which underpins effective performance.	6.1 Be assertive in making decisions.  6.2 Pursue accountability of staff for delegated responsibilities.  6.3 Reflect critically on personal achievements to inform future actions.	x	x	
	6.2 Pursue accountability of staff for delegated responsibilities.	x	x	
	6.3 Reflect critically on personal achievements to inform future actions.	x	x	

<b>Additional information about the Unit</b>
<b>Unit purpose and aim(s)</b>
<b>Details of the relationship between the Unit and relevant national occupational standards (if appropriate)</b>
<b>Details of the relationship between the Unit and other standards or curricula (if appropriate)</b>
<b>Assessment requirements specified by a sector or regulatory body (if appropriate)</b>



<b>Assessment (evidence) Requirements</b>
<b>Guidance on Instruments of Assessment</b>