

3110 Principles of food policy and regulation

SQA Unit Code

H3H0 04

Level 3 SCQF Level 7

SCQF Credit value 3

Unit Summary

This unit is about the principles of food policy and regulation. It is about understanding the importance and influence of food policy and regulation in food and drink.

This unit applies to you if you are a manager or consultant who has responsibility for strategic policy development within a food and drink business, where you are expected to ensure compliance with the regulatory framework through the development and application of organisational policy. It is expected that you will control and support others with regard to the development and implementation of organisational policy

In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.

Evidence of knowledge and understanding should be collected during observation of performance in the workplace. Where it cannot be collected by observing performance, other assessment methods should be used.

You need to know and understand:

1. The purpose of organisational policy and procedures
2. Relevant legal and regulatory requirements that control food manufacture and supply
3. How ethical and social requirements impact on food businesses
4. How to access sources of advice and guidance in support of food policy development
5. How to quantify the impact of legal, regulatory, ethical and social requirements on a food business
6. Effective methods for collecting and analysing data relevant to food policy development
7. The culture and values of your business and what effect these have on corporate governance
8. How to develop organisational policy in support of organisational culture and values
9. How to support the effective implementation of policies
10. How organisational policy is influenced by and has influence on stakeholders
11. Methods for communicating policies effectively to stakeholders
12. Techniques for monitoring the way policies and procedures are put into practice
13. How to support others with the implementation of policy
14. How to develop contingency processes for dealing with policy failures
15. How quality assurance processes are needed to support organisational policy development and implementation
16. Methods for controlling policy and ensuring on-going compliance with regulations

Evidence of performance may employ examples of the following assessment:

- observation
- written and oral questioning;
- evidence from company systems (e.g. Food Safety Management System)
- reviewing the outcomes of work
- checking any records of documents completed
- checking accounts of work that the candidate or others have written