

## **H5VE 04 (SFH AI3) — Counsel Groups of Individuals About Their Substance Use Using Recognised Theoretical Models**

### **Overview**

For this standard you need to counsel groups of individuals about their substance use by planning, preparing and implementing relevant therapeutic group activities using recognised theoretical models. It is intended for those who provide counselling to individuals as part of group activities. Group activities may be substance use specific, such as relapse prevention techniques, or may be general, such as anger management or social skills training. There should be evidence of establishing and managing the counselling process with particular regard to the complexities that emerge when dealing with alcohol and drug related issues in a group setting.

Users of this standard will need to ensure that practice reflects up to date information and policies.

## **Additional Information**

### **External Links**

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB4 Enablement to address health and wellbeing needs

## Performance Criteria — What you do in your job

You must provide evidence to meet all the 28 Performance Criteria for this Unit. The Performance Criteria are grouped under headings to assist you with planning how best to meet these points.

Place the number of the piece of work where this Performance Criteria has been met in the evidence box after each criteria.

	<b>Performance Criteria</b>	<b>Evidence Number where this criteria has been met</b>
1	Establish the purposes and goals of the therapeutic group activity.	
2	Involve individuals in the planning process at a level appropriate to their abilities and circumstances.	
3	Check individuals' understanding of options and activities that may be used.	
4	Examine your own attitude towards drugs and alcohol, monitoring the impact that may have on the group.	
5	Be aware of your own limitations, knowledge base and skill level.	
6	Conduct planning using a consistent theoretical base informed by recognised theoretical models.	
7	Anticipate any potential constraints or opportunities in the group and incorporate these into the planning	
8	Prepare materials that are relevant and appropriate to the individuals in the group.	
9	Establish criteria for evaluating the effectiveness of activities.	
10	Arrange the environment in a way that encourages the full participation of all the individuals in the group.	

	<b>Performance Criteria</b>	<b>Evidence Number where this criteria has been met</b>
11	Discuss expectations and agree objectives with group members.	
12	Explain the nature of therapeutic group work, including benefits, possible constraints and boundaries.	
13	Establish a group contract that defines confidentiality, is realistic and agreed by all group members.	
14	Demonstrate positive regard, empathy and a non-judgmental attitude to all individuals in the group and encourage a shared responsibility in this.	
15	Use a consistent theoretical base informed by recognised theoretical models.	
16	Give individuals sufficient information and guidance, at an appropriate level and pace to maximise their involvement.	
17	Provide a suitable variety of therapeutic group activities to maximise involvement.	
18	Give and facilitate constructive feedback in a manner, level and pace that enhances individuals' learning and development in the group.	
19	Manage disruption in a way that is constructive, inclusive and in keeping with agreed boundaries.	
20	Monitor your thoughts, feelings and emotional reactions to the group and individuals in the group so that you can correctly attribute them.	
21	Monitor and review the group processes and activities to ensure they remain of value to all individuals in the group.	

	<b>Performance Criteria</b>	<b>Evidence Number where this criteria has been met</b>
22	Ensure records of activities, agreements, contracts are accurate, legible, complete, up to date and secure.	
23	Comply with all relevant legislation, agency codes of practice, guidelines, professional and ethical requirements.	
24	Encourage and support individuals to give feedback on the therapeutic group activity.	
25	Review the outcomes of the group activities.	
26	Modify your plan where feedback indicates that the planned activity is inappropriate.	
27	Review the effectiveness of learning and development methods and identify alternative approaches where necessary.	
28	Use feedback to identify when the process is drawing to its conclusion.	

## Knowledge and Understanding — Why and how you do what you do in your job

You must provide evidence of your knowledge and understanding to meet all the 34 knowledge points for this Unit. The knowledge points are grouped under headings to assist you with planning how best to meet them.

Place the number of the piece of work where each knowledge point has been met in the 'evidence number' box after each point.

	<b>Knowledge and Understanding</b> <i>You need to know and understand:</i>	<b>Evidence Number</b> <b>where this knowledge</b> <b>point has been met</b>
1	Legal and organisational requirements and policies requirements relevant to the functions being carried out.	
2	The limits and boundaries of your duties, responsibilities and power and why it is important to explain these to the individual.	
3	The individual's rights and how these should inform and influence the formation of a relationship between you and the individual.	
4	Organisational and legal procedures and requirements regarding the recording, storage and passing on of information relating to individuals and work undertaken with them.	
5	Professional codes of practice.	
6	Agency codes of practice.	
7	Definition and boundaries of confidentiality.	
8	The principles of active listening.	
9	The cycle of change model.	
10	All models explaining substance misuse.	
11	The principles of motivation.	
12	A range of recognised theoretical models.	

	<b>Knowledge and Understanding</b> <i>You need to know and understand:</i>	<b>Evidence Number where this knowledge point has been met</b>
13	Awareness of cross-cultural approaches.	
14	Why it is important to encourage individuals to express their perspectives, values and feelings.	
15	Appropriate use of counselling supervision.	
16	The essentials of group dynamics.	
17	How to put participants at ease.	
18	The principles of good feedback in groups.	
19	The availability of substance misuse services in the local area.	
20	The characteristics of substance misuse services in the local area.	
21	Knowledge of research, how and where to access it.	
22	How to analyse research.	
23	The range of different substances and their implications for the provision of services.	
24	National substance misuse policies and priorities.	
25	The range of substance misuse services offered by your organisation or other organisations.	
26	The specific needs of individuals who are substance users, and how to meet these needs.	
27	The range of behaviours that can be expected from substance users, and how to deal with these.	
28	The risks substance misuse may pose to individuals and how to minimise these risks.	

	<b>Knowledge and Understanding</b> <i>You need to know and understand:</i>	<b>Evidence Number where this knowledge point has been met</b>
29	The risks substance misuse may pose to others, how to assess and minimise these risks.	
30	The substance misuse jargon/terminology, commonly used.	
31	The essentials of dual diagnosis.	
32	The continuum of substance use from recreational to problematic.	
33	The continuum of approaches to working with substance misuse from abstinence to harm reduction.	
34	The rights of individuals with whom you come into contact.	



The candidate and assessor must only sign below when all Performance Criteria and knowledge points have been met.

**Unit assessed as being complete**

<b>Candidate's name</b>	
<b>Candidate's signature</b>	
<b>Date submitted to Assessor as complete</b>	

<b>Assessor's name</b>	
<b>Assessor's signature</b>	
<b>Date assessed complete</b>	

**Internal Verification**

To be completed in accordance with centre's internal verifier (IV) strategy.

<b>Evidence for this Unit was sampled on the following date/s</b>	<b>Internal verifier's signature</b>	<b>Internal verifier's name</b>

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

<b>Date of admin check</b>	<b>Internal verifier's signature</b>	<b>Internal verifier's name</b>

**Unit completion confirmed**

<b>Internal verifier's name</b>	
<b>Internal verifier's signature</b>	
<b>Date completed</b>	