



Unit title	Prepare camera equipment for each day's shoot
SQA Unit code	H69S 04
SCQF level	5
SCQF credit points	4
SSC Ref	CDM11

History of changes to Unit

Publication date: February

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Version	Description of change	Date

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Title:		Prepare camera equipment for each day's shoot	
Learning outcomes <i>The learner will be able to:</i>		Assessment criteria <i>The learner can:</i>	
1	Understand relevant equipment, materials and related issues	1.1	Identify key characteristics of relevant equipment
		1.2	Use techniques for testing and handling relevant equipment and materials
		1.3	Identify the consequences of incorrect handling of relevant equipment and materials
		1.4	Describe how to store relevant equipment and materials safely and securely
		1.5	Describe procedures and products for cleaning and maintaining relevant equipment and materials
		1.6	Describe how to charge batteries safely
		1.7	Describe how to order relevant equipment, identifying sources
		1.8	Follow manufacturers' instructions for relevant equipment
2	Be able to liaise with appropriate personnel	2.1	Liaise with appropriate parties to confirm specific requirements for a shoot
		2.2	Liaise with appropriate parties to check that equipment requirements for a shoot are met
3	Be able to select, prepare, organise and manage relevant equipment for a shoot	3.1	Interpret requirements of a call sheet prior to a shoot
		3.2	Test all relevant equipment prior to a shoot
		3.3	Assess the shooting environment at a shooting location
		3.4	Organise the working layout of a camera truck
		3.5	Prepare and manage equipment bags
		3.6	Establish an appropriate on set location for relevant equipment
		3.7	Transport all relevant equipment to a set
		3.8	Unload all relevant equipment on a set
		3.9	Select and acclimatise relevant glassware
4	Understand relevant health and safety issues and procedures	4.1	Identify key health and safety issues and procedures
		4.2	Identify any special requirements to ensure the safety and security of relevant equipment when unattended

Additional information about the Unit
Unit purpose and aim(s)
This unit assesses the ability to identify relevant equipment, and understand how to handle, store, transport and care for it. Learners will test, transport and set up camera equipment in preparation for a shoot.
Details of the relationship between the Unit and relevant national occupational standards (if appropriate)
This Unit is based on the NOS (SKSCCL1) developed by Creative Skillset.
Details of the relationship between the Unit and other standards or curricula (if appropriate)
N/A
Assessment requirements specified by a sector or regulatory body (if appropriate)
N/A

Assessment (evidence) Requirements

Evidence for this Unit should be generated in the workplace or a real work environment under normal commercial operating conditions. Simulation is only acceptable under certain circumstances, please refer to section 4.1 of Creative Skillset's 'Principles of Assessment for use with SVQs and competency-based qualifications in the SCQF'

Guidance on Instruments of Assessment

This Unit is designed to assess the skills and knowledge of candidates in the workplace.

Acceptable types of evidence

The following sources of evidence can be used in the assessment of the competency based learning outcomes:

- Direct observation of learners carrying out the relevant task;
- Portfolios (hard-copy and digital);
- Inspection and evaluation of products produced (this includes electronic evidence where appropriate);
- Questioning of learners to support performance;
- Simulation where agreed (see section 4.1 of Creative Skillset's 'Principles of Assessment');
- Expert Witness where specific expertise is required;
- Supplementary evidence (i.e. Witness Testimony);
- Recorded Internal competency assessments carried out as part of a structured in-company approach (i.e. ISO9000). Assessors should carry out only confirmatory observation.

For knowledge based learning outcomes the following sources of evidence can be used:

- Oral or written exams/test;
- Portfolios (hard-copy and digital);
- Presentations;
- Simulation on where agreed (see section 4.1 of Creative Skillset's 'Principles of Assessment');
- Assignments;
- Projects;
- Case studies.
- Professional Discussion

Please note: This is not an exhaustive list, all of the assessment methods associated with effective delivery and assessment of qualifications that attest to occupational competency may be used.

SQA's Guide to Assessment is designed to provide support for everyone who assesses for SQA qualifications. It looks at the principles of assessment, and brings together information on assessment in general as well as on best practice in assessment. The Guide to Assessment can be downloaded free from SQA's website:

http://www.sqa.org.uk/files_ccc/GuideToAssessment.pdf