
Overview

This standard is about cutting beards and moustaches to maintain existing shapes using scissor over comb, clippers with attachment, clipper over comb and freehand cutting techniques.

To carry out this standard, you will need to maintain a high level of health, safety and hygiene throughout your work. You will also need to maintain a professional personal appearance and demonstrate effective communication skills.

The main outcomes of this standard are:

- 1 maintain effective and safe methods of working when cutting facial hair
- 2 cut beards and moustaches to maintain their shape

**Performance
criteria**

Maintain effective and safe methods of working when cutting facial hair

- You must be able to:
- P1 maintain your responsibilities for health and safety throughout the service
 - P2 prepare your client to meet salon's requirements
 - P3 protect your client's clothing throughout the service
 - P4 keep your client's skin free of excess hair clippings throughout the service
 - P5 position your client to meet the needs of the service without causing them discomfort
 - P6 ensure your own posture and position whilst working minimises fatigue and the risk of injury
 - P7 keep your work area clean and tidy throughout the service
 - P8 use working methods that:
 - P8.1 minimise the risk of damage to **tools and equipment**
 - P8.2 minimise the risk of cross-infection
 - P8.3 make effective use of your working time
 - P8.4 ensure the use of clean resources
 - P8.5 minimise the risk of harm or injury to yourself and others
 - P8.6 promote environmental and sustainable working practices
 - P9 ensure your personal hygiene, protection and appearance meets accepted industry and organisational requirements
 - P10 follow workplace and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
 - P11 dispose of waste materials
 - P12 complete the service within a commercially viable time

Cut beards and moustaches to maintain their shape

- You must be able to:
- P13 identify **factors** likely to influence the service prior to cutting
 - P14 prepare your client's facial hair prior to the service
 - P15 confirm with your client the **look** agreed at consultation and during service
 - P16 establish and follow the cutting guideline(s) to achieve the required **look**
 - P17 adapt your **cutting techniques** to take account of **factors** influencing the service and to achieve the desired **look**

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- P18 change your own position and that of your client to help you ensure the accuracy of the cut
 - P19 regularly check your client's comfort throughout the service
 - P20 ensure the finished **look** is even, symmetrical and balanced in relation to your client's facial contour
 - P21 ensure the finished **look** is of even density throughout the shape
 - P22 remove any unwanted hair outside the desired outline shape
 - P23 make a final visual check to ensure the finished cut is accurate
 - P24 confirm your client's satisfaction with the finished cut
 - P25 give your client **advice and recommendations** on the service provided

Knowledge and understanding

Maintain effective and safe methods of working when cutting facial hair

You need to know and understand:

- K1 your responsibilities for **health and safety** as defined by any specific legislation covering your job role
- K2 your salon's requirements for client preparation
- K3 the range of protective clothing that should be available for clients
- K4 why it is important to protect clients from hair clippings
- K5 how the position of your client and yourself can affect the desired outcome and reduce fatigue and the risk of injury
- K6 the importance of using the correct type of barber's chair
- K7 the safety considerations which must be taken into account when cutting facial hair
- K8 why it is important to keep your work area clean and tidy
- K9 why it is important to position your cutting tools for ease of use
- K10 the correct use and maintenance of cutting tools
- K11 methods of cleaning, disinfecting and sterilisation used in salons
- K12 the importance of working safely and hygienically and which minimise the risk of cross-infection and cross-infestation
- K13 the hazards and risks which exist in your workplace and the safe working practices which you must follow
- K14 the different types of working methods that promote **environmental and sustainable working practices**
- K15 the importance of personal hygiene, protection and presentation in maintaining health and safety in your workplace
- K16 suppliers' and manufacturers' instructions for the safe use of equipment, materials and products which you must follow
- K17 the correct methods of waste disposal
- K18 your salon's expected service times for cutting facial hair

Cut beards and moustaches to maintain their shape

You need to know and understand:

- K19 the **factors** that must be taken into consideration prior to and during cutting facial hair

- K20 the importance of preparing the clients facial hair prior to the service
- K21 the importance of confirming with your client the look agreed at consultation and during service
- K22 how to create and follow a guideline for tapered beardlines, beard outlines and moustaches
- K23 how to cut different facial hair shapes using basic cutting techniques
- K24 basic beard and moustache shapes that do not require the use of razors
- K25 the importance of cross checking the facial hair cut
- K26 the importance of working with the natural growth patterns of facial hair when considering the weight distribution within a facial hair cut
- K27 how the angle at which the cutting tools and the head are positioned will affect the weight distribution, balance and degree of graduation of the facial hair
- K28 the average rate of hair growth
- K29 the effects of continual close cutting to the skin
- K30 potential risk of ingrowing hair resulting from continual close cutting
- K31 how to safely carry out an eyebrow trim
- K32 how to level and test clippers
- K33 the size and type of clippers, clipper blades and attachments available and the effects that these achieve
- K34 the importance of ensuring the finished look is even, symmetrical and balanced in relation to your client's facial contour
- K35 remove any unwanted hair outside the desired outline shape
- K36 the importance of providing **advice and recommendations** on the products and services provided in the salon

Additional information

- Scope/range related to performance criteria**
1. **Tools and equipment**
 - 1.1 scissors
 - 1.2 clippers
 - 1.3 clipper attachments
 - 1.4 trimmers

 2. **Factors**
 - 2.1 head and face shape
 - 2.2 hair characteristics
 - 2.3 hair classification
 - 2.4 hair style
 - 2.5 adverse skin conditions
 - 2.6 facial piercing
 - 2.7 clients' wishes
 - 2.8 ingrowing hair
 - 2.9 skin elasticity

 3. **Look**
 - 3.1 tapered beardline
 - 3.2 full beard outlines
 - 3.3 partial beard
 - 3.4 moustache only
 - 3.5 eyebrow trim

 4. **Cutting techniques**
 - 4.1 scissor over comb
 - 4.2 clipper with attachment
 - 4.3 clipper over comb

4.4 freehand

5. **Advice and recommendations**

- 5.1 how to maintain their look
- 5.2 time interval between services
- 5.3 present and future products and services
- 5.4 exfoliation

**Scope/range related
to knowledge and
understanding**

1. Health and safety

your responsibilities for health and safety as defined by any specific legislation covering your job role

- 1.1 Health and Safety at Work Act
- 1.2 The Reporting of Injuries, Diseases and Dangerous Occurrence Regulations (RIDDOR)
- 1.3 The Health and Safety (First Aid) Regulations
- 1.4 The Regulatory Reform (Fire Safety) Order
- 1.5 The Manual Handling Operations Regulations
- 1.6 The Control of Substances Hazardous to Health Regulations (COSHH)
- 1.7 The Electricity at Work Regulations
- 1.8 The Environmental Protection Act
- 1.9 The Management of Health and Safety at Work Regulations
- 1.10 The Health and Safety (Information for Employees) Regulations

2. Environmental and sustainable working practices

the different types of working methods that promote environmental and sustainable working practices

- 2.1 reducing waste and managing waste (recycle, reuse, safe disposal)
- 2.2 reducing energy usage (energy efficiency hairdryers, low energy lighting, utilising solar panels)
- 2.3 reducing water usage and other resources
- 2.4 preventing pollution
- 2.5 using disposable items (easy dry towels)
- 2.6 using recycled, eco friendly furniture
- 2.7 using low chemical paint
- 2.8 using organic and allergy free hair products
- 2.9 using ultra-low ammonia hair colourants
- 2.10 using environmentally friendly product packaging
- 2.11 choosing responsible domestic products (Fairtrade tea and coffee)

2.12 encouraging carbon reducing journeys to work

3. Factors

the different factors that must be taken into consideration prior to and during cutting and how these may impact on the cutting service

- 3.1 hair characteristics
- 3.2 hair classifications
- 3.3 head and face shape
- 3.4 hair style
- 3.5 adverse skin conditions
- 3.6 facial piercing
- 3.7 client's wishes
- 3.8 ingrowing hair
- 3.9 skin elasticity

4. Advice and recommendations

- 4.1 additional services
- 4.2 additional products

Values

1. The following key **values** underpin the delivery of services in the hair and barbering sector:
 - 1.1 a willingness to learn
 - 1.2 the completion of services in a commercially viable time
 - 1.3 meeting both organisational and industry standards of appearance
 - 1.4 ensuring personal hygiene and protection meets accepted industry and organisational requirements
 - 1.5 a flexible working attitude
 - 1.6 a team worker
 - 1.7 maintaining customer care
 - 1.8 a positive attitude
 - 1.9 personal and professional ethics
 - 1.10 the ability to self manage
 - 1.11 creativity skills
 - 1.12 excellent verbal and non-verbal communication skills
 - 1.13 the maintenance of effective, hygienic and safe working methods
 - 1.14 adherence to workplace, suppliers or manufacturers' instructions for the safe use of equipment, materials and products

Behaviours

1. The following **behaviours** underpin the delivery of services in the hair and barbering sector. These behaviours ensure that clients receive a positive impression of both the salon and the individual:
 - 1.1 meeting the salon's standards of behaviour
 - 1.2 greeting the client respectfully and in a friendly manner
 - 1.3 communicating with the client in a way that makes them feel valued and respected
 - 1.4 identifying and confirming the client's expectations
 - 1.5 treating the client courteously and helpfully at all times
 - 1.6 keeping the client informed and reassured
 - 1.7 adapting behaviour to respond effectively to different client behaviour
 - 1.8 responding promptly to a client seeking assistance
 - 1.9 selecting the most appropriate way of communicating with the client
 - 1.10 checking with the client that you have fully understood their expectations
 - 1.11 responding promptly and positively to the client's questions and comments
 - 1.12 allowing the client time to consider the response and give further explanation when appropriate
 - 1.13 quickly locating information that will help the client
 - 1.14 giving the client the information they need about the services or products offered by the salon
 - 1.15 recognising information that the client might find complicated and checking whether they fully understand
 - 1.16 explaining clearly to the client any reasons why their needs or expectations cannot be met

Glossary

1. Hair classification (this is a guideline only)

Type 1 – Straight hair

- 1.1 Fine/Thin – hair tends to be very soft, shiny and oily, and it can be difficult to hold a curl.
- 1.2 Medium – hair has lots of volume and body.
- 1.3 Coarse – hair is normally extremely straight and difficult to curl.

Type 2 – Wavy hair

- 2.1 Fine/Thin – hair has a definite “S” pattern. Normally can accomplish various styles
- 2.2 Medium – hair tends to be frizzy and a little resistant to styling.
- 2.3 Coarse – hair is also resistant to styling and normally very frizzy; tends to have thicker waves.

Type 3 – Curly hair

- 3.1 Loose curls – hair tends to have a combination texture. It can be thick and full with lots of body, with a definite “S” pattern. It also tends to be frizzy.
- 3.2 Tight curls – also tends to have a combination texture, with a medium amount of curl.

Type 4 – Very curly hair

- 4.1 Soft – hair tends to be very fragile, tightly coiled and has a more defined curly pattern.
- 4.2 Wiry – also very fragile and tightly coiled; however with a less defined curly pattern – has more of a “Z” pattern shape.

2. Hair characteristics includes the following:

- 2.1. hair density
- 2.2. hair texture
- 2.3. hair elasticity
- 2.4. hair porosity
- 2.5. hair condition
- 2.6. hair growth patterns

3. Partial beard

3.1 any facial hair that is neither a full beard or a moustache

4. Facial hair shapes: (Examples only)

4.1 Anchor

a beard shaped like an anchor from the centre of the bottom lip and around and up the chin.

4.2 Pharaoh

a beard starting from the base of the chin. It can be of any length.

4.3 Stubble

a neatened, several day, full beard growth.

4.4 Goatee

a narrow beard which circles the mouth and chin.

4.5 Curtain rail

a narrow beard following the mandible.

4.6 Lip Line moustache

a horizontal moustache about the width of a pencil.

4.7 Mexican moustache

a moustache following the natural line of the upper lip and extends down towards the chin.

4.8 Pencil moustache

a narrow moustache following the natural line of the upper lip.

4.9 Rooftop moustache

a moustache that extends from under the nose to form a straight 'chevron' shape.

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Cut facial hair to shape using basic techniques



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