

# LANAnC6 - SQA Unit Code HA8D 04

## Clean the animal related work environment



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### Overview

This standard covers cleaning the animal-related work environment. Cleaning of the workplace is a key factor in ensuring the health and safety of the people and animals within it. You must be able to recognise and deal with actual and potential hazards. The cleanliness and appearance of the workplace is also a key factor in the organisation's image to customers and potential customers.

This standard is suitable for anyone who undertakes routine cleaning of the workplace and the materials that are used in the course of normal work.

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### Performance criteria

*You must be able to:*

- P1 carry out all work in accordance with instructions and workplace procedures
- P2 carry out all work in accordance with relevant environmental and health and safety legislation, risk assessment requirements, codes of practice and company policies
- P3 use safe working practices and the correct protective clothing, cleaning equipment and materials in accordance with manufacturers' guidelines
- P4 dilute cleaning materials correctly at an appropriate temperature and use them according to manufacturers' instructions
- P5 clean the work environment consistently to agreed specifications and at a time agreed by those concerned, causing least disruption
- P6 carry out sterilisation where required in accordance with instructions
- P7 maintain the welfare, safety and security of animals during your work
- P8 leave working areas visibly clean and in an appropriate state for the work to be undertaken
- P9 return cleaning equipment and materials in good working order and condition to the appropriate storage area after use
- P10 sort and deal with waste safely and correctly in accordance with instructions
- P11 identify when problems arise during cleaning and take appropriate action
- P12 keep accurate and up-to-date records according to legislation and the organisation.

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### Knowledge and understanding

*You need to know and understand:*

- K1 the importance of completing the activity in accordance with instructions and workplace procedures
- K2 your responsibilities under relevant environmental and health and safety legislation, codes of practice and company policies
- K3 the materials and equipment that should be used for cleaning work areas and what protective clothing should be worn
- K4 the risks when using and storing cleaning materials and equipment, and how these risks can be minimised
- K5 the cleaning materials used for particular fabrics, surfaces and equipment
- K6 the need to ensure the correct dilution of cleaning materials and the possible effects of not doing so
- K7 how to maintain the welfare, safety and security of the animals during cleaning and why this is important
- K8 why cleaning should minimise disruption to other staff and to animals
- K9 the importance of cleaning and sterilisation to maintaining hygiene and bio-security
- K10 how to sort and deal with different types of waste
- K11 the special precautions to take regarding potentially hazardous waste (e.g. blood)
- K12 why it is important to leave the working environment clean and dry
- K13 the contribution that good housekeeping practices have on customer relations and the image of the organisation
- K14 the consequences of not reporting problems found during cleaning activities
- K15 the records that need to be maintained

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**Developed by** Lantra

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**Version number** 2

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**Date Approved** January 2014

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**Indicative review date** January 2019

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**Validity** Current

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**Status** Original

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**Originating organisation** Lantra

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**Original URN** O29NAC3

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**Relevant occupations** Hygiene Technician; Animal Care

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**Suite** Animal Technology; Animal Care and Welfare

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**Keywords** animal; clean; hygiene; routine