

SFHBDS14 - SQA Code HC99 04

Assess individuals' fitness and suitability to donate blood or blood components



Overview

This standard covers assessing the fitness and suitability of individuals to donate. The individuals will have been referred to you by another member of staff following the agreed protocols. The interviewing and effectiveness of this assessment process against agreed guidelines impacts on the safety of blood/blood components for patients and the retention of donors to meet patient needs.

Users of this standard will need to ensure that practice reflects up to date information and policies.

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Performance criteria

- You must be able to:*
- P1 explain clearly to the individual:
 - P1.1 the purpose of the interview
 - P1.2 the sequence of events
 - P1.3 the areas to be covered
 - P1.4 the personal nature of some of the questions
 - P1.5 their individual rights and choices
 - P1.6 the importance of accuracy and honesty
 - P1.7 the support, advice and confidentiality provision
 - P2 ask questions at a level and pace that allows time for the individual to respond and actively listen to their responses
 - P3 ensure the interview plan is fully covered and the sequence maintained to effectively address all the selection criteria for your role
 - P4 methodically review with the individual, the validity and currency of their donor information responses, making agreed amendments if necessary
 - P5 identify and investigate the individual's responses sufficiently to allow you to make reasonable judgement as to whether they fulfil the acceptance criteria
 - P6 consider possible alternative approaches to the questioning if the individual displays a lack of understanding or seeks clarification
 - P7 identify accurately any behaviour which may signify the individual's possible non compliance with the acceptance criteria
 - P8 assess any risk to the individual or others which has been indicated by the information disclosed
 - P9 draw justifiable conclusions based on all the individual's donor information in line with organisational policy
 - P10 obtain specialist assistance when you are unable to or it is beyond the scope of your role to make a reasonable judgement as to whether the individual meets the acceptance criteria
 - P11 remain alert and open to the individual's choice to self defer should they wish to do so

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Knowledge and understanding

You need to know and understand:

- K1 the current European and National legislation, national guidelines, organisational policies and protocols in accordance with Clinical/Corporate Governance which affect your work practice in relation to assessing individuals' fitness and suitability to donate blood or blood components
- K2 your responsibilities and accountability in relation to the current European and National legislation, national guidelines and local policies and protocols and Clinical/Corporate Governance
- K3 the duty to report any acts or omissions in care that could be detrimental to yourself, other individuals or your employer
- K4 the importance of working within your own sphere of competence and seeking advice when faced with situations outside your sphere of competence
- K5 the importance of applying standard precautions and the potential consequences of poor practice
- K6 wider political sensitivities of lifestyle questioning and information
- K7 the organisational lines of communication, levels of authority and referral procedures for clinical issues
- K8 the organisational and legal requirements in relation to the donor assessment process
- K9 the factors which may compromise an individuals rights, dignity and privacy and outline how to minimise those
- K10 the different challenges that individuals of differing donor status present when attending a donation session
- K11 what is meant by delegated responsibility and what it means to your individual practice
- K12 the information needed on donor selection areas and medical conditions that you need to refer
- K13 the importance of providing clear information on blood safety and other risk factors
- K14 the implications of an inadequate and incomplete health screening assessment
- K15 the types of communication differences which may occur and how to overcome them, linked to language, sensory impairment, psychological and emotional states, and levels of understanding
- K16 how your range of knowledge and understanding has expanded and in what way it has enabled you to accurately respond to individual's questions
- K17 the reasons and importance for having and adhering to a specification for acceptance and deferral of prospective donors

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- K18 the advantages and disadvantages of planning the course of an assessment interview
- K19 the importance of clear methods of communication with individuals with differing levels of understanding, cultures, backgrounds and needs
- K20 the differences in the documentation and questions that you ask whilst undertaking this role
- K21 the range of information leaflets and appropriate answers to possible donors questions on the content
- K22 what makes an effective interview and what range of skills you need
- K23 the importance of keeping accurate and up to date records
- K24 the importance of immediately reporting any issues which are outside your own sphere of competence without delay to the relevant member of staff

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Additional Information

External Links

This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: HWB6 Assessment and treatment planning

The candidate and assessor must only sign below when all Performance Criteria and Knowledge points have been met.

Unit assessed as being complete

Candidate's Name:	
Candidate's Signature:	
Date submitted to assessor as complete:	

Assessor's Name:	
Assessor's Signature:	
Date assessed as complete:	

Internal Verification —

to be completed in accordance with centre's IV strategy

Evidence for this Unit was sampled on the following date/s:	IV's Signature	IV's Name

This Unit has been subject to an admin check in keeping with the centre's IV strategy.

Date of admin check	IV's Signature	IV's Name

Unit completion confirmed

IV's Name:	
IV's Signature:	
Date complete:	