

Overview

This standard covers the skills and knowledge required to understand the business you are working in.

This includes:

1. researching information
2. understanding the manufacturing process
3. researching and understanding the product development process

This standard is aimed at operatives in the furniture and furnishings industry.

Performance criteria

You must be able to:

1. comply with health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice at all times
2. describe quality checking measures used in your organisation following standard operating procedures
3. identify key paperwork and documentation to complete in furniture and furnishing making environments following standard operating procedures
4. investigate and describe the processes within the manufacturing environment within your organisation following standard operating procedures
5. analyse and describe the development process for new product introduction within your organisation following standard operating procedures
6. identify suitable sources to support career planning and development to meet requirements
7. examine different career opportunities available in furniture and furnishing industries to meet requirements
8. explain opportunities for career progression within the furniture and furnishing industries
9. identify types of employment available in the industry
10. research requirements for careers in furniture and furnishing industries
11. set personal goals for careers in furniture and furnishing industries to meet objectives
12. produce documents to support career development following standard operating procedures

Knowledge and understanding

You need to know and understand:

1. the relevant health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice that have to be complied with
2. the importance of keeping furniture and furnishing making environments tidy
3. quality checking measures used in your organisation
4. the importance of meeting timescales
5. the manufacturing process used in your organisation
6. your organisations structure and where your role fits into this
7. the development process for new products
8. key paperwork to complete in furniture and furnishing making environments
9. elements of career planning
10. specific requirements for career choices
11. documents to support career development
12. the principles of goal setting
13. how to set goals
14. careers in furniture and furnishing industries
15. opportunities for progression within different career paths
16. types of employment
17. information systems that should be used and why it is important to record information

PROUSF07 (SQA Unit Code - HE7T 04)

Develop an awareness of your organisation



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Relevant Occupations Furniture Makers and Other Craft Woodworkers; Upholsterers

Suite Upholstery & Soft Furnishings

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