

## Overview

This standard covers the skills and knowledge required to prepare to upholster items of furniture. This involves:

1. preparing frames for upholstery
2. cutting and shaping components
3. positioning and fixing components

This standard is aimed at people working in the upholstery industry.

The items to be upholstered could include any of the following;

1. **modern furniture** such as an armchair (including wings), settee
2. **contract furniture** such as a long seating unit, a curved/angled seating unit, stool or chair
3. **office furniture** such as a chair, reception seating, stool or executive swivel chair

## Performance criteria

You must be able to:

1. comply with health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice at all times
2. organise materials, tools and equipment and keep work area tidy following standard operating procedures
3. identify and confirm specification for the work being undertaken
4. work with colleagues to achieve the specification
5. protect item from damage
6. prepare frame for upholstery according to the specification
7. complete preparations within the required time following standard operating procedures
8. cut and shape components according to work specification following standard operating procedures
9. position components to provide the structure and shape specified following standard operating procedures
10. fix components securely using the appropriate fixings for the type of component
11. check and confirm quality is as specified following standard operating procedures
12. carry out work to required quality and output to meet production schedules and targets
13. identify any problems and deal with them according to standard operating procedures
14. record information in the appropriate information systems

## Knowledge and understanding

You need to know and understand:

1. the relevant health, safety and environmental requirements, statutory regulations and industry standards/codes of practice that have to be complied with
2. how to confirm specifications for the work being undertaken
3. the level of detail required in a specification
4. handling characteristics of different types of materials and their uses, including suspensions, support materials, edgings, fixings and trimmings
5. the meaning of terms used in technical specifications for upholstery
6. steps taken to protect the item from damage
7. functions of different types of tools and equipment used in upholstery
8. how to handle sharp and powered tools safely in ways that protect yourself and others from risk
9. how to measure, cut and fix components to give the specified structure and shape
10. when to use different methods to secure components
11. type of problems that can occur and the standard operating procedures for dealing with them
12. information systems that should be used and why it is important to record information

PROUSF20 (SQA Unit Code - HE82 04)

Prepare to upholster standard items of modern furniture



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**Status** Original

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**Originating Organisation** Proskills

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**Relevant Occupations** Upholsterers; Furniture Makers and Other Craft Woodworkers

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**Suite** Upholstery & Soft Furnishings

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