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## Overview

This standard covers the skills and knowledge required to upholster items of traditional furniture.

The items upholstered include:

1. traditional furniture such as an armless chair with deep buttoned back
2. traditional furniture such as an armchair, which may or may not include wings
3. child's chair

This involves:

1. preparing, cutting and applying upholstery materials
2. trimming and finishing items of traditionally upholstered furniture
3. maintaining your own and others' safety while working

This standard is aimed at people working in the traditional upholstery industry.

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## Performance criteria

You must be able to:

1. comply with health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice at all times
2. check required work specifications are available and that everything you need to achieve it is available
3. work with colleagues to achieve specifications
4. protect items from damage while being worked on
5. position the upholstery material, checking the alignment, before cutting it as required to fit the item
6. cut materials to specification following standard operating procedures
7. secure covers tensioning to required level following standard operating procedures
8. check visual appearance, fixing and tensioning of the cover conforms to specification
9. secure bottom cloths to conform to visual and safety requirements following standard operating procedures
10. complete preparations within the required time following standard operating procedures
11. position trimmings and finishings following standard operating procedures
12. fix trimmings and finishings following standard operating procedures
13. check required quality outcome has been achieved before reporting work as complete
14. place completed items in designated location and position for safe storage following standard operating procedures
15. carry out work to required quality and output to meet production schedules and targets
16. identify problems and deal with them according to standard operating procedures
17. record information in the appropriate information systems

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## Knowledge and understanding

You need to know and understand:

1. the relevant health, safety and environmental requirements, relevant statutory regulations and industry standards/codes of practice that have to be complied with
2. how to confirm specifications for work being undertaken
3. the level of detail required in a specification
4. the handling characteristics of different types of materials used as upholstery covers and bottom cloths
5. the meaning of terms used in technical specifications for upholstery
6. the steps and actions needed to position and fit covers to different types of item
7. how to measure and cut upholstery cover materials to ensure an accurate fit within an economic level of wastage
8. when to use different methods to secure upholstery covers
9. the importance and use of the bottom cloth in upholstery
10. the functions of tools and equipment used in upholstery
11. how to handle sharp and powered tools safely in ways that protect yourself and others from risk
12. why it is important to keep to time schedules
13. the steps and actions needed to position and fit trimmings and finishings
14. why it is important to check the required quality outcome has been achieved before reporting the item as finished
15. type of problems that can occur and the standard operating procedures for dealing with them
16. information systems that should be used and why it is important to record information
17. how to dispose of waste in accordance with current legislation

PROUSF46 (SQA Unit Code - HE8R 04)

Upholster standard items of traditional furniture



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**Developed by** Proskills

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**Status** Original

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**Originating Organisation** Proskills

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**Relevant Occupations** Upholsterers; Furniture Makers and Other Craft Woodworkers

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**Suite** Upholstery & Soft Furnishings

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