

COSVR622 – SQA Unit HG5C 04

Clean, prepare and protect heritage metalwork



Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting materials, components, consumables and equipment
- 4 assessing, cleaning, preparing and protecting heritage metalwork

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Performance criteria

You must be able to:

- P1 interpret the given information relating to the work and resources to confirm its relevance
- P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe work practices
- P3 select the required quantity and quality of resources for the methods of work
- P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
- P5 comply with the given contract information to carry out the work efficiently to the required specification
- P6 complete the work within the allocated time, in accordance with the programme of work

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Knowledge and understanding

You need to know and understand:

Performance Criteria 1

Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

Performance Criteria 2

Safe work practices

You need to know and understand:

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 the types of **fire extinguishers** and how and when they are used
- K6 how **emergencies** should be responded to and who should respond
- K7 the organisational **security procedures** for tools, equipment and personal belongings
- K8 what the accident reporting procedures are and who is responsible for making the report
- K9 why, when and how **personal protective equipment (PPE)** should be used

Performance Criteria 3

Selection of resources

You need to know and understand:

- K10 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K11 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K12 the organisational procedures to select **resources**, why they have been developed and how they are used
- K13 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

Performance Criteria 4

Minimise the risk of damage

You need to know and understand:

- K14 how to **protect work** from damage and the purpose of protection
- K15 why **disposal of waste** should be carried out safely and how it is achieved

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Performance Criteria 5

Meet the contract specification

You need to know and understand:

- K16 how **methods of work**, to meet the specification, are carried out and **problems** reported
- K17 how **maintenance** of tools and equipment is carried out

Performance Criteria 6

Allocated time

You need to know and understand:

- K18 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

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Additional Information

Scope/range related to performance criteria

Performance Criteria 1

- 1 interpretation of plans, drawings, specifications, permits, schedules, method statements and manufacturers' information related to the work to be carried out

Performance Criteria 2

- 2 avoidance of risk by following the given information relating to at least four of the following
 - 2.1 methods of work
 - 2.2 safe use of personal protective equipment (PPE)
 - 2.3 safe use of access equipment
 - 2.4 safe use and storage of substances and materials
 - 2.5 safe use and storage of tools and equipment

Performance Criteria 3

- 3 selection of resources associated with own work
 - 3.1 materials, components, consumables and fixings
 - 3.2 tools and equipment

Performance Criteria 4

- 4 protection of the work and its surrounding area from damage
- 5 minimise damage and maintain a clean work space
- 6 disposal of waste in accordance with legislation

Performance Criteria 5

- 7 demonstration of work skills to clean, fill, protect, disassemble, assemble and finish
- 8 use and maintain hand tools, portable power tools and cleaning and finishing equipment
- 9 clean, prepare and apply filling agents to heritage metalwork to given working instructions by at least three of the following methods
 - 9.1 flame clean
 - 9.2 wire brush by hand or machine
 - 9.3 abrade by hand or machine
 - 9.4 blast system
 - 9.5 chemical cleaning system
 - 9.6 fettling
 - 9.7 degreasing
- 10 protect heritage metalwork to given working instructions by at least two of the following techniques
 - 10.1 coatings by hand
 - 10.2 coatings by machine
 - 10.3 polishing
 - 10.4 gilding

Performance Criteria 6

- 11 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

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Scope/range related to knowledge and understanding

Disposal of waste

- 1 ~~environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance~~

Emergencies

- 2 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
 - 2.1 fires, spillages, injuries
 - 2.2 emergencies relating to occupational activities

Fire extinguishers

- 3 water, CO₂, foam, powder and their uses

Hazards

- 4 those identified by risk assessment, method of work, manufacturers' technical information, statutory regulations and official guidance

Information

- 5 plans, drawings, specifications, permits, schedules, method statements, manufacturers' information, archaeological watching brief, historical conservation plans and charters, legislation and regulations governing buildings

Legislation and official guidance

- 6 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting

Maintenance

- 7 operative care of hand tools and/or portable power tools and cleaning and finishing equipment

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Methods of work

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- 8 application of knowledge for safe work practices, procedures and skills, relating to the method/area of work and materials used, to
 - 8.1 assess the metalwork condition to identify suitable cleaning and protection processes
 - 8.2 assess requirements for repair, restoration or maintenance of metalwork finishes and coatings
 - 8.3 validate appropriate ways in which the work should be carried out
 - 8.4 recognise sensitive areas
 - 8.5 maintain heritage and archaeological integrity
 - 8.6 maintain the principles of minimum intervention and reversible alterations
 - 8.7 survey, label and record components
 - 8.8 stop work at the point when conjecture begins and report findings
 - 8.9 identify types of deterioration
 - 8.10 identify metal properties
 - 8.11 apply the principles and methods of corrosion control in ferrous and non-ferrous metals
 - 8.12 promote sacrificial protection
 - 8.13 prevent electrolytic and chemical corrosion
 - 8.14 clean, prepare and apply filler to metal (flame clean, wire brush, abrade, blast, fettling and degreasing)
 - 8.15 control contamination (the work and environment)
 - 8.16 identify effects of atmospheric conditions on coatings and work
 - 8.17 remove, protect and apply traditional/ historical finishes
 - 8.18 evaluate appropriate finishing techniques and materials
 - 8.19 apply protective coatings (by hand, machine, polish and gilding)
 - 8.20 recognise the effects of dissimilar materials and substances
 - 8.21 recognise and/or report endangered/ protected flora and fauna
 - 8.22 record the work carried out (written, photographic or digital)
 - 8.23 pack and transport metalwork
 - 8.24 use hand tools, power tools and equipment
 - 8.25 work at height
 - 8.26 use access equipment
 - 9 team work and communication
 - 10 needs of other occupations associated with cleaning preparing and protecting heritage metalwork

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Personal protective equipment (PPE)

11 occupational use, types, purpose of each type and work situations

Problems

12 those arising from information, resources and methods of work

12.1 own authority to rectify

12.2 organisational reporting procedures

Programme

13 types of progress charts, timetables and estimated times

14 organisational procedures for reporting circumstances which will affect the work programme

Protect work

15 protect work against damage from general workplace activities, other occupations and adverse weather conditions

Resources

16 materials, components and equipment relating to types, quantity, quality, sizes and sustainability of standard and/or specialist:

16.1 cleaning agents

16.2 fillers

16.3 protective coatings

16.4 traditional/historical primers and finishing systems

16.5 hand and/or powered tools and cleaning and finishing equipment

17 methods of calculating quantity, length, area and wastage associated with the method/procedure to clean prepare and protect heritage metalwork

Security procedures

18 site, workplace, company and operative

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