

SKSHS2 – Health, safety and security at work in the laundry, wet and dry cleaning sector - SQA Unit Code HJ5R 04

Overview:

This standard is for all those personnel who take responsibility for their own health, safety and security in the workplace and is about using the correct procedures to prevent, control and minimise risk to yourself and others in the workplace. You will be required to take appropriate action in the event of an accident or incident within your own area of responsibility.

You will be responsible for the health, safety and security of yourself and others in the workplace, taking action in the event of any potential hazards and security breaches to make the workplace safe. In the textile care sector, which covers Laundry, Wet and Dry Cleaning, specific hazards include machinery and chemical cleaning agents.

The job role may involve:

- contributing to the safety and security in the workplace
- taking action in the event of an incident
- raising the alarm
- following correct procedures for shut down and evacuation
- using emergency equipment correctly and safely
- monitor the workplace for hazards
- emergencies may include; explosions, fire, contamination, accidents and injuries to persons
- complete documentation e.g. forms, logs, records and reports

Performance Criteria:

- P1 identify the location and type of accident/incident
- P2 recognise the sound/s of alarms
- P3 raise the alarm(s)
- P4 take action in the event of fire, emergencies or accidents
- P5 recognise and rectify where possible potential hazards in the workplace
- P6 follow the organisational procedures for shut down and evacuation when required
- P7 use, maintain and replace emergency equipment and protective clothing and equipment
- P8 monitor the workplace for hazards and report hazards which cannot be rectified immediately
- P9 use correct handling and lifting techniques
- P10 report any security breaches
- P11 safely handle and move waste and debris
- P12 store materials and equipment in line with manufacturer's and organisational requirements
- P13 identify malfunctions in machinery and equipment
- P14 correct or if unable to report any service malfunctions that cannot be rectified
- P15 identify and report any hazardous substance leaks
- P16 complete all documentation
- P17 follow organisational Health and Safety policies and procedures
- P18 comply with the Health and Safety at Work Act

Knowledge and Understanding

- K1 where alarms, emergency exits, escape routes, emergency equipment and assembly points are located
- K2 what the alarm sounds like
- K3 what hazardous substances are used in the workplace
- K4 methods of making safe or reducing the danger of hazardous substances in the event of

- an accident
- K5 how to handle and store hazardous substances in line with COSHH (Control of Substances Hazardous to Health)
- K6 what the most likely accidents and emergencies in the workplace are and how to respond to them
- K7 who the nominated first aiders are
- K8 how to respond to loss of property
- K9 your responsibility to health, safety and security in the workplace
- K10 how to correctly use the various types of PPE equipment in your premises
- K11 how to comply with procedures in the event of emergencies