
Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting materials, components and equipment
- 4 fixing wall and floor tiles to vertical, horizontal and inclined surfaces

Performance criteria

- You must be able to:*
- P1 interpret the given information relating to the work and resources to confirm its relevance
 - P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe and healthy work practices
 - P3 select the required quantity and quality of resources for the methods of work
 - P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
 - P5 comply with the given contract information to carry out the work efficiently to the required specification
 - P6 complete the work within the allocated time, in accordance with the programme of work

Knowledge and understanding

You need to know and understand:

Performance Criteria 1

Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

Performance Criteria 2

Safe work practices

You need to know and understand:

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 how **emergencies** should be responded to and who should respond
- K6 the organisational **security procedures** for tools, equipment and personal belongings
- K7 what the accident reporting procedures are and who is responsible for making the report
- K8 why, when and how **health and safety control equipment** should be used

Performance Criteria 3

Selection of resources

You need to know and understand:

- K9 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K10 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K11 the organisational procedures to select **resources**, why they have been developed and how they are used
- K12 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

Performance Criteria 4

Minimise the risk of damage

You need to know and understand:

K13 how to **protect work** from damage and the purpose of protection

K14 why **disposal of waste** should be carried out safely and how it is achieved

Performance Criteria 5

Meet the contract specification

You need to know and understand:

K15 how **methods of work**, to meet the specification, are carried out and **problems** reported

K16 how **maintenance** of tools and equipment is carried out

Performance Criteria 6

Allocated time

You need to know and understand:

K17 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

Additional Information

Scope/range related to performance criteria

Performance Criteria 1

- 1 interpretation of drawings, specifications, job details, schedules, method statements, risk assessments, control of substances hazardous to health (COSHH) assessments and manufacturers' information related to the work to be carried out ????

Performance Criteria 2

- 2 avoidance of risk by complying with the given information relating to / at least?? of the following
 - 2.1 methods of work
 - 2.2 safe use of health and safety control equipment
 - 2.3 safe use and storage of materials, tools and equipment

Performance Criteria 3

- 3 selection of resources associated with own work
 - 3.1 materials, components and accessories
 - 3.2 tools and equipment

Performance Criteria 4

- 4 protection of the work and its surrounding area from damage
- 5 minimise damage and maintain a clean work space
- 6 disposal of waste in accordance with current legislation

Performance Criteria 5

- 7 demonstration of work skills to measure, set out, cut, remove, apply, position, secure and finish
- 8 use and maintain hand tools, portable power tools and ancillary equipment
- 9 fix tiles to vertical, horizontal and inclined surfaces to given working instructions for
 - 9.1 wall and floor surfaces
 - 9.2 reveals, cills and soffits (door and/or windows)
 - 9.3 floor drainage and outlets
 - 9.4 fixture of appropriate accessories

Performance Criteria 6

- 10 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

Scope/range related to knowledge and understanding

Disposal of waste

- 1 environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance

Emergencies

- 2 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
 - 2.1 fires, spillages, injuries
 - 2.2 emergencies relating to occupational activities

Hazards

- 3 those identified by risk assessment, method of work, manufacturers' technical information, statutory regulations and official guidance

Health and safety control equipment

- 4 identified by the principles of protection for occupational use, types and purpose of each type, work situations and general work environment
 - 4.1 collective protective measures
 - 4.2 personal protective equipment (PPE)
 - 4.3 respiratory protective equipment (RPE)
 - 4.4 local exhaust ventilation (LEV)

Information

- 5 drawings, specifications, job details, schedules, method statements, risk assessments, COSHH assessments, manufacturers' information and wall and floor tiling recommendations

Legislation and official guidance

- 6 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting

Maintenance

- 7 operative care of hand tools and/or portable power tools and ancillary equipment

Methods of work

- 8 application of knowledge for safe and healthy work practices, procedures and skills relating to the method/area of work and materials used to:
 - 8.1 fix and finish wall and floor tiles to regular and irregular vertical, horizontal and inclined surfaces, including staircase and landing (new and repair work)
 - 8.2 remove existing tiles and prepare background
 - 8.3 form reveals, cills and soffits (door and window openings)
 - 8.4 form internal and external angles
 - 8.5 fix channels/form drainage and outlets
 - 8.6 use appropriate accessories
 - 8.7 use hand tools, portable power tools and associated equipment
 - 8.8 work at height
 - 8.9 use access equipment
- 9 team work and communication
- 10 needs of other occupations associated with tiling wall and floor surfaces

Problems

- 11 those arising from information, resources and methods of work
 - 11.1 own authority to rectify
 - 11.2 organisational reporting procedures

Programme

- 12 types of progress charts, timetables and estimated times
- 13 organisational procedures for reporting circumstances which will affect the work programme

Protect work

- 14 protect work against damage from general workplace activities, other occupations and adverse weather conditions

Resources

- 15 materials, components and equipment relating to types, quantity, quality, sizes and the sustainability of standard and/or specialist:
 - 15.1 wall and floor tiles, grout, adhesives, accessories
 - 15.2 hand and/or portable powered tools and associated equipment
- 16 methods of calculating quantity, length, area and wastage associated with the method/procedure to tile wall and floor surfaces

Security procedures

17 site, workplace, company and operative

COSVR142 – SQA Unit Code HL4L 04

Tile wall and floor surfaces

Developed by	ConstructionSkills
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Version number	2
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Date approved	January 2011
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Indicative review date	January 2011
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Validity	Current
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Status	Original
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Originating organisation	ConstructionSkills
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Original URN	VR142
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Relevant occupations	Floorers and Wall Tilers
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Suite	Wall and Floor Tiling (Construction); Building Maintenance Multi-trade Repair and Refurbishment Operations
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Key words	Grouting-joints; Movement-joints; Angle-Trims; Forming-channels; Forming-outlets
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