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## Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting materials, components and equipment
- 4 setting out brickwork and blockwork and/or structures of local materials and styles

# COSVR41- SQA Unit Code HL5F 04

## Set out masonry structures

### Performance criteria

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- You must be able to:*
- P1 interpret the given information relating to the work and resources to confirm its relevance
  - P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe and healthy work practices
  - P3 select the required quantity and quality of resources for the methods of work
  - P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
  - P5 comply with the given contract information to carry out the work efficiently to the required specification
  - P6 complete the work within the allocated time, in accordance with the programme of work

# COSVR41- SQA Unit Code HL5F 04

## Set out masonry structures

### Knowledge and understanding

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*You need to know and understand:*

#### Performance Criteria 1

##### Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

#### Performance Criteria 2

##### Safe work practices

*You need to know and understand:*

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 how **emergencies** should be responded to and who should respond
- K6 the organisational **security procedures** for tools, equipment and personal belongings
- K7 what the accident reporting procedures are and who is responsible for making the report
- K8 why, when and how **health and safety control equipment** should be used

#### Performance Criteria 3

##### Selection of resources

*You need to know and understand:*

- K9 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K10 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K11 the organisational procedures to select **resources**, why they have been developed and how they are used
- K12 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

# COSVR41- SQA Unit Code HL5F 04

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### Performance Criteria 4

#### Minimise the risk of damage

*You need to know and understand:*

- K13 how to **protect work** from damage and the purpose of protection
- K14 why **disposal of waste** should be carried out safely and how it is achieved

### Performance Criteria 5

#### Meet the contract specification

*You need to know and understand:*

- K15 how **methods of work**, to meet the specification, are carried out and **problems** reported
- K16 how **maintenance** of tools and equipment is carried out

### Performance Criteria 6

#### Allocated time

*You need to know and understand:*

- K17 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

# COSVR41- SQA Unit Code HL5F 04

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### Additional Information

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#### Scope/range related to performance criteria

##### **Performance Criteria 1**

- 1 interpretation of drawings, specifications, schedules, risk assessments, method statements and manufacturers' information related to the work to be carried out

##### **Performance Criteria 2**

- 2 avoidance of risk by complying with the given information relating to the following
  - 2.1 methods of work
  - 2.2 safe use of health and safety control equipment
  - 2.3 safe use and storage of materials, tools and equipment
  - 2.4 specific risks to health

##### **Performance Criteria 3**

- 3 selection of resources associated with own work
  - 3.1 hand tools
  - 3.2 materials, components and fixings
  - 3.3 setting out equipment

##### **Performance Criteria 4**

- 4 protection of the work and its surrounding area from damage
- 5 minimise damage and maintain a clean work space
- 6 disposal of waste in accordance with legislation

##### **Performance Criteria 5**

- 7 demonstration of work skills to measure, mark out, level, plumb, position and secure
- 8 use and maintain hand tools and setting out equipment
- 9 set out regular shaped structures to given working instructions in at least one of the following
  - 9.1 brick
  - 9.2 block
  - 9.3 local materials

##### **Performance Criteria 6**

- 10 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

# COSVR41- SQA Unit Code HL5F 04

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### Scope/range related to knowledge and understanding

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#### **Disposal of waste**

- 1 environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance

#### **Emergencies**

- 2 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
  - 2.1 fires, spillages, injuries
  - 2.2 emergencies relating to occupational activities

#### **Hazards**

- 3 those identified by risk assessment, method of work, manufacturers' technical information, statutory regulations and official guidance

#### **Health and safety control equipment**

- 4 identified by the principles of protection for occupational use, types and purpose of each type, work situations and general work environment
  - 4.1 collective protective measures
  - 4.2 personal protective equipment (PPE)
  - 4.3 respiratory protective equipment (RPE)
  - 4.4 local exhaust ventilation (LEV)

#### **Information**

- 5 drawings, specifications, schedules, risk assessments, method statements, manufacturers' information and regulations governing buildings

#### **Legislation and official guidance**

- 6 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, below ground level, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting

#### **Maintenance**

- 7 operative care of hand tools and setting out equipment

# COSVR41- SQA Unit Code HL5F 04

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### Methods of work

- 8 application of knowledge for safe and healthy work practices, procedures and skills relating to the method/area of work and materials used to:
  - 8.1 set out brick, traditional and thin joint blocks and structures of local materials on level and sloping ground
  - 8.2 construct corner profiles
  - 8.3 plumb from ranging lines
  - 8.4 transfer levels (spirit level, straight-edge, water levels and laser level)
  - 8.5 use hand tools and setting out equipment
- 9 team work and communication
- 10 needs of other occupations associated with setting out masonry structures

### Problems

- 11 those arising from information, resources and methods of work
  - 11.1 own authority to rectify
  - 11.2 organisational reporting procedures

### Programme

- 12 types of progress charts, timetables and estimated times
- 13 organisational procedures for reporting circumstances which will affect the work programme

### Protect work

- 14 protect work against damage from general workplace activities, other occupations and adverse weather conditions

### Resources

- 15 materials, components and equipment relating to types, quantity, quality, sizes and the sustainability of standard and/or specialist:
  - 15.1 levels, lines, profiles, tape measures, pegs, squares and fixings
  - 15.2 hand tools and setting out equipment
- 16 methods of calculating distances, length, levels and diagonals, quantity and area associated with the method/procedure to set out masonry structures

### Security procedures

- 17 site, workplace, company and operative

# COSVR41- SQA Unit Code HL5F 04

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