

COSVR215 – HL6V 04

Monitor progress against work schedules



Overview

This standard is about

- 1 interpreting information to determine progress of the work
- 2 recognising materials, components and equipment used with the work
- 3 implementing actions to forward progress with the work
- 4 performing a supervisory role within craft and operative work areas as associated with work carried out in the built environment

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Performance criteria

You must be able to:

- P1 identify inappropriate specified resources, informing decision makers and suggesting suitable alternative resources
- P2 identify and quantify any deviations from planned progress which have occurred, or may occur, and which could disrupt the programme
- P3 confirm the circumstances of any deviations and agree and implement appropriate corrective action
- P4 identify options which are likely to produce savings in cost and time and help the contract progress, and pass these on to decision makers
- P5 inform decision makers about progress, changes to the operational programme and resource needs

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Knowledge and understanding

Performance Criteria 1

Monitoring resources

You need to know and understand:

- K1 how to identify what are inadequate and inappropriate specified **resources**
- K2 how to inform **decision makers** about inadequate and inappropriate specified **resources**, and suggest alternative **resources**
- K3 how to specify alternative **resources**

Performance Criteria 2

Deviations in progress

You need to know and understand:

- K4 how to identify any **deviations** from planned progress which could disrupt the **programme**
- K5 how to **quantify** any **deviations** from planned progress

Performance Criteria 3

Corrective actions

You need to know and understand:

- K6 how to confirm the circumstances of any **deviations**
- K7 how to implement **corrective action**
- K8 how to agree **corrective action** in circumstances of any **deviations**

Performance Criteria 4

Identify options

You need to know and understand:

- K9 how to identify options which are most likely to minimise increases in cost and time and help the contract progress.
- K10 how to communicate options which are most likely to minimise increases in cost and time, and help the contract progress, to **decision makers**
- K11 when to inform **decision makers** about progress, changes to the operational programme, and resource needs

Performance Criteria 5

Decisions and actions

You need to know and understand:

- K12 how to inform the **decision makers** about actions that need to be taken

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Additional Information

Scope/range related to performance criteria	Performance Criteria 1
	1 identify and record inappropriate resources and the suggested alternatives, and inform decision makers
	Performance Criteria 2
	2 record(s) of identified and quantified deviation(s) that may affect the work schedule
	Performance Criteria 3
3 record(s) of the agreed corrective action taken to overcome deviations	
Performance Criteria 4	
4 record(s) of information and recommendations about progress passed to decision makers which include options likely to minimise increases in cost and time	
Performance Criteria 5	
5 record(s) of information and recommendations passed to decision makers about progress which include options for changes and resource needs	

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Scope/range related to knowledge and understanding	Corrective action
	1 restore progress in accordance with agreed programme
	2 agree new completion dates
	3 secure additional resources
	4 alter planned work
	Decision makers
	5 the customer and/or representative
	6 contractors
	7 suppliers
	8 line management
	Deviations
	9 resource shortages
	10 design problems and constraints
	11 lack of essential construction information
	12 construction errors
	13 inclement weather
	14 physical (workplace) constraints
	Programme
	15 action lists
	16 method statements
	17 work costs
	Quantifying
	18 method of work
	19 implication on resources
Resources	
20 people	
21 tools and ancillary equipment	
22 materials and components	
23 time	
24 information	

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