
Overview

This standard, in the context of your occupation and work environment, is about

- 1 assessing project data to determine occupational work methods
- 2 adopting safe and healthy working practices
- 3 selecting the methods of work
- 4 confirming the methods of work to the relevant people associated with the occupation
- 5 sourcing additional information

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Confirm the occupational method of work

Performance criteria

- You must be able to:*
- P1 assess the available project data accurately to determine the occupational work method
 - P2 obtain additional information from alternative sources in cases where the available project data is insufficient
 - P3 identify work methods that will make the best use of resources and meet project, statutory and contractual requirements
 - P4 confirm and communicate the selected work method to relevant personnel

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Knowledge and understanding

Performance Criteria 1

Assessment of project data

You need to know and understand:

- K1 how to summarise **project data**
- K2 how to assess the available **project data** and interpret the **work method**

Performance Criteria 2

Information sources for project data

You need to know and understand:

- K3 how to obtain additional information from **alternative sources** when the available **project data** is insufficient

Performance Criteria 3

Identify work methods

You need to know and understand:

- K4 how to identify **work methods** against **technical** and **project criteria** to make the best use of resources and meet project, statutory and contractual requirements
- K5 how methods of work can achieve zero or low carbon outcomes

Performance Criteria 4

Communicate the method of work

You need to know and understand:

- K6 how to confirm and communicate the **work method** to relevant people
- K7 how to apply the principles of equality and diversity when communicating

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Additional Information

Scope/range related to performance criteria

Performance Criteria 1

- 1 interpret drawings, specifications, schedules, manufacturer's information, method of work, risk assessment and programme of work

Performance Criteria 2

- 2 outline notes on information obtained from alternative sources about the work to be carried out

Performance Criteria 3

- 3 record(s) of potential work methods to carry out the occupational work activity and meet health and safety requirements relating to technical and/or project criteria

Performance Criteria 4

- 4 outline notes for confirmation and communication on the selected occupational work method

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Scope/range related to knowledge and understanding

Alternative sources

- 1 the customer(s) or their representative
- 2 suppliers
- 3 regulatory authorities
- 4 manufacturer's literature

Communicate

- 5 listening, written, oral, visual and electronic
- 6 show consideration for the needs of individuals by applying the principles of equality and diversity

Project criteria

- 7 conformity to statutory requirements
- 8 customer and user needs
- 9 contract requirements in terms of time, quantity and quality
- 10 environmental considerations

Project data

- 11 quantities required
- 12 specifications
- 13 detailed drawings
- 14 health and safety requirements
- 15 timescales
- 16 scope of works

Technical criteria

- 17 materials
- 18 health, safety and welfare (principles of protection)
- 19 fire protection
- 20 access and egress
- 21 equipment availability
- 22 availability of competent workforce
- 23 pollution risk
- 24 waste and disposal
- 25 zero and low carbon outcomes
- 26 weather conditions

Work method

- 27 standard work procedures
- 28 sequence of work
- 29 organisation of resources (people, equipment, materials)
- 30 work techniques
- 31 working conditions (health, safety and welfare)
- 32 risk assessment

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