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## Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting materials, components and equipment
- 4 erecting and dismantling access equipment suitable for the work operations

# COSVR250 – SQA Unit Code HL80 04

## Erect and dismantle access/working platforms

### Performance criteria

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- You must be able to:*
- P1 interpret the given information relating to the work and resources to confirm its relevance
  - P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe work practices
  - P3 select the required quantity and quality of resources for the methods of work
  - P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
  - P5 comply with the given contract information to carry out the work efficiently to the required specification
  - P6 complete the work within the allocated time, in accordance with the programme of work

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## Erect and dismantle access/working platforms

### Knowledge and understanding

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*You need to know and understand:*

#### Performance Criteria 1

##### Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

#### Performance Criteria 2

##### Safe work practices

*You need to know and understand:*

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 how **emergencies** should be responded to and who should respond
- K6 the organisational **security procedures** for tools, equipment and personal belongings
- K7 what the accident reporting procedures are and who is responsible for making the report
- K8 why, when and how **personal protective equipment (PPE)** should be used

#### Performance Criteria 3

##### Selection of resources

*You need to know and understand:*

- K9 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K10 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K11 the organisational procedures to select **resources**, why they have been developed and how they are used
- K12 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

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### Performance Criteria 4

#### Minimise the risk of damage

*You need to know and understand:*

- K13 how to **protect work** from damage and the purpose of protection
- K14 why **disposal of waste** should be carried out safely and how it is achieved

### Performance Criteria 5

#### Meet the contract specification

*You need to know and understand:*

- K15 how **methods of work**, to meet the specification, are carried out and **problems** reported
- K16 how **maintenance** of tools and equipment is carried out

### Performance Criteria 6

#### Allocated time

*You need to know and understand:*

- K17 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

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### Additional Information

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#### Scope/range related to performance criteria

##### Performance Criteria 1

- 1 interpretation of method statements, risk assessments, specifications and manufacturers' information related to the work to be carried out

##### Performance Criteria 2

- 2 avoidance of risk by complying with the given information relating to the following
  - 2.1 methods of work
  - 2.2 safe use of personal protective equipment (PPE)
  - 2.3 safe use of access equipment
  - 2.4 safe use and storage of materials, tools and equipment

##### Performance Criteria 3

- 3 selection of resources associated with own work
  - 3.1 materials and components
  - 3.2 tools and equipment

##### Performance Criteria 4

- 4 protection of the work and its surrounding area from damage
- 5 minimise damage and maintain a clean work space

##### Performance Criteria 5

- 6 demonstration of work skills to move, position/erect, secure, check, dismantle and remove
- 7 use and maintain hand tools and ancillary equipment
- 8 erect, dismantle and store at least two of the following access equipment to given access regulations
  - 8.1 ladders/crawler boards
  - 8.2 stepladders/platform steps
  - 8.3 proprietary towers
  - 8.4 trestle platforms
  - 8.5 mobile scaffold towers
  - 8.6 proprietary staging/podiums

##### Performance Criteria 6

- 9 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

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### Scope/range related to knowledge and understanding

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#### Emergencies

- 1 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
  - 1.1 fires, spillages, injuries
  - 1.2 emergencies relating to occupational activities

#### Hazards

- 2 those identified by risk assessment, method of work, manufacturers' technical information, statutory regulations and official guidance

#### Information

- 3 specifications, method statements, risk assessments, current legislation and manufacturers' information

#### Legislation and official guidance

- 4 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, below ground level, in confined spaces, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling and mechanical lifting

#### Maintenance

- 5 operative care of hand tools and ancillary equipment

#### Methods of work

- 6 application of knowledge for safe work practices, procedures and skills relating to the method/area of work and materials used to:
  - 6.1 provide protection to the work area
  - 6.2 establish a base for equipment
  - 6.3 erect proprietary access equipment to manufacturer's instructions suitable for the work
  - 6.4 erect non-proprietary access equipment suitable for the work
  - 6.5 place protective screens and notices
  - 6.6 check/monitor equipment during the period of use
  - 6.7 dismantle and store access equipment
  - 6.8 use tools and equipment
  - 6.9 work at height
  - 6.10 use access equipment
- 7 team work and communication
- 8 needs of other occupations associated with erecting and dismantling access/working platforms

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### **Personal protective equipment (PPE)**

9 occupational use, types, purpose of each type and work situations

#### **Problems**

10 those arising from information, resources and methods of work

10.1 own authority to rectify

10.2 organisational reporting procedures

#### **Programme**

11 types of progress charts, timetables and estimated times

12 organisational procedures for reporting circumstances which will affect the work programme

#### **Protect work**

13 protect work against damage from general workplace activities, other occupations and adverse weather conditions

#### **Resources**

14 materials, components and equipment relating to types, quantity, quality, sizes and the sustainability of standard and/or specialist:

14.1 ladders/crawler boards

14.2 stepladders/platform steps

14.3 trestles

14.4 proprietary staging/podiums

14.5 proprietary towers

14.6 mobile scaffold towers

14.7 protection equipment and notices

14.8 tools and ancillary equipment

15 methods of calculating quantity of equipment required for the method/procedure to erect and dismantle access/working platforms

#### **Security procedures**

16 site, workplace, company and operative

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## Erect and dismantle access/working platforms

<b>Developed by</b>	ConstructionSkills
<b>Version number</b>	2
<b>Date approved</b>	January 2010
<b>Indicative review date</b>	April 2014
<b>Validity</b>	Current
<b>Status</b>	Original
<b>Originating organisation</b>	ConstructionSkills
<b>Original URN</b>	VR250
<b>Relevant occupations</b>	Scaffolders, Stagers and Riggers; Construction and Building Trades nec
<b>Suite</b>	Accessing Operations and Rigging (Construction); Associated Industrial Services (Construction); Building Maintenance Multi-trade Repair and Refurbishment Operations; Chimney Engineering (Construction); Construction Operations and Civil Engineering Services; Decorative Finishing and Industrial Painting Occupations (Construction); Demolition; Industrial Building Systems (Construction); Innovative/Modern Methods of Construction; Insulation and Building Treatments (Construction); Removal of Hazardous and Non-hazardous Waste (Construction); Roofing Occupations (Construction); Site Logistics (Construction); Specialist Concrete Occupations (Construction); Specialist Installation Occupations (Construction); Super-structure Work Occupations (Construction); Thermal Insulation (Construction); Fencing; Treework
<b>Key words</b>	Erecting access-platforms; Dismantling access-platforms; Scaffolding; Access-platforms; Ladders; Working-platforms; Step-ladders; Proprietary-towers; Trestle-platforms; Mobile-towers; Protective-screens