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## Overview

This standard is about

- 1 interpreting information
- 2 adopting safe and healthy working practices
- 3 selecting and preparing materials and associated equipment
- 4 providing protection to the work area
- 5 hanging wallcoverings that have specialist/non-routine handling requirements

# COSVR346 – SQA Unit Code HN3V 04

## Hang wallcoverings (specialised papers)

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### Performance criteria

- You must be able to:*
- P1 interpret the given information relating to the work and resources to confirm its relevance
  - P2 comply with the given, relevant legislation and official guidance to carry out your work and maintain safe and healthy work practices
  - P3 select the required quantity and quality of resources for the methods of work
  - P4 comply with organisational procedures to minimise the risk of damage to the work and surrounding area
  - P5 comply with the given contract information to carry out the work efficiently to the required specification
  - P6 complete the work within the allocated time, in accordance with the programme of work

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### Knowledge and understanding

*You need to know and understand:*

#### Performance Criteria 1

##### Interpretation of information

- K1 the organisational procedures developed to report and rectify inappropriate **information** and unsuitable **resources**, and how they are implemented
- K2 the types of **information**, their source and how they are interpreted
- K3 the organisational procedures to solve **problems** with the **information** and why it is important they are followed

#### Performance Criteria 2

##### Safe work practices

*You need to know and understand:*

- K4 the level of understanding operatives must have of **information** for relevant, current **legislation and official guidance** and how it is applied
- K5 how **emergencies** should be responded to and who should respond
- K6 the organisational **security procedures** for tools, equipment and personal belongings
- K7 what the accident reporting procedures are and who is responsible for making the report
- K8 why, when and how **health and safety control equipment** should be used

#### Performance Criteria 3

##### Selection of resources

*You need to know and understand:*

- K9 the characteristics, quality, uses, sustainability, limitations and defects associated with the **resources** and how defects should be rectified
- K10 how the **resources** should be used and how any **problems** associated with the **resources** are reported
- K11 the organisational procedures to select **resources**, why they have been developed and how they are used
- K12 the **hazards** associated with the **resources** and **methods of work** and how they are overcome

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### Performance Criteria 4

#### Minimise the risk of damage

*You need to know and understand:*

- K13 how to **protect work** from damage and the purpose of protection
- K14 why **disposal of waste** should be carried out safely and how it is achieved

### Performance Criteria 5

#### Meet the contract specification

*You need to know and understand:*

- K15 how **methods of work**, to meet the specification, are carried out and **problems** reported
- K16 how **maintenance** of tools and equipment is carried out

### Performance Criteria 6

#### Allocated time

*You need to know and understand:*

- K17 what the **programme** is for the work to be carried out in the estimated, allocated time and why deadlines should be kept

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### Additional Information

#### Scope/range related to performance criteria

##### **Performance Criteria 1**

- 1 interpretation of specifications, current regulations, risk assessments, method statements and manufacturers' information related to the work to be carried out

##### **Performance Criteria 2**

- 2 avoidance of risk by complying with the given information relating to the following
  - 2.1 methods of work
  - 2.2 safe use of health and safety control equipment
  - 2.3 safe use of access equipment
  - 2.4 safe use and storage of materials, tools and equipment
  - 2.5 specific risks to health

##### **Performance Criteria 3**

- 3 selection of resources associated with own work
  - 3.1 materials
  - 3.2 tools and equipment

##### **Performance Criteria 4**

- 4 protection of the work and its surrounding area from damage
- 5 minimise damage and maintain a clean work space
- 6 disposal of waste in accordance with legislation

##### **Performance Criteria 5**

- 7 demonstration of work skills to shade, measure, match and cut, mix and apply, fold, position, fix, trim, handle and clean-off
- 8 use and maintain hand tools and associated equipment
- 9 hang at least three different specialised wallcoverings (e.g. paper-backed fabric, lincrusta, hand-print, flock, murals, hessian, wool/silk strand, metallic) to given working instructions to walls with internal and external angles

##### **Performance Criteria 6**

- 10 completion of own work within the estimated, allocated time to meet the needs of other occupations and/or client

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### Scope/range related to knowledge and understanding

#### **Disposal of waste**

- 1 environmental responsibilities, organisational procedures, manufacturers' information, statutory regulations and official guidance

#### **Emergencies**

- 2 operative's response to situations in accordance with organisational authorisation and personal skills when involved with
  - 2.1 fires, spillages, injuries
  - 2.2 emergencies relating to occupational activities

#### **Hazards**

- 3 those identified by risk assessment, method of work, manufacturers' technical information, statutory regulations and official guidance

#### **Health and safety control equipment**

- 4 identified by the principles of protection for occupational use, types and purpose of each type, work situations and general work environment
  - 4.1 collective protective measures
  - 4.2 personal protective equipment (PPE)
  - 4.3 respiratory protective equipment (RPE)
  - 4.4 local exhaust ventilation (LEV)

#### **Information**

- 5 specifications, current legislation, risk assessments, method statements and manufacturers' information

#### **Legislation and official guidance**

- 6 this relates to the operative's responsibilities regarding potential accidents and health hazards whilst working in the workplace, at height, with tools and equipment, with materials and substances, with movement/storage of materials and by manual handling

#### **Maintenance**

- 7 operative care of hand tools and associated equipment

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### **Methods of work**

- 8 application of knowledge for safe and healthy work practices, procedures and skills relating to the method/area of work and materials used to:
  - 8.1 establish access requirements
  - 8.2 check suitability of surface to receive wallpaper
  - 8.3 prepare adhesives/pastes
  - 8.4 protect specialised papers when handling
  - 8.5 prepare and hang paper-backed fabric; lincrusta; hand-prints; flock murals, hessian, wool/silk strand and metallic
  - 8.6 work to broad wall areas with reveals and internal and external angles
  - 8.7 work around electrical fittings and pipework
  - 8.8 keep the wallcoverings' surface and adjacent surfaces clean
  - 8.9 use access equipment
  - 8.10 use hand tools and associated equipment
- 9 team work and communication
- 10 needs of other occupations associated with hanging specialised paper wallcoverings

### **Problems**

- 11 those arising from information, resources and methods of work
  - 11.1 own authority to rectify
  - 11.2 organisational reporting procedures

### **Programme**

- 12 types of progress charts, timetables and estimated times
- 13 organisational procedures for reporting circumstances which will affect the work programme

### **Protect work**

- 14 protect work against damage from general workplace activities, other occupations and adverse weather conditions

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### **Resources**

- 15 materials, components and equipment relating to types, quantity, quality, sizes and the sustainability of standard and/or specialist
  - 15.1 surface preparation materials
  - 15.2 appropriate pastes/adhesives
  - 15.3 specialised wallcoverings
  - 15.4 protective sheeting for the work area, cotton gloves
  - 15.5 rubbish containers/bags
  - 15.6 access equipment
  - 15.7 hand tools and associated equipment for specialised wallcoverings
- 16 methods of calculating quantity, length, area and wastage associated with the method/procedure to hang specialised paper wallcoverings

### **Security procedures**

- 17 site, workplace, company and operative



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<b>Developed by</b>	ConstructionSkills
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<b>Version number</b>	2
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<b>Date approved</b>	January 2012
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<b>Indicative review date</b>	January 2017
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<b>Validity</b>	Current
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<b>Status</b>	Original
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<b>Originating organisation</b>	ConstructionSkills
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<b>Original URN</b>	VR346
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<b>Relevant occupations</b>	Painters and Decorators
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<b>Suite</b>	Decorative Finishing and Industrial Painting Occupations (Construction)
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<b>Key words</b>	Wallpapering; Paper-backed fabric; Lincrusta; Hand print; Flock; Murals; Hessian; Wool/silk strand; Metallic; Pasting; Pattern-matching
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