
Overview

What this standard is about

This standard is about arranging the transportation of goods using multiple transport modes in international trade and logistics operations. You will need to understand the different transport modes in order to be able to make informed decision on the most suitable for the goods being transported.

You will also need to be able to communicate with the appropriate people and resolve any issues that may occur during the arranging of the transportation of goods in relation to transport modes and compliance.

Who this standard is for

This standard is for those responsible for arranging the transportation of goods using multiple transport modes in international trade and logistics operations.

Performance criteria

You must be able to:

1. Review all relevant **transportation instructions** and details of the **goods** being transported
2. Review the contract to ensure compliance when arranging the transportation of **goods** using multiple **transport modes**
3. Determine the most suitable combination of **transport modes** for the **goods**
4. Provide relevant people with all the information required to successfully transport the **goods**
5. Confirm that instructions are accurate, concise, and are provided in the correct documentation and systems
6. Confirm that any **special requirements** or instructions are clearly specified
7. Provide the relevant people with instructions on marking, labelling, packaging and segregation of **goods** as per contract
8. Arrange the transportation of **goods** using multiple **transport modes**
9. Obtain information on how to monitor the transportation of **goods**
10. Identify any problems with arranging multiple **transport modes**, and take the appropriate action to deal with them
11. Report work activities and record them in the appropriate information systems according to organisational and legislative procedures
12. Comply with all relevant health and safety, ethics, legislation, regulations, standards, and organisational procedures

Knowledge and understanding

You need to know and understand:

1. The relevant **transportation instructions** and details of **goods** being transported
2. The importance of reviewing and complying with contract terms and conditions when arranging transportation of **goods** using multiple **transport modes**
3. The advantages and disadvantages of different transport methods and modes
4. The relevant national and international routes, transport hubs, and destinations when arranging the transportation of **goods**
5. The role and responsibilities of different national and international organisations and agencies in moving freight
6. Systems and procedures used by customers, suppliers, official, and regulatory bodies when using multiple **transport modes**
7. The documentation required by the relevant people for different types, mix of **goods**, transport methods, and transit routes
8. How to provide effective instructions using the correct documentation and systems to the relevant people
9. The importance of following the special requirements needed by different **goods** and mix of **goods**
10. The importance of and reasons for providing the relevant people with instructions on marking, labelling, packaging and segregation of **goods**
11. The processes involved in arranging and monitoring the transportation of **goods** using multiple **transport modes**
12. Trade terms and international standards for freight carriage, insurance, and costs (**Incoterms**)
13. The relevant national and international legislation, regulations and restrictions for different types of **goods**, mix of **goods**, **transport modes** and international trade
14. The relevant national and international regulatory bodies and their compliance requirements
15. Reporting responsibilities and information systems used by the organisation
16. The problems which can occur when arranging multiple **transport modes** and how to deal with them
17. Roles and responsibilities of different colleagues in the supply chain when arranging the transportation of **goods** using multiple **transport modes**
18. The importance of maintaining business environmental awareness to ensure efficiency and effectiveness

SFL68

HP8L 04

Arrange the transportation of goods using multiple transport modes



-
19. The relevant health and safety, ethics, legislation, regulations, standards and organisational procedures

Scope/range

Transport mode

- Ships - dry bulks, liquid bulks, cargo transport units and roll-on/roll-off
- Air
- Sea
- Rail
- road

Goods

- Hazardous goods (flammable, toxic, milk, grain)
- Mix of goods (food and non food products)
- Non hazardous
- Perishable (food)
- Goods for repair/return
- Goods for exhibitions/show case events

Transportation instructions

- Time
- Mode of transport
- Cost

Special requirements

- segregation
- environmental requirements, heat, cold, humidity
- restricted goods
- welfare requirements for live animals
- mix of goods
- security
- customs declarations

Glossary

Incoterms

International Commercial Terms. The Incoterms rules explain a set of 3 letter trade terms reflecting business to business practice in contracts for the sale of goods. The Incoterms rules describe the tasks, costs and risks involved in the delivery of goods from sellers to buyers.

SFL68

HP8L 04

Arrange the transportation of goods using multiple transport modes



Developed by	Skills for Logistics
Version Number	2
Date Approved	January 2015
Indicative Review Date	December 2018
Validity	Current
Status	Original
Originating Organisation	Skills for Logistics
Original URN	SFL68
Relevant Occupations	Administration; Business; Business Management; Transport Drivers and Operatives; Transportation operations and maintenance
Suite	International Trade and Logistics Operations; Logistics Operations
Keywords	International; import; export; arrange; transport; goods; road; air; rail; water; sea; logistics
